

September 30, 2016; 11:30 a.m.

The Spokane County Library District Board of Trustees will hold a special meeting on Tuesday, October 4, 2016, at 9:00 a.m., at the Spokane County Public Works Building, 1026 W. Broadway Ave., Commissioners' Hearing Rm., Lower Level.

The purpose of the meeting is to present the SCLD Annual Update to the Board of County Commissioners. The meeting will allow discussion and comments from Spokane County Board of Commissioners, Library District Board of Trustees, and staff.

In compliance with Open Public Meetings Act requirements for special meetings (RCW 42.30.080), discussion will be limited to the items on the published agenda. No other business will be conducted.

- The meeting location is barrier-free.
- If you require accommodation to participate in this meeting, in advance of the meeting, please notify Spokane County Library District Administrative Offices, 509-893-8200.



www.scl.d.org
Administrative Offices
509.893.8200
fax 509.893.8472

Airway Heights Library
509.893.8250

Argonne Library
509.893.8260

Cheney Library
509.893.8280

Deer Park Library
509.893.8300

Fairfield Library
509.893.8320

Medical Lake Library
509.893.8330

Moran Prairie Library
509.893.8340

North Spokane Library
509.893.8350

Otis Orchards Library
509.893.8390

Spokane Valley Library
509.893.8400

**SPOKANE COUNTY BOARD OF COMMISSIONERS
SPOKANE COUNTY COURTHOUSE, ROOM 100, 1116 WEST BROADWAY AVENUE
SPOKANE, WA 99260-0100, (509) 477-2265**

**COMMISSIONERS' DAILY MEETING CALENDAR
WEEK OF OCTOBER 3 – 7, 2016**

*Accessible via the Internet at: <http://www.spokanecounty.org/commissioners>

THE BOARD RESERVES THE RIGHT TO TAKE "ACTION" ON ANY ITEM LISTED ON THE DAILY MEETING CALENDAR. THE TERMINOLOGY "ACTION" MEANS TO DELIBERATE, DISCUSS, CONSIDER, REVIEW, EVALUATE, AND TAKE A FINAL ACTION. THE BOARD FURTHER RESERVES THE RIGHT TO HOLD AN EXECUTIVE SESSION AS AUTHORIZED BY LAW ON ANY ITEM. INFORMATION OBTAINED DURING AN EXECUTIVE SESSION SHALL BE "CONFIDENTIAL INFORMATION" UNDER RCW 42.24.035(4) AND AS SUCH IS NON- DISCLOSABLE. THE BOARD MAY CONTINUE ANY SCHEDULED MEETING BY POSTING ON OR NEAR THE DOOR OF THE MEETING THE TIME AND PLACE OF THE CONTINUED MEETING.

ALL MEETINGS WILL BE HELD IN THE COMMISSIONERS' BRIEFING ROOM UNLESS OTHERWISE NOTED. LOCATIONS MAY BE CHANGED. ANY CHANGE IN MEETING LOCATION WILL EITHER BE ANNOUNCED BY THE CHAIRPERSON OR BE POSTED ON OR NEAR THE DOOR OF THE SCHEDULED MEETING LOCATION. ANY ANNOUNCEMENT OR POSTING WILL IDENTIFY THE NEW MEETING LOCATION. SPOKANE COUNTY'S DESIGNATED PUBLIC RECORDS OFFICER IS JAMES P. EMACIO, CHIEF CIVIL DEPUTY PROSECUTING ATTORNEY, CIVIL DIVISION. FOR FURTHER PUBLIC RECORD INFORMATION, CONTACT (509) 477-3662.

AGENDA ITEMS MAY BE CONSIDERED OUT OF SEQUENCE AND/OR MAY BE CONSIDERED PRIOR TO THE SCHEDULED TIME.

MONDAY, OCTOBER 3

No meetings scheduled with two or more Commissioners.

TUESDAY, OCTOBER 4

- 9:00 a.m. CEO - Board Briefing
Nancy Ledeboer, Spokane County Library District (SCLD) Executive Director & Secretary to SCLD Board of Trustees
- SCLD Annual Update Presentation
- Steve Bartel, Risk Management Director
- Spokane County Security Policy Manual and Security Camera Policy Update
- Ron Oscarson, Facilities Director
- Facilities Projects Overview Update
- Gerry Gemmill, CEO, possible executive session meetings on the following:
- Acquisition/Lease of Real Estate (RCW 42.30.110(1)(b))
 - Sale /Lease of Real Estate (RCW 42.30.110(1)(c))
 - Evaluate Qualifications of an Applicant for Public Employment or Review Performance of Public Employee (RCW 42.30.110(1)(g))
 - Labor Negotiations (RCW 42.30.140(4))
 - Review Negotiations on the Performance of Publicly Bid Contracts (RCW 42.30.110(1)(d))
- Miscellaneous Matters/Roundtable Discussion
- Jim Emacio, Chief Civil DPA - possible executive session meetings on the following:
- Enforcement Action or Pending/Potential Litigation (RCW 42.30.110(1)(i))
- Public Works Bldg., 1026 W. Broadway Ave., Commissioners' Hearing Rm., Lower Level**
- 2:00 p.m. Commissioners' Meeting - Consent Agenda/Hearing
- Miscellaneous Matters/Roundtable Discussion
- Public Works Bldg., 1026 W. Broadway Ave., Commissioners' Hearing Rm., Lower Level
- 2:30 p.m. Nancy Hill, SCRAPS Director
- Key Performance Indicator (KPI) Presentation
- 3:00 p.m. Christine Barada, Community Services, Housing & Community Development Director
- Community Services, Housing & Community Development Dept. Update

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- 3:30 p.m. Gerry Gemmill, CEO, possible executive session meetings on the following:
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 - Sale /Lease of Real Estate (RCW 42.30.110(1)(c))
 - Evaluate Qualifications of an Applicant for Public Employment or Review Performance of Public Employee (RCW 42.30.110(1)(g))
 - Labor Negotiations (RCW 42.30.140(4))
 - Review Negotiations on the Performance of Publicly Bid Contracts (RCW 42.30.110(1)(d))
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WEDNESDAY, OCTOBER 5

2:00 p.m. Hawthorne West Road and Stormwater Improvement Project Ribbon Cutting
Whitworth University, 300 W. Hawthorne Road

THURSDAY, OCTOBER 6

No meetings scheduled with two or more Commissioners.

FRIDAY, OCTOBER 7

No meetings scheduled with two or more Commissioners.



Spokane County Library District

October 4, 2016

Library District by the Numbers

In 2015:

Visits to libraries: **1,336,909** - approximately 3700 per day

Card holders: **116,003**

Programs: **3,218** - 9 per day

Program attendance: **79,392** - average 24 per program

Meeting room reservations: **3,854** - approx. 11 per day

Items checked out **2,635,592**
of those, digital **391,062**



Library District 2015 Numbers

Spokane Valley Library serves as the home base for the majority of outreach programs to day cares and adult facilities

Outreach storytimes **345**

Outreach storytime attendance **3,458**

Adult facility visits **336**

Adult facility circulation **19,553**



The Story Behind the Numbers

- Libraries Transforming Communities
 - 72 Community conversations
 - October 2014 – June 2016
 - Broad cross-section of age, location, and life experience
- Completed 2013-2015 Community Impact Plan
- Launched 2016-2018 Community Engagement Plan



The Overall Community Narrative

Citizens in our community want:

- Caring & supportive community
- Vibrant economy
- Quality education
- Recreational and cultural opportunities
- Safe neighborhoods
- Places & ways to connect with each other, events, services



New Vision & Mission Statement

Vision Statement

A community that learns, works, creates and thrives together.

Library District's Mission

Build community by connecting people to educational, economic and recreational opportunities.



Four Service Priorities

Align library services to fulfill community aspirations in partnership with others:

- Early Learning
- Business & Career Development
- Education & Enrichment
- Digital Interaction & Sharing



Early Learning



Starting school ready to learn is essential to academic success

- Hundreds of preschool children attend early learning programs to help develop skills for school success
- Parents & caregivers attend trainings where they learn methods to prepare children to enter school ready to learn

Partners include THRIVE by Five, Excelerate Success and the Inland NW Early Learning Coalition



Business & Career Development

Economic development thrives in Spokane County when:

- Job seekers have resources to explore career paths and find well-paying jobs
- Business owners have information to make decisions that support the growth of their businesses



Partners include WorkSource, GSI, area Chambers of Commerce, financial institutions, and school districts



Education & Enrichment



County residents of all ages benefit from using library materials in a variety of formats

- Information needs
- Recreational interests

- Youth attend programs focused on Science, Technology, Engineering, and Math (STEM)
- Adults engage in stimulating programs designed to promote life-long learning
- Local experts share knowledge and enhance the variety of programs and learning for all ages



Digital Interaction & Sharing

County residents view their library with a sense of civic pride and interact with each other in-person and online as they:

- Share their stories and expertise at library programs
- Find new ways to connect with others in the community
- Access local history
- Share and explore work by local authors, musicians and artists
- Volunteer for the Friends of the Library



Future Plans for North Spokane Library



Reconfigure floor plan to increase public space

- Add media lab/maker space
- Add quiet study spaces
- Increase self-service options
- Refocus staff to provide higher level one on one assistance
- Refresh and refinish interior spaces
- Relocate staff offices



Future Plans for Spokane Valley Library



Expansion Options A, B, C

Explore potential to expand current library

- Add first floor public multi-purpose/meeting room
- Add programming space (i.e. Media Lab/Maker Space)
- Increase quiet study spaces
- Create space for co-working
- Refresh finishes & update technology infrastructure
- Relocate staff offices to the lower level



Questions?

