

January 20, 2017; 11:55 a.m.

The Spokane County Library District Board of Trustees will hold a special meeting by teleconference on Tuesday, January 24, 2017, at 4:00 p.m., from the Argonne Library Administrative Offices Conference Room, 4322 N. Argonne Rd., Spokane.

In compliance with Open Public Meetings Act requirements for special meetings (RCW 42.30.080), discussion will be limited to the items on the published agenda. No other business will be conducted.

- To participate in this teleconference, dial-in using your phone to **(605) 475-4120**, and enter Participant Access Code, **590 8957**.
- The meeting location is barrier-free.
- If you require accommodation to participate in this meeting, please notify Spokane County Library District Administrative Offices, 509-893-8200, 24 hours prior.



www.sclld.org
Administrative Offices
509.893.8200
fax 509.893.8472

Airway Heights Library
509.893.8250

Argonne Library
509.893.8260

Cheney Library
509.893.8280

Deer Park Library
509.893.8300

Fairfield Library
509.893.8320

Medical Lake Library
509.893.8330

Moran Prairie Library
509.893.8340

North Spokane Library
509.893.8350

Otis Orchards Library
509.893.8390

Spokane Valley Library
509.893.8400

SPOKANE COUNTY LIBRARY DISTRICT

MISSION

We build community by connecting people to educational, economic, and recreational opportunities.

Board of Trustees Special Meeting/Teleconference

January 24, 2017 4:00 p.m. Argonne Library/Administrative Offices Conference Room

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Note:

In compliance with Open Public Meetings Act requirements for special meetings (RCW 42.30.080), discussion will be limited to the items on the published agenda.

AGENDA

- I. **CALL TO ORDER**

- II. **NORTH SPOKANE LIBRARY CARPET INSTALLATION CONTRACT AWARD: APPROVAL RECOMMENDATION.**

- III. **PUBLIC COMMENT**

- IV. **ADJOURNMENT**

[Estimated meeting length: 20 minutes, plus public comment.]

This meeting location is barrier-free. If you require accommodation to participate in this meeting, please notify Spokane County Library District Administrative Offices (509/893-8200) at least 24 hours prior.

01/20/17

NORTH SPOKANE LIBRARY CARPET INSTALLATION CONTRACT AWARD

Background:

Based on the need to closely coordinate the carpet installation with the District's intent to use District staff to disassemble, move, reassemble, and re-shelve the entire North Spokane collection at the conclusion of the remodel project, the District separately solicited bids for the carpet installation for North Spokane. The official invitation to bid was dated and issued December 29, 2016. Further, in accordance with the District purchasing policy, contracts for the purchase of goods and services in excess of \$50,000 shall be awarded by the Board of Trustees.

The bid due date and time was January 11, 2017, at 1 p.m. The following are the lowest three bids received.

Carpet Contractor	Base Bid
IBEX Flooring	63,364.00
WholesaleFloors NW	53,450.00
Rubensteins	57,490.00

Staff verified the requirements and references of the apparent low bidder and will provide a recommendation at the meeting to approve its selection and authorize the Executive Director to enter into the appropriate agreement on behalf of the Board of Trustees.

Recommended Action: Board motion and approval to authorize the Executive Director to award the contract for performing the North Spokane Library Carpet Installation Project to the apparent low bidder as presented at the meeting.