



S P O K A N E   C O U N T Y   L I B R A R Y   D I S T R I C T

## Board of Trustees Regular Meeting

April 21, 2026 4:00 p.m.

610 1<sup>st</sup> St., Cheney, WA

### AGENDA

**Remote Attendance:** To attend the meeting remotely via the internet: <https://sclid-org.zoom.us/j/88388465377> or via conference call (toll free): 1-877-853-5247 or 1-888-788-0099, then enter ID: 883 8846 5377. Please note that remote attendance will be in listen-only mode.

**Public Comment:** In addition to the Public Comment period provided in the agenda below, the District accepts written public comment that will be distributed to Trustees. Written comments must be marked "Public Comment" and submitted by 12:00pm noon the day of this meeting by (1) USPS mail to: Spokane County Library District, 4322 N, Argonne Road, Spokane, WA 99212; (2) directly submitted to staff at the Administrative Offices at that same address, or; (3) via the following link: <https://www.sclid.org/connect/ask-board-of-trustees/>.

**I. CALL TO ORDER**

**II. AGENDA APPROVAL**

**III. PUBLIC COMMENT**

**IV. ACTION ITEMS**

A. Approval of [March 17, 2026 Meeting Minutes](#)

B. Approval of [March 2026 Payment Vouchers](#)

C. Unfinished Business

1. [HVAC Projects](#): Discussion

2. [Levy Lid Lift Update](#): Discussion

3. [Property Tax Levy Lid Lift: Calling for an August 4, 2026, Special Election \(Resolution No. 26-01\)](#): Approval recommendation

4. [Property Tax Levy Lid Lift: Appointment of Pro & Con Committees](#): Approval Recommendation

D. New Business

1. [Access to Library Services Policy](#): Approval Recommendation

2. [Collection Development Policy](#): Approval Recommendation

3. [Recognizing National Library Workers Day 2026 \(Resolution 26-02\)](#): Approval Recommendation

4. [Overview: Cheney Library](#)

5. [Overview: PDC Compliance for Public Agencies](#)

**V. DISCUSSION ITEMS, POSSIBLE ACTION**

- A. [Future Board Meeting Agenda Items](#)

**VI. REPORTS**

- A. [Trustees](#)  
B. [Executive Director](#)  
C. [Operations](#)  
D. [Fiscal](#)

**VII. Closed Session:**

- A. [Planning the strategy or position to be taken during collective bargaining \(RCW 42.30.140\(4\)\)](#)

**VIII. ADJOURNMENT**

***This meeting is barrier-free. If you require accommodation to participate in this meeting, please notify Spokane County Library District Administration at least five (5) business days in advance of the meeting by calling 509-893-8200.***

April 21, 2026

## **BOARD OF TRUSTEES MEETING MINUTES: March 17, 2026**

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Medical Lake Library, Tuesday, March 17, 2026 at 4:00pm.

**Present:** Jessica Hanson – Chair  
Jon Klapp – Vice Chair  
Ellen Clark – Trustee  
Robert Paull – Trustee  
Patti Stauffer – Trustee

**Excused:** None.

**Also Present:** Patrick Roewe (Executive Director), Kristy Bateman (Operations Manager), Andrea Sharps (Collection Services Director), Jason Link (Finance Director), Doug Stumbough (Operations Director), Vinnie Davi (Video Production Specialist), Jane Baker (Communication and Development Director), Emily Greene (Administrative Services Manager), and five (5) members of the public.

**Call to Order (Item I)** Chair Jessica Hanson called the meeting to order at 4:00pm.

**Agenda Approval (Item II)** Trustee Ellen Clark moved and Trustee Robert Paull seconded the approval of the meeting agenda.

The motion was unanimously approved. There was no further discussion.

**Public Comment (Item III)** There was no public comment.

**Approval of February 17, 2026 Regular Meeting Minutes (Item IV.A)** Chair Hanson called for any corrections to the February 17, 2026 Regular Meeting Minutes. There were no corrections, the minutes stand as written.

There was no further discussion.

**Approval of Corrected January 2026 Payment Vouchers (Item IV.B.1)** Finance Director Jason Link presented corrected payment vouchers for January 2026. Discussion ensued about the cause for the incorrect reporting of one voucher. Trustee Paull moved and Vice Chair Klapp seconded the approval of the corrected payment vouchers as follows:

<b>Fund</b>	<b>Voucher/Payroll Numbers</b>	<b>Subtotal</b>
January – GF	0064192 – 0064290 and W001835 – W001852	\$1,306,815.23
	PR01092026 and PR01232026	\$580,736.03
	<b>Total</b>	\$1,887,551.26
CPF	009775 Integrus – Facilities Assessment	\$10,467.65
	009776 Mckinstry – Argonne Renovation	\$42,818.79
	<b>Total</b>	\$53,286.44

The motion was unanimously approved. There was no further discussion.

**Approval of  
February 2026  
Payment Vouchers  
(Item IV.B.2)**

Discussion ensued about costs for background checks of employees and damage being fixed on the Sprinter van. Vice Chair Klapp moved and Trustee Paull seconded the approval of the February 2026 Payment Vouchers as follows:

<b>Fund</b>	<b>Voucher/Payroll Numbers</b>	<b>Subtotal</b>
February – GF	0064291 – 0064379 and W001853 – W001866	\$717,437.36
	PR02102026 and PR02252026	\$534,129.76
	<b>Total</b>	\$1,251,567.12
CPF	009777 Integrus Architecture – Argonne	\$41,254.34
	009778 Jimmys Roofing – Moran Prairie	\$44,178.55
	<b>Total</b>	\$85,432.89

The motion was unanimously approved. There was no further discussion.

**Unfinished  
Business  
HVAC Projects  
(Item IV.C.1)**

Finance Director Link presented information to the Board regarding the progress on the current HVAC Projects for District facilities. Discussion ensued about photos shared of the construction at the Argonne Library and tentative start date for the Deer Park Library project.

There was no further discussion.

**Unfinished  
Business  
Facility Condition  
Assessment Report  
(Item IV.C.2)**

Finance Director Link presented a PowerPoint to the Board reporting on the Facility Condition Assessment Report. Discussion ensued about current interlocal agreements, which buildings need the most urgent work, and how the review was conducted.

There was no further discussion.

**Unfinished  
Business  
Levy Lid Lift Update  
(Item IV.C.3)**

Executive Director Patrick Roewe presented a PowerPoint to the Board containing information about the upcoming levy lid lift. Discussion ensued about what percentage of taxes taxpayers pay to the District, draft ballot language, and what is needed to pass the levy lid lift. Trustees reviewed drafts of the resolution, ballot title, explanatory statement, pro & con committee announcement, and public information documents. No

changes were requested for the resolution, ballot title, explanatory statement or announcement, and input was provided regarding the public information piece. The Board directed staff to continue to prepare items for final action at the April Board meeting.

There was no further discussion.

**New Business**  
Intellectual  
Freedom Policy  
**(Item IV.D.1)**

Executive Director Roewe presented the reaffirmed Intellectual Freedom Policy. Vice Chair Klapp moved and Trustee Clark seconded the approval of the reaffirmed policy.

The motion was unanimously approved. There was no further discussion.

**Discussion Items**  
Future Board  
Meeting Agenda  
Items  
**(Item V.A)**

Chair Hanson called for any questions or suggestions regarding the Future Board Meeting Agenda Items. Discussion ensued about the ability to move policies to be reviewed in later months.

There was no further discussion.

**Trustee Reports**  
**(Item VI.A)**

There were no Trustee reports.

**Executive Director  
Report**  
**(Item VI.B)**

In addition to the report provided prior to the meeting, Executive Director Roewe informed the Board of the revised Community Resource Center Agreements with Avista in which Otis Orchards and Moran Prairie Libraries would serve as resource centers in the event of a Public Safety Power Shutoff. Discussion ensued about the details of the agreement and how the District determines if a library should be closed due to weather conditions.

There was no further discussion.

**Operations Report**  
**(Item VI.C)**

Operations Director Doug Stumbough and Library Operations Manager Kristy Bateman provided a written report prior to the meeting for February 2026, with data for customer use measures, programming, and library activities.

There was no further discussion.

**Fiscal Report**  
**(Item VI.D)**

In addition to the report provided prior to the meeting, Finance Director Link informed the Board of work needing to be done at some facilities regarding fire safety codes.

There was no further discussion.

Chair Hanson called for a 5-minute recess.

**Closed Session**  
Planning the  
strategy or position  
to be taken during  
collective  
bargaining (RCW  
42.30.140(4))  
**(Item VII)**

The Board went into a closed session at 6:03pm with an estimated time to return at 6:15pm.

The Board returned to a regular session at 6:17pm.

There was no final action taken.

**Adjournment**  
**(Item VIII)**

Chair Hanson adjourned the meeting at 6:17pm. The next Board Meeting is scheduled for Tuesday, April 21<sup>st</sup> at the Cheney Library.



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Jessica Hanson, Chair

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Patrick Roewe, Secretary to the Board of Trustees

### MARCH 2026 PAYMENT VOUCHERS

PAYMENT VOUCHER APPROVAL			
Pursuant to RCW 42.24.180 and Spokane County Library District Resolution # 94-03, we, the undersigned, do hereby certify that the merchandise and services hereinafter specified have been received as of March 31, 2026, and that payment vouchers listed on this and the following pages are approved for payment in the total amount of \$1,397,431.76 for the general fund, \$388,875.59 for the capital projects fund, and \$0.00 for the debt service fund and are authorized to authenticate and certify these claims.			
DATE:	March 31, 2026		
SIGNED:			
TITLE:	Finance Director	SIGNED:	
TITLE:	Executive Director		
GENERAL OPERATING FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
0000064380	ABM INDUSTRIES, INC.	MONTHLY CUSTODIAL SERVICES	\$ 29,747.65
0000064381	ALLIED FIRE & SECURITY BY VYANET	QUARTERLY ALARM MONITORING	2,535.79
0000064382	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	1,145.81
0000064383	AVISTA UTILITIES	MONTHLY UTILITIES	17,830.00
0000064384	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	410.00
0000064385	CCI SOLUTIONS	OFFICE/LIBRARY SUPPLIES	719.38
0000064386	CENGAGE LEARNING INC	LIBRARY MATERIALS	2,620.33
0000064387	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	612.28
0000064388	CENTURYLINK	MONTHLY ANALOG TELEPHONE LINE: SC ELEVATOR	82.52
0000064389	CHENEY MAYFESTERS	FEES FOR MAYFEST BOOTH	50.00
0000064390	CONSOLIDATED IRRIGATION DIST19	WATER - OT	27.50
0000064391	CITY OF SPOKANE	MONTHLY WATER & SEWER - MP	361.19
0000064392	CITY OF MEDICAL LAKE	MONTHLY WATER, SEWER, REFUSE - ML	210.75
0000064393	CULLIGAN SPOKANE WA	BOTTLED WATER SERVICE - CH	69.16
0000064394	DEMCO, INC.	OFFICE/LIBRARY SUPPLIES	545.33
0000064395	DIVCO INCORPORATED	QTRLY BUILDING MAINT CONTRACT - HVAC	2,378.65
0000064396	EDNETICS	IT CAPITAL PROJECTS - HYPER V STORAGE ASSISTANCE	2,058.07
0000064397	EMPIRE DISPOSAL INC.	MONTHLY SOLID WASTE - FF	49.66
0000064398	FATBEAM, LLC	MONTHLY INTERNET SERVICE, NET OF ERATE DISC	4,456.29
0000064399	THE FIG TREE	LIBRARY MATERIALS	450.00
0000064400	GREENLEAF LANDSCAPING, INC.	GROUNDS MAINTENANCE	1,077.94
0000064401	INGRAM DISTRIBUTION GROUP, INC	BI-WEEKLY LIBRARY MATERIALS	11,684.70
0000064402	INLAND PUBLICATIONS	LIBRARY PROGRAMS ADVERTISING	1,512.00
0000064403	KENT ADHESIVE PRODUCTS CO.	OFFICE/LIBRARY SUPPLIES	407.33
0000064404	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	330.62
0000064405	LPS HOLDCO LLC DBA MARQ	ADVERTISING	9,685.35
0000064406	MONTGOMERY HARDWARE	MAINTENANCE SUPPLIES	46.20
0000064407	OCLC, INC.	ANNUAL CATALOGING & ILL SUBSCRIPTION	2,578.13
0000064408	OVERDRIVE, INC.	BI-WEEKLY LIBRARY MATERIALS	40,157.36
0000064409	PBC GURU	LIBRARY SPEAKERS CONSORTIUM ANNUAL MEMBERSHIP	733.00
0000064410	PRONUNCIATOR LLC	ELECTRONIC LIBRARY SERVICES	3,995.00
0000064411	SPOKANE COUNTY TREASURER	IRRIGATION, STORMWATER, AQUIFER: ALL BLDGS	9,672.01
0000064412	SPOKANE COUNTY SEWER BILLING	MONTHLY SEWER - AR, NS, SC, SV	346.65
0000064413	MINUTEMAN PRESS	OFFICE/LIBRARY SUPPLIES	110.19
0000064414	STATE PROTECTION SERVICES INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	3,574.80
0000064415	SWK TECHNOLOGIES, INC.	SOFTWARE PURCHASE AND SETUP SUPPORT	2,150.00
0000064416	TUMBLEWEED PRESS INC.	ELECTRONIC LIBRARY SERVICES	7,105.80
0000064417	UNIQUE MANAGEMENT SERVICES	MONTHLY NOTICE FEES AND MESSAGE BEE SERVICE	2,202.68
0000064418	VERIZON WIRELESS	MONTHLY CELL & "MI-FI" DEVICE SERVICE	2,005.13
0000064419	WASTE MANAGEMENT OF SPOKANE	MONTHLY REFUSE	1,947.82
0000064420	WHITWORTH WATER DISTRICT	MONTHLY WATER - NS	35.22
0000064421	WICK ENTERPRIZES, LLC	ADVERTISING	1,881.00
0000064422	WITHERSPOON BRAJICICH MCPHEE, PLLC	LEGAL SERVICES, GENERAL COUNSEL	4,036.50
0000064423	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	1,096.93
0000064424	DAVID BENSOTER	LIBRARY PROGRAMS	525.00
0000064425	CINTAS CORP	JANITORIAL SUPPLIES	2,920.18
0000064426	MELANIE HEWITT	LIBRARY PROGRAMS	152.46
0000064427	Las Delicias de isa, LLC	PRIME TIME PROGRAM, CATERER	163.35
0000064428	LIBRARY FOUNDATION OF SPOKANE COUNTY	LIBRARY PROGRAMS	900.00
0000064429	PAUL E.PUHEK	LIBRARY PROGRAMS	162.15
0000064430	HELEN SMITH-FLORES	REFUNDS OF LOST PAID FEES	9.00



000064431	AAMCO TRANSMISSIONS	VEHICLE MAINTENANCE	974.59
000064432	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	909.07
000064433	BRENDA W. BEAULIEU	LIBRARY PROGRAMS	150.00
000064434	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	1,574.19
000064435	CANDID	FOUNDATION DIRECTORY ONLINE ANNUAL RENEWAL	5,999.00
000064436	CENGAGE LEARNING INC	LIBRARY MATERIALS	19,358.27
000064437	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	554.94
000064438	EARTHWORKS RECYCLING,INC	RECYCLING: AR, NS, SV	826.00
000064439	MORGAN ANDERSEN	LIBRARY PROGRAMS	1,700.00
000064440	GREY HOUSE PUBLISHING	LIBRARY MATERIALS	264.05
000064441	INGRAM DISTRIBUTION GROUP, INC	BI-WEEKLY LIBRARY MATERIALS	10,226.12
000064442	INLAND POWER AND LIGHT	MONTHLY ELECTRIC UTILITIES - AH, DP	770.68
000064443	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	390.37
000064444	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	536.73
000064445	MONTGOMERY HARDWARE	MAINTENANCE SUPPLIES	441.01
000064446	OCLC, INC.	ANNUAL CATALOGING & ILL SUBSCRIPTION	3,387.96
000064447	ONE WORKPLACE L FERRARI	FURNITURE, FIXTURES & EQUIPMENT	17,173.79
000064448	OPTUM	MONTHLY HSA ACCOUNT ADMIN FEES	87.00
000064449	OVERDRIVE, INC.	BI-WEEKLY LIBRARY MATERIALS	25,963.07
000064450	PLAYAWAY PRODUCTS LLC	LIBRARY MATERIALS	1,793.80
000064451	PRISMHR, INC.	MONTHLY SOFTWARE SUPPORT - HR	2,483.99
000064452	RENEE R RAIDT	LIBRARY PROGRAMS	150.00
000064453	HEATHER WOLLER	LIBRARY PROGRAMS	100.00
000064454	U.S. BANK CORP. PAYMENT SYSTEM	CREDIT CARD PAYMENT	12,868.97
000064455	AGE OF LEARNING, INC	ELECTRONIC LIBRARY MATERIALS	7,170.71
000064456	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	91.70
000064457	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	32.82
000064458	CENGAGE LEARNING INC	LIBRARY MATERIALS	1,213.02
000064459	EBSCO INDUSTRIES, INC.	LIBRARY MATERIALS - SUBSCRIPTIONS	42,815.00
000064460	INGRAM DISTRIBUTION GROUP, INC	BI-WEEKLY LIBRARY MATERIALS	9,253.93
000064461	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	1,423.85
000064461	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	(1,423.85)
000064462	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	2,129.18
000064463	MODERN ELECTRIC WATER COMPANY	MONTHLY WATER, ELEC. - SV & SC	3,200.96
000064464	MONTGOMERY HARDWARE	MAINTENANCE SUPPLIES	1,780.55
000064465	OVERDRIVE, INC.	BI-WEEKLY LIBRARY MATERIALS	17,386.86
000064466	SODEXO CONFERENCE SERVICES	LIBRARY PROGRAMS	323.11
000064467	SPOKANE CO. WATER DISTRICT #3	MONTHLY UTILITY FEE-HASTINGS PROPERTY	32.67
000064468	STAPLES ADVANTAGE	OFFICE/LIBRARY SUPPLIES	1,536.28
000064469	TOWN OF FAIRFIELD	MONTHLY WATER, SEWER - FF	120.90
000064470	ABSOLUTE BACKGROUND SEARCH INC	MONTHLY EMPLOYEE BACKGROUND CHECKS	531.50
000064471	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	1,582.32
000064472	A TO Z RENTAL AND SALES	EQUIPMENT RENTAL	716.78
000064473	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	361.18
000064474	THOMAS CARAWAY	LIBRARY PROGRAMS	100.00
000064475	CENGAGE LEARNING INC	LIBRARY MATERIALS	478.31
000064476	CONSOLIDATED IRRIGATION DIST19	WATER - OT	27.50
000064477	CITY OF SPOKANE	MONTHLY WATER & SEWER - MP	360.94
000064478	CITY OF AIRWAY HEIGHTS	MONTHLY WATER & SEWER - AH	155.15
000064479	CITY OF DEER PARK	MONTHLY WATER & SEWER - DP	89.67
000064480	COMIC BOOK SHOP	LIBRARY MATERIALS	171.82
000064481	JANELLE CORDERO	LIBRARY PROGRAMS	100.00
000064482	GLENN CRUICKSHANK	LIBRARY PROGRAMS	162.15
000064483	DEVRIES INFORMATION MGMT	MONTHLY COURIER SERVICE	6,100.56
000064484	DEPARTMENT OF LABOR & IND.	QUARTERLY LABOR & INDUSTRIES TAXES	43.80
000064485	EDNETICS	TELEPHONE - MANAGED VOICE SERVICES	2,255.98
000064486	JULIE ANN EDWARDS	LIBRARY PROGRAMS	1,034.55
000064487	EMILY S GWINN	LIBRARY PROGRAMS	100.00
000064488	INGRAM DISTRIBUTION GROUP, INC	BI-WEEKLY LIBRARY MATERIALS	11,523.57
000064489	JOHNSON CONTROLS FIRE PROTECTION LP	BUILDING REPAIR & MAINTENANCE	2,226.77
000064490	ALEXANDER A MANZONI	LIBRARY PROGRAMS	190.65
000064491	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	2,104.42
000064492	OVERDRIVE, INC.	BI-WEEKLY LIBRARY MATERIALS	31,343.50
000064493	PENWORTHY COMPANY	LIBRARY MATERIALS, KITS	3,189.60
000064494	MEGAN PERKINS	LIBRARY PROGRAMS	324.30
000064495	QUILL CORPORATION	OFFICE/LIBRARY SUPPLIES	1,304.86
000064496	DEBORAH L SINCLAIR	LIBRARY PROGRAMS	75.00
000064497	MERY N SMITH	LIBRARY PROGRAMS	100.00
000064498	SPRINGSHARE LLC	PRINCIPAL - SBITA PATRON POINT SUBSCRIPTION	598.00
000064499	T-MOBILE	MONTHLY "MI-FI" DEVICE CELL SERVICE	697.28
000064500	WASHINGTON LIBRARY ASSOCIATION	ANNUAL MEMBERSHIP DUES	4,663.00
W000001867	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	76,504.94
W000001868	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	4,728.62
W000001869	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,807.58
W000001870	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	41,434.08
W000001871	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	392.00
W000001872	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	182.24

W000001873	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	734.16
W000001874	ASSOCIATION OF WASHINGTON CITIES - VIMLY BENEFITS	MONTHLY EMPLOYEE MEDICAL, DENT, VIS, LTD, LIFE	128,206.84
W000001875	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	260.53
W000001876	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	78,764.42
W000001877	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,807.58
W000001878	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	4,728.62
W000001879	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	42,105.08
W000001880	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	1,907.21
W000001881	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	100.00
W000001883	STATE OF WASHINGTON	QUARTERLY SALES AND USE TAXES	1,843.54
W000001884	DEPARTMENT OF LABOR & IND.	QUARTERLY LABOR & INDUSTRIES TAXES	20,537.42
W000001885	EMPLOYMENT SECURITY DEPARTMENT	QUARTERLY WA CARES TAXES	11,384.91
W000001886	EMPLOYMENT SECURITY DEPARTMENT	QUARTERLY PFML TAXES	24,892.08
<b>Total Non-Payroll General Operating Fund</b>			\$ 892,371.16
<b>PAYROLL VOUCHERS</b>			
03102026 PP05	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #05	\$ 249,842.28
03252026 PP06	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #06	255,218.32
<b>Total Payroll General Operating Fund</b>			\$ 505,060.60
<b>TOTAL GENERAL OPERATING FUND</b>			\$ 1,397,431.76

<b>CAPITAL PROJECTS FUND</b>			
<b>VOUCHER NUMBER</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>VOUCHER AMOUNT</b>
0000009779	ALLWEST TESTING & ENGINEERING, INC	RENOVATION - ARGONNE	\$ 4,000.00
0000009780	JOHNSON CONTROLS FIRE PROTECTION LP	RENOVATION - ARGONNE	746.24
0000009781	MCKINSTRY	RENOVATION - ARGONNE	306,549.39
0000009782	NORTECH INC	RENOVATION - DEER PARK	25,850.60
0000009783	INTEGRUS ARCHITECTURE	RENOVATION - DEER PARK & DISTRICT-WIDE FACILITY ASSESSMENT	5,403.50
0000009784	TESTCOMM LLC	RENOVATION - DEER PARK	920.00
0000009785	JIMMY'S ROOFING	RENOVATION - MORAN PRAIRIE	45,405.86
<b>TOTAL CAPITAL PROJECT FUND</b>			\$ 388,875.59

<b>DEBT SERVICE FUND</b>			
<b>VOUCHER NUMBER</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>VOUCHER AMOUNT</b>
<b>TOTAL DEBT SERVICE FUND</b>			\$ -

**MARCH 2026 VISA**

February 2026 / March 2026  
 Paid in March 2026  
 64454

Card Category	Amount
General Purchases	\$ 8,878.45
Maintenance	\$ 2,578.26
Travel	\$ 407.88
Acquisitions	\$ 98.97
Information Technology	\$ 304.24
Mobile Services	\$ 601.17
<b>General Fund Purchases</b>	<u>\$ 12,868.97</u>

Top Individual Charges

Home Depot	Building Maintenance	2,818.12
YoDeck.com	Software Support - Communications	1,568.16
Costco	Office & Library Supplies - Snack Program	2,164.83

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## HVAC PROJECTS UPDATE: DISCUSSION

### Argonne/Administration

The last day of regular services for the library was Saturday February 28<sup>th</sup>, and construction started on March 2<sup>nd</sup>. The Collection Services Department relocated to the Service Center so that the processing and distribution of library materials to District facilities and customers continued as per normal. A minimal number of employees remain onsite throughout the project to maintain building-dependent business functions. Other employees have been assigned to other work locations.

Curbside service days and LINC visits have been implemented in collaboration with employees:

- **Curbside pickup** will be available at Argonne Library with the following schedule: Monday–Wednesday: 10am–2pm; Thursday: 2–6pm
- **LINC** is visiting Argonne Library with following schedule: 10am–4pm on Saturdays (except Apr 11 & May 9)

Construction update:

- The old chiller has been replaced with a new one.
- The old boiler has been replaced with a new one.
- Construction is proceeding with the new pipes and ductwork.
- During construction, the District chose to replace the domestic water heater located in the boiler room.

As previously reported, the closure is necessary because all the HVAC equipment is located in the “mezzanine” above the central lobby. In order to access and replace the equipment, they have opened the exposed walls above the lobby and are using lifts and other heavy equipment. The lobby therefore needs to be closed for the safety of customers and employees. All the work will be happening overhead in the lobby, and the footprint of the space is insufficient from a safety perspective to maintain protected public access without inhibiting contractor working space. Since there is no ADA accessible alternative entry into the library/restroom access for the public, the District is not able to get a temporary occupancy permit for the public during the closure, though a minimal employee presence during the closure is permitted.

While early indications are the construction progress is moving faster than anticipated, it is not known at present if the facility will be able to open sooner. The District is continuing to plan for the facility to reopen in early June.

### Deer Park

The contract was awarded on February 17, 2026 to Apex Mechanical, LLC (Apex). The District has completed the contracting phase and the contractor is ordering equipment. Construction dates have not been set but a substantial completion date of May 19, 2026 was targeted in the contract.

Apex notified the District of delayed delivery dates for replacement components in the air handler. Delivery dates are past the contract's substantial completion date. The District and Apex are in discussions to determine the impact on the construction period.

Procurement Updates:

- The chiller has been ordered, and we have an estimate on the shipping date for the middle of April 2026.
- The boiler has been ordered and arrived in March 2026.

Finance is working with Inland Power and Avista on energy rebates related to the project.

**Questions**

Executive Director Patrick Roewe and Finance Director Jason Link will be available to answer questions regarding the update.

**Recommended Action:** This item is for information and discussion, with no final action required.

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**LEVY LID LIFT ELECTION**

At the March 2026 meeting, staff presented draft copies of the following: the resolution necessary to place the election on the August ballot, the explanatory statement, and other election-related documents. Trustees reviewed these drafts, which had also been reviewed by the District's legal counsel. No changes were requested for the resolution, ballot title, explanatory statement, pro & con committee announcement. Input was provided regarding the public information piece. By consensus, the Board directed staff to continue to prepare items for final action at the April Board meeting.

The focus of this month will be on the resolution and committee appointments considered as separate agenda items for this meeting. As needed, this can serve as a general discussion on any levy-related items.

Executive Director Patrick Roewe will be available to answer questions.

**Recommended Action:** This agenda item is for discussion, with no final action required. By consensus, the Board of Trustees may direct staff to finalize levy lid lift planning.

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**PROPERTY TAX LEVY LID LIFT: CALLING FOR AN AUGUST 4, 2026, SPECIAL ELECTION  
(RESOLUTION No. 26-01)****Background**

As discussed at the March Board of Trustees meeting, state law places limitations and requirements on ballot titles and descriptions for a single-year lid lift ballot measure, including:

- A ballot title that does not exceed 10 words.
- An identification of the enacting legislative body and a statement of the subject matter.
- A concise description of the measure no longer than 75 words.
- A statement of the maximum tax rate to be imposed in the first year.
- A statement that, if permanent, the dollar amount of the levy will be used for the purpose of computing the limitations for subsequent levies.
- A question.

The first draft of the resolution to place the levy lid lift on the ballot was drafted in consultation with the District's legal counsel. Trustees reviewed the draft at the March 2026 meeting and directed staff to finalize the resolution for final action at the April 2026 meeting.

What follows is the final draft of the resolution, which is unchanged from the first draft with the exception of some minor grammatical edits.

In terms of process, once the ballot resolution is approved by the Board of Trustees, it will be submitted to the Spokane County Auditor.

Executive Director Patrick Roewe will be available for questions.

**Recommended Action:** Board motion to approve Resolution 26-01, placing Proposition No. 1 Regular Library Operations And Maintenance Levy, on the August 4, 2026 ballot

## RESOLUTION NO. 26-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, REQUESTING THAT A SPECIAL ELECTION BE CALLED IN ORDER TO SUBMIT TO THE QUALIFIED ELECTORS OF THE DISTRICT THE PROPOSITION OF WHETHER THE DISTRICT SHALL LEVY REGULAR PROPERTY TAXES IN EXCESS OF THE LEVY LIMITATION PROVIDED FOR IN RCW 84.55.010 TO PROVIDE FUNDING FOR REGULAR MAINTENANCE AND OPERATION OF THE DISTRICT; PROVIDING FOR THE SUBMISSION OF THE PROPOSITION AUTHORIZING SUCH LEVY TO THE QUALIFIED ELECTORS AT AN ELECTION TO BE HELD ON TUESDAY, AUGUST 4, 2026; PROVIDING FOR THE NOTICE OF SUCH ELECTION; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, as follows:

WHEREAS, Spokane County Library District, Spokane County, Washington (the "District"), is a library district duly organized and existing under and by the virtue of the constitution and laws of the state of Washington (the "State"); and

WHEREAS, pursuant to RCW 84.55.050, the District may levy a regular property tax in excess of the levy limitations contained in chapter 84.55 RCW, when such levy amount is authorized by a proposition approved by a majority of the voters of the District voting on the proposition at a general or special election held within the District; and

WHEREAS, it is the judgment of the Board of Trustees of the District (the "Board") that in order to provide continued funding for the normal maintenance and operation of the District, it is deemed necessary for the District to restore its regular levy rate to \$0.45 per thousand dollars of assessed value upon all the taxable property within the District in 2026 for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW; and thereafter using such levy to compute limitations for subsequent years; and

WHEREAS, the Board deems it necessary to place the proposition of whether or not the District shall levy regular property taxes in 2026, for collection in 2027, in excess of the limit factor provided for in chapter 84.55 RCW before the qualified electors of the District; and

WHEREAS, it is further deemed advisable that said propositions be submitted to such electors at an election to be held within the District on August 4, 2026.

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

The Board hereby finds and declares that, in order to provide continued funding for the normal maintenance and operation of the Spokane County Library District, it is necessary for the District to restore its regular levy rate to \$0.45 per thousand of assessed value upon all the taxable property within the District in 2026, for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW, and thereafter using such levy to compute limitations for subsequent years.

Such proposition must be submitted to the voters of the District for their approval or rejection. If such proposition is approved by the majority of voters, the District will be authorized to restore its regular levy rate to \$0.45 per thousand dollars of assessed value upon all the taxable property within the District in 2026 for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW; and thereafter using such levy to compute limitations for subsequent years.

Upon approval of said proposition, the District may issue warrants against the general fund for District purposes.

The Spokane County Auditor, as ex officio Supervisor of Elections for the District, is hereby requested to call and conduct a special election to be held within the District in conjunction with the state primary election on August 4, 2026, and to submit to the qualified electors of the District the proposition in substantially the following form:

**SPOKANE COUNTY LIBRARY DISTRICT**

**PROPOSITION NO. 1**

**REGULAR LIBRARY OPERATIONS AND MAINTENANCE LEVY**

**THE SPOKANE COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES ADOPTED RESOLUTION NO. 26-01 CONCERNING ITS REGULAR PROPERTY TAX LEVY. THIS PROPOSITION WOULD AUTHORIZE THE DISTRICT TO RESTORE ITS REGULAR PROPERTY TAX LEVY RATE TO \$0.45 PER \$1,000 OF ASSESSED VALUE FOR COLLECTION IN 2027 TO PROVIDE CONTINUED FUNDING FOR NORMAL OPERATION AND MAINTENANCE OF PUBLIC LIBRARIES AND LIBRARY SERVICES. THEREAFTER, SUCH LEVY AMOUNT WOULD BE USED TO COMPUTE LIMITATIONS FOR SUBSEQUENT YEAR LEVIES AS AUTHORIZED BY CHAPTER 84.55 RCW. SHOULD THIS PROPOSITION BE APPROVED?:**

**YES**              
**NO**            

The election will be conducted by mail ballot. The procedures and forms to conduct the election by mail ballot shall be prescribed by the Spokane County Auditor in accordance with chapter 29A.40 RCW and chapter 434-250 WAC.

The Spokane County Auditor shall prepare the notice of election, which shall be published at least once, which publication shall take place not more than fifteen days nor less than five days prior to the mail-in registration deadline. Such publication shall be in a newspaper of general circulation within the County and in accordance with RCW 29A.52.355.

The Secretary of the Board is hereby directed to deliver a certified copy of this resolution to the Spokane County Auditor, as ex officio Supervisor of Elections for the District, not later than May 1, 2026.

For purposes of receiving notice pursuant to RCW 29A.36.080, the Board designates the District's Executive Director (Patrick Roewe), telephone number: 509-893-8360 and email: proewe@scl.d.org, as the individual to whom the Auditor shall provide such notice.

The Executive Director is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or Spokane County Prosecuting Attorney.

All resolutions in conflict with this resolution are hereby repealed in their entirety.

If any one or more of the provisions of this resolution shall be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining provisions of this resolution, and this resolution shall be construed and enforced as if such unconstitutional or invalid provisions had not been contained herein.

This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of the Trustees of the Spokane County Library District, Spokane County, Washington, at a regular meeting thereof, held this 21<sup>st</sup> day of April 2026.

SPOKANE COUNTY LIBRARY DISTRICT  
Spokane County, Washington

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Jessica Hanson, Chair

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Jon Klapp, Vice Chair

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Ellen Clark, Trustee

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Robert Paull, Trustee

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Patti Stauffer, Trustee

ATTEST:

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Patrick Roewe,  
Secretary of the Board of Trustees

**CERTIFICATION**

I, Patrick Roewe, the appointed Secretary of the Board of Trustees of Spokane County Library District, Spokane County, Washington, hereby certify that the foregoing resolution is a full, true, and correct copy of a resolution duly passed and adopted at a regular meeting of the Board of Trustees of Spokane County Library District, duly held at the regular meeting place thereof on April 21, 2026, of which meeting all members of said Board had due notice, and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES, and in favor thereof, Members: \_\_\_\_\_

NOES, Members: \_\_\_\_\_

ABSENT, Members: \_\_\_\_\_

ABSTAIN, Members: \_\_\_\_\_

I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that said resolution is a full, true, and correct copy of the original resolution adopted at said meeting; and that said resolution has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand on this 21<sup>st</sup> day of April 2026.

\_\_\_\_\_  
Patrick Roewe,  
Secretary of the Board of Trustees

**TO: The Spokane County Auditor, as Ex Officio Supervisor of Elections for Spokane County Library District, Spokane County, Washington**

Pursuant to Resolution No. 26-01, adopted by the Board of Trustees (the "Board") of Spokane County Library District, Spokane County, Washington (the "District"), at a meeting of the Board held on April 21, 2026, a copy of which resolution is attached hereto and by this reference made a part hereof, you are respectfully requested to submit the following proposition to the electors of the District for their approval or rejection, at a special election to be held on August 4, 2026. The proposition shall be in substantially the following form:

**SPOKANE COUNTY LIBRARY DISTRICT**

**PROPOSITION NO. 1**

**REGULAR LIBRARY OPERATIONS AND MAINTENANCE LEVY**

**THE SPOKANE COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES ADOPTED RESOLUTION NO. 26-01 CONCERNING ITS REGULAR PROPERTY TAX LEVY. THIS PROPOSITION WOULD AUTHORIZE THE DISTRICT TO RESTORE ITS REGULAR PROPERTY TAX LEVY RATE TO \$0.45 PER \$1,000 OF ASSESSED VALUE FOR COLLECTION IN 2027 TO PROVIDE CONTINUED FUNDING FOR NORMAL OPERATION AND MAINTENANCE OF PUBLIC LIBRARIES AND LIBRARY SERVICES. THEREAFTER, SUCH LEVY AMOUNT WOULD BE USED TO COMPUTE LIMITATIONS FOR SUBSEQUENT YEAR LEVIES AS AUTHORIZED BY CHAPTER 84.55 RCW. SHOULD THIS PROPOSITION BE APPROVED?:**

**YES**              
**NO**            

DATED as of April 21, 2026.

SPOKANE COUNTY LIBRARY DISTRICT  
Spokane County, Washington

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Patrick Roewe,  
Secretary of the Board of Trustees

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**PROPERTY TAX LEVY LID LIFT: APPOINTMENT OF PRO & CON COMMITTEES****Announcement:**

This was the District's announcement seeking volunteers for the levy lid lift Pro & Con Committees:

Pursuant to RCW 29A.32.280, Spokane County Library District (SCLD) is seeking volunteers to serve on pro or con committees related to SCLD's levy ballot proposition appearing on the August 4, 2026, Special Election ballot. Committee members will be required to prepare "for" or "against" statements for the Spokane County Local Voters' Pamphlet.

Committee members will be required to prepare arguments advocating voters' approval or rejection of the proposition by 1:00pm May 5, 2026. Each committee will consist of up to three (3) members and serve without compensation. Committee members' names and contact information will be published in the Spokane County Local Voters' Pamphlet.

To qualify, applicants must be a resident of SCLD's jurisdictional boundaries: unincorporated Spokane County and the affiliated cities and towns of Airway Heights, Cheney, Deer Park, Fairfield, Latah, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, and Waverly.

Residents of the City of Spokane and the City of Liberty Lake are not eligible.

Qualified applicants must be known to favor the ballot proposition to serve on the committee advocating approval. Qualified applicants must be known to oppose the ballot measure to serve on the committee advocating rejection.

Committee appointments are scheduled for the SCLD Board of Trustees meeting on April 21, 2026. For each committee, the first three (3) qualified applicants will be appointed to each committee in the order in which they are received.

Interested residents should send their name, address, email address, phone number, and which position they represent (Pro/For or Con/Against) via email to [levy@sclcd.org](mailto:levy@sclcd.org) or via telephone to 509.893.8203, by 12:00pm April 20, 2026.

For more information, see the Spokane County Local Voters' Pamphlet – Administrative Rules for Jurisdictions [www.spokanecounty.gov/313/Candidates-Campaigns](http://www.spokanecounty.gov/313/Candidates-Campaigns).

The announcement was posted as a news item on the District's website on 04/13/2026, included in the publicly posted Board of Trustee April Meeting Agenda on 4/15/2026, and included as a news item in the eNewsletter sent out to District customers on 4/16/2026.

**Appointments:**

After these repeated recruitment attempts, two volunteers responded to the District's requests to serve on the Pro Committee and write a statement for the ballot measure: In the order received, these volunteers are Edward Carroll and Catherine Tobey.

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After these repeated recruitment attempts, no volunteers responded to the District's requests to serve on the Con Committee and write a statement against the ballot measure.

**Recommended Action:**

Motion to appoint the following applicants to the Pro/For Committee, in the order received: 1.) Edward Carroll. 2.) Catherine Tobey

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## ACCESS TO LIBRARY SERVICES POLICY

### Background

The purpose of this policy is to affirm the District's commitment to serving a diverse community and providing facilities, programs, and services that are accessible to all.

The Policy was revised to have a broader statutory reference of Chapter 49.60 RCW and reorganized to more closely mirror the statutory order of language. In addition, "marital status," "families with children," and use of a "service animal trainee" were added to better align with that Chapter of the Revised Code of Washington.

After reviewing the policy and its proposed revisions, the District's legal counsel recommended that "political ideology" be removed, as that category does not expressly exist under the statute with which the policy is in accordance. Staff have removed that language accordingly.

Proposed minor revisions include an additional statutory reference and updates to preferred nomenclature.

Executive Director Patrick Roewe will be available to answer any questions.

**Recommended Action:** Board Motion to approve revisions to the Access to Library Services Policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

<b>Policy Title</b>	Access to Library Services		
<b>Approval Date</b>	February 18, 1993	<b>Revision or Reaffirmation Date</b>	April <del>16</del> <u>21</u> , <del>2024</del> <u>2026</u>
<b>Related Policies</b>	Code of Conduct Customer Privileges and Responsibilities Policy		
<b>Statutory Reference</b>	<u>RCW 49.60.010</u> RCW 49.60.030 RCW 49.60.040 RCW 49.60.215		
<b>Purpose</b>	Affirms the Spokane County Library District's (District) commitment to serving a diverse community and providing facilities, programs, and services that are accessible to all.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

**Policy**

In accordance with Chapter RCW 49.60 RCW-215, the District is committed to providing equitable and open access to ~~library-District~~ facilities, services, library materials and collections, and programs regardless of ~~race, creed, color, gender expression or identity, ethnicity, age, religion, political ideology, national origin, citizenship or immigration status, sexual orientation, honorably discharged veteran or military status, status as a mother breastfeeding her child, the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability~~ race, creed, color, national origin, ethnicity, citizenship or immigration status, sex, marital status, sexual orientation, gender expression or identity, age, religion, honorably discharged veteran or military status, families with children, status as a mother breastfeeding her child, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide, service animal, or service animal trainee by a person with a disability.

In support of that commitment:

- Access to library services shall not be denied or abridged to any individual eligible for library services, as defined in the District's Customer Privileges and Responsibilities ~~policy~~Policy, other than due to a violation of the Code of Conduct.

- In compliance with federal and state law and Title II of the Americans with Disabilities Act of 1990, the District does not discriminate on the basis of disability in admission, access, and/or operation of its programs, services, or activities. The District monitors its compliance with Title II of the Americans with Disabilities Act of 1990 to ensure its ~~libraries~~ facilities and programs are accessible to and usable by individuals with disabilities.
- The District offers reasonable accommodation to ~~persons~~ individuals with disabilities.
- The District provides a grievance procedure to ensure that if an individual believes they have been denied access to library services or have been otherwise discriminated against, the issue can be resolved as promptly and amicably as possible.
- The District encourages customers to informally engage ~~their community library~~ the supervisor or manager of a District facility in resolving access or usability issues before the program, service, or activity takes place.
- Any unresolved ADA issue should be submitted to the Human Resources Director to coordinate efforts to comply with and carry out ADA responsibilities as the District's ADA Coordinator.

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The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

S P O K A N E   C O U N T Y   L I B R A R Y   D I S T R I C T

<b>Policy Title</b>	Access to Library Services		
<b>Approval Date</b>	February 18, 1993	<b>Revision or Reaffirmation Date</b>	April 21, 2026
<b>Related Policies</b>	Code of Conduct Customer Privileges and Responsibilities Policy		
<b>Statutory Reference</b>	RCW 49.60.010 RCW 49.60.030 RCW 49.60.040 RCW 49.60.215		
<b>Purpose</b>	Affirms the Spokane County Library District’s (District) commitment to serving a diverse community and providing facilities, programs, and services that are accessible to all.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

**Policy**

In accordance with Chapter 49.60 RCW, the District is committed to providing equitable and open access to District facilities, services, library materials and collections, and programs regardless of race, creed, color, national origin, ethnicity, citizenship or immigration status, sex, marital status, sexual orientation, gender expression or identity, age, religion, honorably discharged veteran or military status, families with children, status as a mother breastfeeding her child, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide, service animal, or service animal trainee by a person with a disability.

In support of that commitment:

- Access to library services shall not be denied or abridged to any individual eligible for library services, as defined in the District’s Customer Privileges and Responsibilities Policy, other than due to a violation of the Code of Conduct.
- In compliance with federal and state law and Title II of the Americans with Disabilities Act of 1990, the District does not discriminate on the basis of disability in admission, access, and/or operation of its programs, services, or activities. The District monitors its compliance with Title II of the Americans with Disabilities Act of 1990 to ensure its facilities and programs are accessible to and usable by individuals with disabilities.
- The District offers reasonable accommodation to individuals with disabilities.

- The District provides a grievance procedure to ensure that if an individual believes they have been denied access to library services or have been otherwise discriminated against, the issue can be resolved as promptly and amicably as possible.
  - The District encourages customers to informally engage the supervisor or manager of a District facility in resolving access or usability issues before the program, service, or activity takes place.
  - Any unresolved ADA issue should be submitted to the Human Resources Director to coordinate efforts to comply with and carry out ADA responsibilities as the District's ADA Coordinator.
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The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

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## COLLECTION DEVELOPMENT POLICY

### Background

The purpose of this policy is to define how the District establishes, maintains, and facilitates access to collection(s) of library materials that meet the cultural, informational, educational, and recreational needs of District residents.

Proposed revisions are primarily intended for clarity and to better align with existing practice:

- Definitions were expanded to better distinguish between the terms “Library Materials” and “Collection(s)” referenced throughout the policy
- Language was added to affirm existing practice that ownership of property within the District’s jurisdictional boundaries qualifies an individual to submit a Request for Review of Library Materials form.
- A reference to the potential “transfer” of systematically removed library materials was deleted, as that doesn’t meet with existing practice.
- General updates such as the inclusion of a revised policy title and preferred nomenclature were made as well.

The District’s legal counsel has reviewed the recommended policy revisions.

Collection Development Director Andrea Sharps and Executive Director Patrick Roewe will be available to answer questions about the recommended policy revisions.

**Recommended Action:** Board Motion to approve revisions to the Collection Development Policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

<b>Policy Title</b>	Collection Development		
<b>Approval Date</b>	June 14, 1986	<b>Revision or Reaffirmation Date</b>	April <del>16</del> <u>21</u> , <del>2024</del> <u>2026</u>
<b>Related Policies</b>	Access to Library Services Child <del>ren's</del> <u>and Vulnerable Adult</u> Safety in Libraries Computer, Wireless Network and Internet Use Customer Privileges and Responsibilities Fixed Assets Gifts Intellectual Freedom Naming and Recognition		
<b>Statutory Reference</b>	RCW 27.12.210		
<b>Purpose</b>	Defines how the Spokane County Library District ( <del>the</del> District) establishes, maintains, and facilitates access to <del>a</del> <u>collections</u> of library materials that meet the cultural, informational, educational, and recreational needs of District residents.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

**Policy:**

**Definitions**

For the purposes of this policy, the following definitions are used:

~~Collection: The~~

Library Materials: Library materials Items that the District makes available to customers for reading, viewing, and/or listening, regardless of format, platform, or any applicable lending model.

Collection(s): Library Materials, in whole or in part, held by the District.

Parent(s): The legal guardian(s) of any minor child, and/or any adult standing in loco parentis.

In loco parentis: An individual stands in loco parentis when the individual acts in place of a parent and/or assumes responsibilities of a parent.

**Policy**

The District's Board of Trustees (Board) recognizes that within the District's service area there are individuals and groups with diverse interests, backgrounds, ages, life experiences, and information needs, and that the District was created to serve all of the people within the communities it serves.

The Collection Development Policy is based upon and reflects the District's Intellectual Freedom Policy, and the District's mission, vision, guiding principles, and strategic priorities.

#### Collection Development and Maintenance

The District is a popular materials library. Library materials will be selected and retained in a variety of formats and comprehension levels, including digital content, to serve cultural, informational, educational, and recreational interests.

Some of the factors which will be considered in adding to or removing materials from the ~~library~~ District collection ~~shall include, but are not limited to:~~ present collection composition, current and anticipated community needs,

public interest, demand, timeliness, audience, current or historical significance of author or subject, diversity of viewpoint, community relevance, effective expression, cost and funding, and shelf space.

The District neither encourages nor discourages any particular viewpoint. No library materials that meet the District's selection criteria shall be excluded because of the origin, background, or views of the author or those contributing to its creation. Selection of materials by the District does not represent endorsement of the contents or the views expressed in those materials. Not all materials will be suitable for all members of the community.

The District shall be responsive to ~~public customer~~ suggestion of titles and subjects to be included in ~~the library's~~ collection when these requests meet selection criteria. Remaining requests may be met through resource sharing with other libraries (interlibrary loan), electronic retrieval, or other means when feasible.

Gifts of materials may be accepted with the understanding that the same standards of selection are applied to gifts as to materials acquired by purchase, and that any gifts may be discarded at the District's discretion.

As a popular materials library, the systematic removal of library materials is a normal and regular function of the District and is critical to the maintenance of the collection. An item ~~will may be transferred or~~ removed from the collection if it is determined to meet any of the following criteria: poor physical condition, obsolete information, insufficient public use, number of copies exceeds demand, availability of similar or more recently published materials in the subject area, and prohibitive cost of maintaining the material.

The ~~library~~ District collection shall be organized and maintained to facilitate access. There shall be no prejudicial labeling, sequestering, or alteration of materials because of controversy surrounding the author or the subject matter.

#### Collection Development and Maintenance Authority

The Board delegates its authority to purchase library materials and resources to the District's Executive Director or designees.

Furthermore, the Board delegates all collection development and maintenance authority, including the establishment of criteria for the evaluation and/or systematic removal of materials, to the District's Executive Director or designees.

#### *Freedom to Read, View, Listen, and Inquire*

The District's collection provides access to a wide variety of legally-protected materials, as affirmed by the District's Intellectual Freedom Policy and enshrined as a fundamental freedom in the First Amendment to the United States Constitution. The Board believes that reading, listening to, and viewing library materials are individual, private matters. Individuals are free to select or reject materials based on personal values, interests, and preferences. However, they shall not restrict the freedom of others to read, view, listen, and/or inquire.

#### *Children's Use of Library Materials*

The District affirms the rights and responsibilities of parents to guide and direct the library use of their own minor child and determine which materials will best fulfill their needs.

The District maintains that parents—and only parents—have the right and the responsibility to restrict the access of their children—and only their children—to library materials. Parents who do not want their children to have access to certain library services, materials, or facilities, should advise their children and monitor their children's library use accordingly.

District ~~staff~~employees cannot assume the role of parents or the functions of parental authority in the private relationship between parent and child. District ~~staff~~employees cannot determine which materials will best fulfill the needs and interests of any individual based on chronological age or level of education. While available to provide guidance on selections, District ~~staff~~employees are not responsible for monitoring a child's use of and selection from ~~library-District~~ collections. No employee, officer, or agent of the District stands in loco parentis.

#### *Request for Review of Library Materials*

The Board recognizes the right of individuals to question the inclusion of materials in the District's collection. A ~~library-District~~ customer questioning material in the collection is encouraged to talk with designated ~~members of the staff~~employees concerning such material. If a ~~library-District~~ customer wishes to formally state their opinion and is a District resident as defined in the Customer Privileges and Responsibilities Policy ("Persons who reside ~~or own property~~ in unincorporated Spokane County or an annexed or contracting city or town."), they may complete a Request for Review of Library Materials form. An initial written response will be sent within 15 business days of receiving the request. Material that has been questioned will remain in the active collection until the District has made a determination of its status. The District will not accept or respond to Request for Review of Library Materials forms submitted by anyone who does not reside or own property within the District's jurisdictional boundaries.

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The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

S P O K A N E   C O U N T Y   L I B R A R Y   D I S T R I C T

<b>Policy Title</b>	Collection Development		
<b>Approval Date</b>	June 14, 1986	<b>Revision or Reaffirmation Date</b>	April 21, 2026
<b>Related Policies</b>	Access to Library Services Child and Vulnerable Adult Safety in Libraries Computer, Wireless Network and Internet Use Customer Privileges and Responsibilities Fixed Assets Gifts Intellectual Freedom Naming and Recognition		
<b>Statutory Reference</b>	RCW 27.12.210		
<b>Purpose</b>	Defines how the Spokane County Library District (District) establishes, maintains, and facilitates access to collections of library materials that meet the cultural, informational, educational, and recreational needs of District residents.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

**Definitions**

For the purposes of this policy, the following definitions are used:

*Library Materials*: Items that the District makes available to customers for reading, viewing, and/or listening, regardless of format, platform, or any applicable lending model.

*Collection(s)*: Library Materials, in whole or in part, held by the District.

*Parent(s)*: The legal guardian(s) of any minor child, and/or any adult standing in loco parentis.

*In loco parentis*: An individual stands in loco parentis when the individual acts in place of a parent and/or assumes responsibilities of a parent.

**Policy**

The District’s Board of Trustees (Board) recognizes that within the District’s service area there are individuals and groups with diverse interests, backgrounds, ages, life experiences, and information needs, and that the District was created to serve all of the people within the communities it serves. The Collection Development Policy is based upon and reflects the District’s Intellectual Freedom Policy, and the District’s mission, vision, guiding principles, and strategic priorities.

### Collection Development and Maintenance

The District is a popular materials library. Library materials will be selected and retained in a variety of formats and comprehension levels, including digital content, to serve cultural, informational, educational, and recreational interests.

Some of the factors which will be considered in adding to or removing materials from the District collection include, but are not limited to: present collection composition, current and anticipated community needs, public interest, demand, timeliness, audience, current or historical significance of author or subject, diversity of viewpoint, community relevance, effective expression, cost and funding, and shelf space.

The District neither encourages nor discourages any particular viewpoint. No library materials that meet the District's selection criteria shall be excluded because of the origin, background, or views of the author or those contributing to its creation. Selection of materials by the District does not represent endorsement of the contents or the views expressed in those materials. Not all materials will be suitable for all members of the community.

The District shall be responsive to customer suggestion of titles and subjects to be included in its collection when these requests meet selection criteria. Remaining requests may be met through resource sharing with other libraries (interlibrary loan), electronic retrieval, or other means when feasible.

Gifts of materials may be accepted with the understanding that the same standards of selection are applied to gifts as to materials acquired by purchase, and that any gifts may be discarded at the District's discretion.

As a popular materials library, the systematic removal of library materials is a normal and regular function of the District and is critical to the maintenance of the collection. An item may be removed from the collection if it is determined to meet any of the following criteria: poor physical condition, obsolete information, insufficient public use, number of copies exceeds demand, availability of similar or more recently published materials in the subject area, and prohibitive cost of maintaining the material.

The District collection shall be organized and maintained to facilitate access. There shall be no prejudicial labeling, sequestering, or alteration of materials because of controversy surrounding the author or the subject matter.

### Collection Development and Maintenance Authority

The Board delegates its authority to purchase library materials and resources to the District's Executive Director or designees.

Furthermore, the Board delegates all collection development and maintenance authority, including the establishment of criteria for the evaluation and/or systematic removal of materials, to the District's Executive Director or designees.

### Freedom to Read, View, Listen, and Inquire

The District's collection provides access to a wide variety of legally-protected materials, as affirmed by the District's Intellectual Freedom Policy and enshrined as a fundamental freedom in the First

Amendment to the United States Constitution. The Board believes that reading, listening to, and viewing library materials are individual, private matters. Individuals are free to select or reject materials based on personal values, interests, and preferences. However, they shall not restrict the freedom of others to read, view, listen, and/or inquire.

#### *Children's Use of Library Materials*

The District affirms the rights and responsibilities of parents to guide and direct the library use of their own minor child and determine which materials will best fulfill their needs.

The District maintains that parents—and only parents—have the right and the responsibility to restrict the access of their children—and only their children—to library materials. Parents who do not want their children to have access to certain library services, materials, or facilities, should advise their children and monitor their children's library use accordingly.

District employees cannot assume the role of parents or the functions of parental authority in the private relationship between parent and child. District employees cannot determine which materials will best fulfill the needs and interests of any individual based on chronological age or level of education. While available to provide guidance on selections, District employees are not responsible for monitoring a child's use of and selection from District collections. No employee, officer, or agent of the District stands in loco parentis.

#### *Request for Review of Library Materials*

The Board recognizes the right of individuals to question the inclusion of materials in the District's collection. A District customer questioning material in the collection is encouraged to talk with designated employees concerning such material. If a District customer wishes to formally state their opinion and is a District resident as defined in the Customer Privileges and Responsibilities Policy (Persons who reside or own property in unincorporated Spokane County or an annexed or contracting city or town), they may complete a Request for Review of Library Materials form. An initial written response will be sent within 15 business days of receiving the request. Material that has been questioned will remain in the active collection until the District has made a determination of its status. The District will not accept or respond to Request for Review of Library Materials forms submitted by anyone who does not reside or own property within the District's jurisdictional boundaries.

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The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

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**RESOLUTION 26-02: RECOGNIZING NATIONAL LIBRARY WORKERS DAY 2026 AND EXPRESSING APPRECIATION TO SPOKANE COUNTY LIBRARY DISTRICT EMPLOYEES**

National Library Workers Day (NLWD) is an annual opportunity sponsored by the American Library Association-Allied Professional Association (ALA-APA) to recognize the valuable contributions made by all library workers to the communities they serve. ALA has designated April 21, 2026 as this year's NLWD.

Since 2017, the District has participated in NLWD. Starting in 2023, staff recommend that the Board of Trustees pass a resolution recognizing NLWD, and more importantly, recognizing the contributions made by District employees towards achieving the District's mission.

Executive Director Patrick Roewe will be available to answer any questions.

**Recommended Action:** Board motion to approve Resolution 26-02, Recognizing National Library Workers Day 2026 and Expressing Appreciation to Spokane County Library District Employees.

**RESOLUTION NO. 26-02**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, RECOGNIZING NATIONAL LIBRARY WORKERS DAY 2026 AND EXPRESSING APPRECIATION TO SPOKANE COUNTY LIBRARY DISTRICT EMPLOYEES.**

**SPOKANE COUNTY LIBRARY DISTRICT  
Spokane, Washington**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, as follows:

WHEREAS, Spokane County Library District, Spokane County, Washington (the "District"), is a rural county library district duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington, specifically chapter 27.12 RCW;

WHEREAS, libraries represent a microcosm of the larger society and District employees play an important and unique role in the communities that they serve by providing an inclusive environment where all are treated with respect and dignity;

WHEREAS, the District provides community members with the knowledge and information they need to learn, work, create, and thrive in the 21st century;

WHEREAS, District employees bring the community a world of knowledge in person and online, as well as personal service and expert assistance in finding what is needed when it is needed; and;

WHEREAS, the District wishes to join with libraries across the United States of America in celebrating National Library Workers Day in order to recognize the unique contributions of all library workers and the value of those contributions to American life.

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

**Section 1: RECOGNITION OF LIBRARY WORKERS DAY**

The Board of Trustees hereby recognizes April 21, 2026 as National Library Workers Day at all Spokane County Library District facilities.

**Section 2: RECOGNITION OF DISTRICT EMPLOYEES**

The Board of Trustees hereby recognizes and sincerely appreciates District employees working in direct service and support roles to achieve the District's mission of providing resources, experiences, and places that empower people to learn, explore, and succeed.

**Section 3: EFFECTIVE DATE**

This resolution shall be effective immediately upon its adoption and approval.

ADOPTED by the Board of Trustees of Spokane County Library District, Spokane County, Washington, at a regular meeting thereof, held this 21<sup>st</sup> day of April 2026.

SPOKANE COUNTY LIBRARY DISTRICT  
Spokane County, Washington

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Jessica Hanson, Chair  
Board of Trustees

ATTEST

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Patrick Roewe, Secretary to the Board of Trustees

**OVERVIEW – CHENEY LIBRARY**

Library Supervisor Jonathan Melcher and Librarians Crystal Miller and Christie Onzay will provide an overview of the Cheney Library and how it serves the community.

**Recommended Action:** This item is for your information, with no formal action required.

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**OVERVIEW - GUIDELINES FOR LOCAL GOVERNMENT AGENCIES IN ELECTION****CAMPAIGNS****Background**

The Washington State Public Disclosure Commission (PDC) provides “Guidelines for Local Government Agencies in Election Campaigns,” which relate specifically to public disclosure law regarding the use of public facilities in campaigns. As a public agency, Spokane County Library District operates in compliance with these guidelines.

Executive Director Patrick Roewe will provide a brief overview of PDC guidelines as they pertain to District Trustees and employees for the forthcoming levy election.

**Recommended Action:** This item is for your information, with no formal action required.

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**FUTURE BOARD MEETING TENTATIVE AGENDA ITEMS: MAY – JUNE 2026****May 19, 2026: Fairfield Library – 4pm**

- Levy Lid Lift Update: Discussion
- HVAC Updates: Discussion
- Partnership & Sponsorship Policy: Approval Recommendation
- Volunteer Program Policy: Approval Recommendation
- Public Records Policy: Approval Recommendation
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

**June 16, 2026: Otis Orchards Library – 4pm**

- Levy Lid Lift Update: Discussion
- HVAC Updates: Discussion
- Annexation of Cities & Towns to the Library District Policy: Approval Recommendation
- Filming and Photography Policy: Approval Recommendation
- Social Media Policy: Approval Recommendation
- Overview: Overdue Fines Long Term Analysis
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

**Special Meetings/Activities**

- May 1, 2026 – District Training Day

## **TRUSTEE MARCH 2026 REPORTS**

Trustees may provide a verbal report on any topic of their choosing, which will be recorded in the meeting minutes as per District practice.

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**MARCH 2026 DIRECTORS REPORT****Finance – Jason Link****General Fund**

The total general fund operating expenses before (23.93%) or after (22.63%) transfers remain aligned with the total projected budget expenditure of 25.00%. This status is the result of a normal combination of the District salaries and benefits being 3+% under budget while several of the remaining lines being over budget due to the timing of larger scale single expenditures.

**Capital Project & Debt Service Funds**

Total expenses are within budget. There were seven expenditures for the Argonne & Deer Park HVAC projects, the District-wide facilities needs assessment, and the Moran Prairie Roof Replacement Project for March from the Capital Project Fund. There were no expenditures from the Debt Service Fund.

**Facilities Report**

Facilities employees have completed routine maintenance projects at the District facilities in March.

The transmission on one of the District's Facilities trucks (2013 Ford F150 with ~220,000 miles) failed in March. The District attempted to fix the problem but was unsuccessful. The District evaluated the cost benefit of continuing repairs or purchasing a new vehicle and determined the costs of repairs exceeded the benefits for the older vehicle. The District evaluated the long-term needs of a new vehicle and placed an order for a replacement. The replacement vehicle is anticipated to arrive in August 2026. In the meantime, Facilities is using the District's old cargo van (2003 Ford Econoline), which was also in need of repairs (tires and breaks), but is otherwise operational.

The roof on Moran Prairie was identified as needing significant repairs and replacement. Repairs to prevent water from leaking into the building were completed in January. The District contracted with Jimmy's Roofing to overlay a new roof over the existing roof. The work was completed in March. The project is waiting on inspections by the roofing manufacturer and Spokane County Building Department.

The District was contacted by Avista with the opportunity to install manual transfer switches at Moran Prairie and Otis Orchards. The switches will allow for an external generator to power the facility in the event of a power outage. Avista has agreed to provide most of the funding for these projects in exchange for a modification to the Community Resource Agreements. The District is in the contracting phase of this, with agreements planned with Avista, Power City Electric, and Integrus Architecture for the installation of these switches. Equipment has been ordered for these projects. Work is anticipated to start in May or June.

The District is in the process of completing an evaluation of fire prevention and response within District facilities. This evaluation may result in repairs or alterations to planned responses to be in compliance with building codes. The District is working with Integrus Architecture and Johnson

Controls to determine solutions to the identified deficiencies. Major repair work will be completed at North Spokane, Spokane Valley and Service Center. No building closures are anticipated with this work.

Facilities is working on preparing the Clean Buildings Reports for Spokane Valley and Service Center. These reports are due to the Washington State Department of Commerce by July 1, 2027. The District plans to implement an organization-wide plan consistent with these requirements.

The District contracted with MaintainX for new facilities management software. The software will replace the current work order management software. The software will enable facilities management to more accurately track work performed to individual assets, create preventative maintenance schedules, annual work assignments, etc. Facilities employees are in the process of using the Facilities Needs Assets to further identify maintenance tasks, assets and systems that need to be regularly maintained or replaced. Management has not determined an implementation date of the software yet. This purchase supports the Board of Trustee's Policy on Fixed Assets:

The District will establish asset management practices and procedures that protect capital investments, minimize future maintenance and replacement costs, provide reasonable assurance of effective and efficient operations, and facilitate reliable tracking and reporting of assets in compliance with applicable laws and regulations.

### **Human Resources – Toni Carnell**

#### **Training**

Training Manager Amber Williams has been coordinating final preparations for the District Training Day scheduled for May 1. This year, the District is implementing a revised format, with employees assigned to attend at either North Spokane or Spokane Valley based on their home address, allowing participation at the most convenient location.

The event will feature a combination of in-person and virtual sessions. The keynote address will be delivered by Scott Hanauer of Family Education and Support Services.

#### **Employee updates:**

New hires:

- Public Services Technician (3)

Promotions:

- N/A

Transfers:

- N/A

Voluntary Demotions

- N/A

Separations:

- N/A

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**Communication & Development – Jane Baker****Communication**

In March, the *Spokesman-Review's* 10 Under \$10 featured the Fairfield Library program, *Selling Farm Fresh Eggs*. The *Valley Current* published the article, "Argonne Library Closes for HVAC Replacement." The *Inlander's* "Cheers and Jeers" section included a 'cheer' for the Moran Prairie Library calling the employees "superstars."

Work in the Communication Department focused on producing the summer edition (May through August) of *Engage*. This year's issue totals 44 pages and is expected to be distributed in late April. Communication also promoted the Art Show and other library events and resources on the SCLD website and in advertising.

**Development**

The Development Department focused on preparing for the annual Library Giving Day. A press release, web page, emails, and ads were created in efforts to promote the month-long fundraiser that supports the book giveaway for kids registering for the Summer Reading Challenge at SCLD.

**Operations – Doug Stumbough**

For the month of March, a total of 85,848 physical items were borrowed by customers in the libraries, down from 87,906 borrowed in the same month last year. The total number of customers visiting our libraries this month was 67,664, on par with 67,155 last year during the same month. Note that Argonne was limited to curbside only service for the month during the HVAC replacement project.

**Positive Interaction Reports**

There are many instances where District employees, services, and programs impact our customers in sometimes small but encouraging ways. Here are a few examples from this month:

While helping a customer with another question, North Spokane Public Services Specialist Katie was asked how she ever got used to wearing glasses. The customer said that the ones from her doctor felt too heavy and made her eyes hurt. Katie mentioned the free reading glasses the District offers and the customer was thrilled. After working on the computer for a while, she told Katie that they were "like wearing nothing and felt so much better."

A customer came to the desk at Moran Prairie and said that she just wanted say that it is her favorite library. She used to be a page in 2017 working under Librarian Danielle and she just loved being a page.

A girl aged approximately 9-12yo handed Spokane Valley Public Services Specialist Melissa a piece of scrap paper and said "I love you guys," which she had also written "I love you guys" on the paper. Her adult reiterated the sentiment as they headed to the library exit.

Cheney has been displaying art from HomeWorks (a homeschool parent partnership within the Cheney School District) students on the art wall. When the liaison from HomeWorks dropped off the next round of art for display, Public Services Associate Brooklyn let her know that customers really enjoyed having the art. The liaison shared that the HomeWorks students are so excited every

time they come to the library and see their art. She also let me know that everyone has been working harder on their art knowing that it will be on display at the library.

A young customer came to the Deer Park front desk and asked for recommendations for sad books. Public Services Float Grace asked some clarifying questions was able to narrow the search to “looking for animal sad, not people sad”. After perusing the collection, they found *The Velveteen Rabbit* and placed holds on a few other books, creating a fun reader advisory challenge.

After getting some answers to questions about a room booking for the Canoe and Kayak club at Spokane Valley, a customer shared, "Your staff are really great to work with, thank you so much!" Returning the book *The Master Jeweler* by Weina Randel to the Spokane Valley front desk, a customer wanted to thank the librarian who purchased the book at her request. She said “it's one of the best historical fiction novels” she's ever read.

A crocheted library gnome was put in the Otis Orchards book drop anonymously with a note saying: "Please look after this Library Gnome. All she needs is a warm shelf surrounded by friends and lots of books." The gnome, clearly made with a lot of care, is now by the front service desk for all to enjoy.



A Moran Prairie customer let employees know that she really loved the Floating Crowbar musical program and was so thankful the library provides such programs.

At STEAM Themed Thursday at Spokane Valley, one of the adults who was accompanying children at the program told Public Services Specialist Melissa he loves the cool activities and that he frequently has just as much fun as his kids. He also praised SCLD in general for its excellent programming.

A regular Moran Prairie user brought pizza for the employees one day this month to show how much he appreciated them and was glad they were always “here to help.”

Customer praise at Spokane Valley for employees who came up with the idea of having a QR code for mobile printing. Several customers mention how quick and easy it is to use, and they appreciate the great customer service it provides.

After browsing the seed library for a minute or two, a Cheney customer looked up at Librarian Crystal with a huge smile on her face and said, "This is amazing! This is so cool."

### **Collection Services – Andrea Sharps**

#### **Top Checkouts and Holds**

This month we are focusing on **OverDrive (digital)** titles for all ages with the most checkouts occurring during the month and titles with the most holds placed during the month. We also included the **adult (physical)** titles with the top checkouts and holds for the month:

- Popular **OverDrive** titles March:
  - **Audiobook checkouts:**
    - *The Correspondent: A Novel* by Virginia Evans (169)
    - *Dear Debbie* by Freida McFadden (153)
    - *The Housemaid* by Freida McFadden (142)
  - **Ebook checkouts:**
    - *The Correspondent: A Novel* by Virginia Evans (114)
    - *The Widow* by John Grisham (111)
    - *Remarkably Bright Creatures* by Shelby Van Pelt (106)
  - **Audiobook holds** as of April 1:
    - *The Correspondent: A Novel* by Virginia Evans (535)
    - *Theo of Golden: A Novel* by Allen Levi (442)
    - *My Husband's Wife* by Alice Feeney (222)
  - **Ebook holds** as of April 1:
    - *Project Hail Mary* by Andy Weir (428)
    - *Theo of Golden: A Novel* by Allen Levi (349)
    - *The Correspondent: A Novel* by Virginia Evans (287)
- Popular **Adult Physical Book** titles March:
  - Checkouts:
    - *Theo of Golden: A Novel* by Allen Levi (90)
    - *Project Hail Mary* by Andy Weir (60)
    - *The Widow* by John Grisham (52)
  - Holds:
    - *Theo of Golden: A Novel* by Allen Levi (108)
    - *The Correspondent: A Novel* by Virginia Evans (61)
    - *Project Hail Mary* by Andy Weir (55)

**COLLECTION MONTHLY REPORT  
MARCH 2026**

	<b>Select Transaction Count</b>		
<b>Physical Collection</b>	<b>YTD 2026</b>	<b>YTD 2025</b>	<b>CHANGE</b>
Items Processed	13,829	12,301	12%
Interlibrary Loan Total	1,607	1,799	-11%
<b>Overdrive</b>			
Total Checkouts	298,389	277,405	8%
Total Holds	111,644	103,087	8%
<b>hoopla</b>			
Total Checkouts	19,867	20,603	-4%
	<b>Total Items in Collection</b>		
<b>Material Type</b>	<b>YTD 2026</b>	<b>YTD 2025</b>	<b>CHANGE</b>
Print	300,400	307,143	-2%
Nonprint	62,571	69,894	-10%
Overdrive	309,913	272,982	14%
<b>Grand Total</b>	<b>672,884</b>	<b>650,019</b>	<b>4%</b>

**NOTES:** PRINT = Books and Periodicals  
 NONPRINT = DVDs, CDs, Books on CD, and other media  
 OVERDRIVE = Downloadable eBooks and Audiobooks

**Executive Director – Patrick Roewe**

**Legislative Update**

The 2026 session of the Washington Legislature ended on March 12, 2026. Public Libraries of Washington tracked several pieces of legislation that have the potential to impact “the efficient conduct of the public business” of the District throughout the session. With the majority of the session focused on the State’s operating and capital budgets, few pieces of legislation potentially impacting the District that were signed into law. Two of note:

- Senate Bill 6346 included an amendment to exempt public libraries, public library districts, and library service centers from retail sales and use taxes on information technology services, custom website development, live presentations, investigation, security, and armored car services, temporary staffing, and custom software and customization of prewritten software.
- House Bill 2451 addresses special district concerns while maintaining and tightening the tax increment financing (TIF) tool. The bill is the result of a stakeholder workgroup convened by AWC last year to discuss how TIF works, what the impacts are, and potential revisions to the tool. It makes multiple changes to local TIF rules to clarify project eligibility, require mitigation for affected taxing districts, restructure revenue apportionment, and limit the use of the mandatory multifamily property tax exemption in transit-oriented development areas in increment areas taking effect on or after June 2, 2026.

**One Book, One Coast**

As previously reported, Spokane County Library District is one of the 194 public libraries in California, Oregon and Washington participating in the “largest book club” on the West Coast this Spring. One Book, One Coast is a shared community reading program that celebrates literacy, learning, community, and civil discourse. The book selection is *They Called Us Enemy* by George Takei. The program will culminate with an author’s presentation streaming live on Sunday May 31<sup>st</sup>.

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**OPERATIONS REPORT MARCH 2026**

Doug Stumbough and Kristy Bateman

**Across the District**

March saw 857 attendees across 42 events, with live music the popular draw showing strong community interest. Creative and hands-on programs also did well, including *Crafting & Art Swaps* which had 64 participants, and *Plateau Basket Weaving* which saw 27 attendees. The *Ice Age Flood Lectures* and the *Byron Riblet: Forgotten Engineer Genius* presentations drew in 64 and 30 attendees respectively, highlighting some of the more educational offerings this month.

Storytimes remained a cornerstone of youth programming in March with 2,191 children and caregivers attending 72 storytimes across the libraries. Mobile Services expanded the impact with 52 additional storytimes at 27 childcares.

Beyond storytimes, we had 22 youth programs engaging 621 attendees across a wide range of offerings including *Homeschool STEAM*, *Stuck Together with Stories and STEM*, and *Explore the Science of Sound*. Activities for teens included the annual *Teen Northern* and *Teen Valley Poetry Slams* as well as *Teen Tabletop Role Playing Games* and a *Teen Steam* program. Family-focused activities included 33 *Lego Free Play* activities that welcomed 177 participants.

Author Kate Messner successfully launched our new author series of programming, contributing to 261 views of the online talks. Every month, we will have four featured authors, representing fiction, non-fiction, youth and variety/lifestyle genres.

Meanwhile, the Museum and Cultural Pass program saw 156 reservations, with new additions like the *Civic Theater* and *Spokane Children's Theater* passes proving popular. Overall, the pass program delivered significant value to the community, with total customer savings of over \$7,000 this through the *Cultural Passes* this month.

The Library of Things lending collection continues to grow and attract interest. New additions such as *STEM Explorer* kits in partnership with Cat Tails, soil testers, a sewing machine, and an ice cream maker, as well as seasonal items such as *Discover Pass Backpacks* and five additional passes contributed to 55 reservations in March. Finally, 100 customers participated in technology-based programming in the Lab at North Spokane and STCU Studio at Spokane Valley, alongside 50 individual appointments.

The Digital Projects team focused on work on the website, with styling pages, adding and editing content, and making design adjustments.

**Library Highlights**

Across the District, March brought a wide range of programs, community engagement moments, creative activities, and resource use. The following highlights how customers interacted with our libraries this month.

**Cheney** and **LINC** connected with students and families through literacy nights at Windsor Elementary and Westwood Middle School. In **Medical Lake**, librarians attended a Chamber of Commerce meeting and engaged with local leaders and connected with Hallett Elementary ASB students to share information about library programs.

At **Airway Heights**, the Westwood Middle School art installation featured sculptures and bobblehead projects, bringing in several families eager to photograph and celebrate their students' work, while **North Spokane** highlighted local talent through a display of books illustrated by artist Pierr Morgan.

Meanwhile, **Argonne** customers have expressed clear appreciation for continued curbside pickup service and for the **LINC** visits during the HVAC replacement related closure. **Mobile Services** also added new community visits, and now services the Avalon and Bolivar Adult Family Homes monthly.

**Otis Orchards** hosted a *Crafting & Art Supply Swap* with 24 participants sharing materials and provided expert guidance on *Arranging Hanging Baskets with Annuals*. **Airway Heights** offered a hands-on *Food Preservation with Water Bath Canning* program, and **Deer Park** provided an opportunity to "see" sound waves using items such as tuning forks as they *Explore the Science of Sound*.

**Moran Prairie** and **Fairfield** offered practical learning opportunities through the *Homebuyer Education Seminar* series and a program on *Selling Farm Fresh Eggs*.

Concerts by *Floating Crowbar* were especially popular, drawing 137 attendees at **Spokane Valley**, 60 at **Moran Prairie**, and 32 in **Medical Lake** – despite some challenging weather.

**Spokane Valley's** *A Matter of Balance* series maintained a consistent group of participants focused on fall prevention and safety.

Finally, **Reading Buddies** concluded its winter session at seven local elementary schools, with plans already in place to resume in the spring, after a short break.

**FISCAL REPORTS**

RCW 43.09.230 requires every local government in Washington State—including special purpose districts—to file an annual financial report with the State Auditor’s Office (SAO) within 150 days of the close of each fiscal year. For the District, this annual financial report is due at the end of May.

Following its normal and regular practice, the District provides DRAFT monthly fiscal reports to the Board of Trustees for the months of December and the first few months of the new year due to the time needed for the transition into a new fiscal year and the reconciliation, closure, and reporting of the previous fiscal year. The District submitted its 2025 annual financial report to the SAO in April 2026.

This month’s fiscal report includes the standard reports for the general, capital projects, and debt services funds for March 2026. With the closure and submission of the 2025 annual report, the final reports for the general, capital projects, and debt services funds for the months of December 2025, January 2026, and February 2026 are included as well.



**Spokane County Library District  
Summary of Revenues & Expenses CIP - (Cash Basis)  
For the Three Months Ended March 31, 2026**

	Y-T-D Actual	Annual Budget	Percent Used	Balance Remaining
<b>REVENUES</b>				
GRANTS & DONATIONS	\$ -	\$ 100,000	0.00%	\$ 100,000
INTEREST REVENUES	43,849	100,000	43.85%	56,151
<b>TOTAL REVENUES</b>	<b>\$ 43,849</b>	<b>\$ 200,000</b>	<b>21.92%</b>	<b>\$ 156,151</b>
TRANSFERS IN	-	0	0.00%	-
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 43,849</b>	<b>\$ 200,000</b>	<b>21.92%</b>	<b>\$ 156,151</b>
<b>EXPENSES</b>				
SERVICES	\$ 345	\$ -	0.00%	\$ (345)
CAPITAL - FFE	-	-	0.00%	-
CAPITAL - CONSTRUCTION	527,595	2,300,000	22.94%	1,772,405
<b>TOTAL EXPENSES</b>	<b>\$ 527,940</b>	<b>\$ 2,300,000</b>	<b>22.95%</b>	<b>\$ 1,772,060</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 527,940</b>	<b>\$ 2,300,000</b>	<b>22.95%</b>	<b>\$ 1,772,060</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b><u>\$ (484,091) \$ (2,100,000)</u></b>			
BEGINNING CASH	4,804,602			
NET FROM ABOVE	<u>(484,091)</u>			
ENDING CASH	<b><u>\$ 4,320,511</u></b>			

**Spokane County Library District  
Summary of Revenues & Expenses Debt - (Cash Basis)  
For the Three Months Ended March 31, 2026**

	Y-T-D Actual	Annual Budget	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>Target 25.0%</b> </div> Percent Used	Balance Remaining
<b>REVENUES</b>				
INTEREST REVENUES	\$ 1	\$ -	0.00%	\$ (1)
<b>TOTAL REVENUES</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (1)</b>
TRANSFERS IN	-	1,105,000	0.00%	1,105,000
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 1</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,104,999</b>
<b>EXPENSES</b>				
DEBT - PRINCIPAL	\$ -	\$ 840,000	0.00%	\$ 840,000
DEBT - INTEREST	-	265,000	0.00%	265,000
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ 1</b>	<b>\$ -</b>		
BEGINNING CASH		92		
NET FROM ABOVE		1		
ENDING CASH		<b>\$ 93</b>		

**Number of months cash on hand**



**Spokane County Library District  
Summary of Revenues & Expenses CIP - (Cash Basis)  
For the Twelve Months Ended December 31, 2025**

	<b>Y-T-D Actual</b>	<b>Annual Budget</b>	<b>Target 100.0% Percent Used</b>	<b>Balance Remaining</b>
<b>REVENUES</b>				
GRANTS & DONATIONS	\$ -	\$ 200,000	0.00%	\$ 200,000
INTEREST REVENUES	175,159	100,000	175.16%	(75,159)
<b>TOTAL REVENUES</b>	<b>\$ 175,159</b>	<b>\$ 300,000</b>	<b>58.39%</b>	<b>\$ 124,841</b>
TRANSFERS IN	-	0	0.00%	-
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 175,159</b>	<b>\$ 300,000</b>	<b>58.39%</b>	<b>\$ 124,841</b>
<b>EXPENSES</b>				
CAPITAL - FFE	\$ -	\$ -	0.00%	\$ -
CAPITAL - CONSTRUCTION	409,989	1,700,000	24.12%	1,290,011
<b>TOTAL EXPENSES</b>	<b>\$ 409,989</b>	<b>\$ 1,700,000</b>	<b>24.12%</b>	<b>\$ 1,290,011</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 409,989</b>	<b>\$ 1,700,000</b>	<b>24.12%</b>	<b>\$ 1,290,011</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ (234,830)</b>	<b>\$ (1,400,000)</b>		
BEGINNING CASH	5,039,432			
NET FROM ABOVE	(234,830)			
<b>ENDING CASH</b>	<b>\$ 4,804,602</b>			

**Spokane County Library District  
Summary of Revenues & Expenses Debt - (Cash Basis)  
For the Twelve Months Ended December 31, 2025**

	<b>Y-T-D Actual</b>	<b>Annual Budget</b>	<b>Target 100.0% Percent Used</b>	<b>Balance Remaining</b>
<b>REVENUES</b>				
INTEREST REVENUES	\$ 5,000	\$ -	0.00%	\$ (5,000)
<b>TOTAL REVENUES</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (5,000)</b>
TRANSFERS IN	902,000	1,106,000	81.56%	204,000
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 907,000</b>	<b>\$ 1,106,000</b>	<b>82.01%</b>	<b>\$ 199,000</b>
<b>EXPENSES</b>				
DEBT - PRINCIPAL	\$ 800,000	\$ 800,000	100.00%	\$ -
DEBT - INTEREST	306,000	306,000	100.00%	0
<b>TOTAL EXPENSES</b>	<b>\$ 1,106,000</b>	<b>\$ 1,106,000</b>	<b>100.00%</b>	<b>\$ -</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 1,106,000</b>	<b>\$ 1,106,000</b>	<b>100.00%</b>	<b>\$ -</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ (199,000)</b>	<b>\$ -</b>		
BEGINNING CASH	199,092			
NET FROM ABOVE	<u>(199,000)</u>			
ENDING CASH	<u>\$ 92</u>			

**Number of months cash on hand**



**Spokane County Library District  
Summary of Revenues & Expenses CIP - (Cash Basis)  
For the One Months Ended January 31, 2026**

	Y-T-D Actual	Annual Budget	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>Target 8.3%</b> </div> Percent Used	Balance Remaining
<b>REVENUES</b>				
GRANTS & DONATIONS	\$ -	\$ 100,000	0.00%	\$ 100,000
INTEREST REVENUES	15,213	100,000	15.21%	84,787
<b>TOTAL REVENUES</b>	<b>\$ 15,213</b>	<b>\$ 200,000</b>	<b>7.61%</b>	<b>\$ 184,787</b>
TRANSFERS IN	-	0	0.00%	-
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 15,213</b>	<b>\$ 200,000</b>	<b>7.61%</b>	<b>\$ 184,787</b>
<b>EXPENSES</b>				
SERVICES	\$ 122	\$ -	0.00%	\$ (122)
CAPITAL - FFE	-	-	0.00%	-
CAPITAL - CONSTRUCTION	53,286	2,300,000	2.32%	2,246,714
<b>TOTAL EXPENSES</b>	<b>\$ 53,408</b>	<b>\$ 2,300,000</b>	<b>2.32%</b>	<b>\$ 2,246,592</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 53,408</b>	<b>\$ 2,300,000</b>	<b>2.32%</b>	<b>\$ 2,246,592</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ (38,195)</b>	<b>\$ (2,100,000)</b>		
BEGINNING CASH	4,804,602			
NET FROM ABOVE	<span style="color: red;">(38,195)</span>			
<b>ENDING CASH</b>	<b>\$ 4,766,407</b>			

**Spokane County Library District  
Summary of Revenues & Expenses Debt - (Cash Basis)  
For the One Months Ended January 31, 2026**

	Y-T-D Actual	Annual Budget	Percent Used	Balance Remaining
			<b>Target 8.3%</b>	
<b>REVENUES</b>				
INTEREST REVENUES	\$ 0	\$ -	0.00%	\$ (0)
<b>TOTAL REVENUES</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (0)</b>
TRANSFERS IN	-	1,105,000	0.00%	1,105,000
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 0</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
<b>EXPENSES</b>				
DEBT - PRINCIPAL	\$ -	\$ 840,000	0.00%	\$ 840,000
DEBT - INTEREST	0	265,000	0.00%	265,000
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ 0</b>	<b>\$ -</b>		
BEGINNING CASH		92		
NET FROM ABOVE		0		
ENDING CASH		<b>\$ 92</b>		

**Number of months cash on hand**



**Spokane County Library District  
Summary of Revenues & Expenses CIP - (Cash Basis)  
For the Two Months Ended February 28, 2026**

	Y-T-D Actual	Annual Budget	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>Target 16.7%</b> </div> Percent Used	Balance Remaining
<b>REVENUES</b>				
GRANTS & DONATIONS	\$ -	\$ 100,000	0.00%	\$ 100,000
INTEREST REVENUES	29,167	100,000	29.17%	70,833
<b>TOTAL REVENUES</b>	<b>\$ 29,167</b>	<b>\$ 200,000</b>	<b>14.58%</b>	<b>\$ 170,833</b>
TRANSFERS IN	-	0	0.00%	-
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 29,167</b>	<b>\$ 200,000</b>	<b>14.58%</b>	<b>\$ 170,833</b>
<b>EXPENSES</b>				
SERVICES	\$ 230	\$ -	0.00%	\$ (230)
CAPITAL - FFE	-	-	0.00%	-
CAPITAL - CONSTRUCTION	138,719	2,300,000	6.03%	2,161,281
<b>TOTAL EXPENSES</b>	<b>\$ 138,949</b>	<b>\$ 2,300,000</b>	<b>6.04%</b>	<b>\$ 2,161,051</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 138,949</b>	<b>\$ 2,300,000</b>	<b>6.04%</b>	<b>\$ 2,161,051</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ (109,782)</b>	<b>\$ (2,100,000)</b>		
BEGINNING CASH	4,804,602			
NET FROM ABOVE	<u>(109,782)</u>			
ENDING CASH	<b>\$ 4,694,820</b>			

**Spokane County Library District  
Summary of Revenues & Expenses Debt - (Cash Basis)  
For the Two Months Ended February 28, 2026**

	Y-T-D Actual	Annual Budget	Percent Used	Balance Remaining
<b>Target</b> 16.7%				
<b>REVENUES</b>				
INTEREST REVENUES	\$ 1	\$ -	0.00%	\$ (1)
<b>TOTAL REVENUES</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ (1)</b>
TRANSFERS IN	-	1,105,000	0.00%	1,105,000
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 1</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,104,999</b>
<b>EXPENSES</b>				
DEBT - PRINCIPAL	\$ -	\$ 840,000	0.00%	\$ 840,000
DEBT - INTEREST	0	265,000	0.00%	265,000
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
TRANSFERS OUT	-	-	0.00%	-
<b>TOTAL EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ -</b>	<b>\$ 1,105,000</b>	<b>0.00%</b>	<b>\$ 1,105,000</b>
<b>Net Excess of Revenues Over/(Under) Expenses</b>	<b>\$ 1</b>	<b>\$ -</b>		
BEGINNING CASH	92			
NET FROM ABOVE	1			
<b>ENDING CASH</b>	<b>\$ 93</b>			

**Number of months cash on hand**

**PLANNING THE STRATEGY OR POSITION TO BE TAKEN DURING THE COURSE  
OF COLLECTIVE BARGAINING (RCW 42.30.140(4))**

The Board of Trustees will go into closed session for planning the strategy or position to be taken during the course of collective bargaining in accordance with (RCW 42.30.140(4)).