



S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Board of Trustees Regular Meeting

July 21 2026 4:00 p.m.

208 S Forest Ave, Deer Park, WA

AGENDA

Remote Attendance: To attend the meeting remotely via the internet: <https://sclid-org.zoom.us/j/88388465377> or via conference call (toll free): 1-877-853-5247 or 1-888-788-0099, then enter ID: 883 8846 5377. Please note that remote attendance will be in listen-only mode.

Public Comment: In addition to the Public Comment period provided in the agenda below, the District accepts written public comment that will be distributed to Trustees. Written comments must be marked "Public Comment" and submitted by 12:00pm noon the day of this meeting by (1) USPS mail to: Spokane County Library District, 4322 N, Argonne Road, Spokane, WA 99212; (2) directly submitted to staff at the Administrative Offices at that same address, or; (3) via the following link: <https://www.sclid.org/connect/ask-board-of-trustees/>.

I. CALL TO ORDER

II. AGENDA APPROVAL

III. PUBLIC COMMENT

IV. ACTION ITEMS

- A. Approval of [June 16, 2026 Meeting Minutes](#)
- B. Approval of [June 2026 Payment Vouchers](#)
- C. Unfinished Business
 - 1. [HVAC Projects](#): Discussion
 - 2. [Levy Lid Lift Update](#): Discussion
 - 3. [Property Tax Levy Lid Lift: Calling for an November 3, 2026, Special Election \(Resolution No. 26-04\)](#): Approval recommendation
 - 4. [Property Tax Levy Lid Lift: Appointment of Pro & Con Committees](#): Approval Recommendation
- D. New Business
 - 1. [Overview: Deer Park Library](#)

V. DISCUSSION ITEMS, POSSIBLE ACTION

- A. [Future Board Meeting Agenda Items](#)

VI. REPORTS

- A. [Trustees](#)

- B. [Executive Director](#)
- C. [Operations](#)
- D. [Fiscal](#)

VII. Closed Session:

- A. [Planning the strategy or position to be taken during collective bargaining \(RCW 42.30.140\(4\)\)](#)

VIII. ADJOURNMENT

This meeting is barrier-free. If you require accommodation to participate in this meeting, please notify Spokane County Library District Administration at least five (5) business days in advance of the meeting by calling 509-893-8200.

July 21, 2026

BOARD OF TRUSTEES MEETING MINUTES: June 16, 2026

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Otis Orchards Library, Tuesday, June 16, 2026 at 4:00pm.

Present: Jessica Hanson – Chair
Jon Klapp – Vice Chair
Robert Paull – Trustee
Patti Stauffer – Trustee

Excused: Ellen Clark – Trustee

Also Present: Patrick Roewe (Executive Director), Doug Stumbough (Operations Director), Vinnie Davi (Video Production Specialist), Jane Baker (Communication and Development Director), Toni Carnell (Human Resources Director), Kristy Bateman (Operations Manager), Emily Greene (Administrative Services Manager), and four (4) members of the public.

**Call to Order
(Item I)** Chair Jessica Hanson called the meeting to order at 4pm.

**Agenda Approval
(Item II)** Trustee Robertt Paull moved and Vice Chair Jon Klapp seconded the approval of the meeting agenda.

The motion was unanimously approved, there was no further discussion.

**Public Comment
(Item III)** There was no public comment.

**Approval of May
19, 2026 Regular
Meeting Minutes
(Item IV.A)** Chair Hanson called for any corrections to the May 19, 2026 Regular Meeting Minutes. There were no corrections, the minutes stand as written.

There was no further discussion.

**Approval of May
2026 Payment
Vouchers
(Item IV.B)** Discussion ensued about voided and reissued vouchers for security patrol services. Vice Chair Klapp moved and Trustee Paull seconded the approval of the May 2026 Payment Vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
GF – May	0064596 – 0064695 and W001901 – W001915	\$839,707.58
	PR05082026 and PR05222026	\$543,772.29
	Total	\$1,383,479.87
CPF	009790 Air Reps LLC	\$92,985.93
	009791 Apex Mechanical LLC	\$28,108.93
	009792 Rhodes Crane and Rigging Inc	\$3,629.09
	009793 Testcomm LLC	\$3,200.00
	009794 Integrus Architecture	\$5,898.50
	Total	\$133,822.45

The motion was unanimously approved, there was no further discussion.

**Unfinished
Business
HVAC Projects
(Item IV.C.1)**

Finance Director Jason Link updated the Board on the Argonne and Deer Park Library HVAC projects. Discussion ensued about boiler issues at the Argonne Library and current construction status of the Deer Park Library.

There was no further discussion.

**Unfinished
Business
Levy Lid Lift Update
(Item IV.C.2)**

Executive Director Patrick Roewe shared a PowerPoint presentation to the Board regarding the upcoming Levy Lid Lift Election. Discussion ensued about contingency measure options for the August election. By consensus, the Board directed staff to prepare a resolution to place the proposition on the November ballot as a contingency plan if the levy does not pass in August.

There was no further discussion.

**Unfinished
Business
2026 Budget
Amendment
(Resolution No. 26-03)
(Item IV.C.3)**

Finance Director Link presented an amendment to the 2026 budget. Discussion ensued regarding the amendment being made now that anticipated costs planned for during budget planning are now known. There is no net change to expenses in the budget amendment. Trustee Paull moved and Trustee Patti Stauffer seconded that the Resolution 26-03 Adopting an Amendment to the 2026 Budget be approved.

RESOLUTION NO. 26-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, ADOPTING AN AMENDEMENTTHE 2026 BUDGET; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

The motion was unanimously approved. There was no further discussion.

New Business

Executive Director Roewe informed the Board that the Annexation of Cities & Towns to the Library District Policy was up for reaffirmation.

Annexation of Cities & Towns to the Library District Policy (Item IV.D.1)	Discussion ensued about what cities and towns are left eligible to be annexed into the District. Trustee Stauffer moved and Vice Chair Klapp seconded the approval of the reaffirmation of the policy. The motion was unanimously approved. There was no further discussion.
New Business Filming & Photography Policy (Item IV.D.2)	Executive Director Roewe and Communication and Development Director Jane Baker presented changes to the Filming and Photography Policy. Discussion ensued about First Amendment considerations and changes to reflect current practices. Vice Chair Klapp moved and Trustee Paull seconded the approval of the policy as revised. The motion was unanimously approved. There was no further discussion.
New Business Social Media Policy (Item IV.D.3)	Executive Director Roewe and Communication and Development Director Baker presented changes to the Social Media Policy. Discussion ensued about First Amendment considerations and the possible future need for an AI policy. Trustee Paull moved and Trustee Stauffer seconded the approval of the social media policy as revised. The motion was unanimously approved. There was no further discussion.
Discussion Items Future Board Meeting Agenda Items (Item V.A)	Chair Hanson reminded the Board of the decision to not cancel a summer meeting due to the upcoming levy. Discussion ensued about options for a potential special meeting to rescind the November ballot proposition, if needed. There was no further discussion.
Trustee Reports (Item VI.A)	There were no Trustee reports.
Executive Director Report (Item VI.B)	In addition to the report provided prior to the meeting, Executive Director Roewe informed the Board of the decision to close the Argonne Library on June 16th due to the proximity of fire evacuation areas necessitated by the Upriver Fire. Discussion ensued about the status of election guidelines training for staff and the methodology for expanding library hours during fire season. There was no further discussion.
Operations Report (Item VI.C)	In addition to the report provided prior to the meeting, Operations Director Doug Stumbough informed the Board of the many Summer Reading programs currently being offered by the District, which can all be found in <i>Engage</i>. There was no further discussion.

**Fiscal Report
(Item VI.D)**

In addition to the report provided prior to the meeting, Finance Director Link informed the Board of upcoming construction dates that will cause some service disruption due to updating buildings to comply with fire codes.

There was no further discussion.

Closed Session
Planning the
strategy or position
to be taken during
collective
bargaining (RCW
42.30.140(4))
(Item VII.A)

The Board went into a closed session at 4:40pm with an estimated time to return at 5:00pm.

The Board returned to regular session at 5:00pm.

There was no final action taken.

**Adjournment
(Item VIII)**

Chair Hanson adjourned the meeting at 5:00pm. The next Board Meeting is scheduled for Tuesday, July 21, 2026 at the Deer Park Library.

Jessica Hanson, Chair

Patrick Roewe, Secretary to the Board of Trustees

JUNE PAYMENT VOUCHERS

PAYMENT VOUCHER APPROVAL			
Pursuant to RCW 42.24.180 and Spokane County Library District Resolution # 94-03, we, the undersigned, do hereby certify that the merchandise and services hereinafter specified have been received as of June 30, 2026, and that payment vouchers listed on this and the following pages are approved for payment in the total amount of \$1,422,087.07 for the general fund, \$180,222.45 for the capital projects fund, and \$983,000.00 for the debt service fund and are authorized to authenticate and certify these claims.			
DATE:	June 30, 2026		
SIGNED:		SIGNED:	
TITLE:	Finance Director	TITLE:	Executive Director
GENERAL OPERATING FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
0000064696	CIRCLE M CONSTRUCTION & LANDSCAPE SUPPLIES	BUILDING REPAIR & MAINTENANCE	\$ 285.47
0000064697	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	242.98
0000064698	A TO Z RENTAL AND SALES	EQUIPMENT RENTAL	24.42
0000064699	AVISTA UTILITIES	MONTHLY UTILITIES	7,747.18
0000064700	CENTURYLINK	MONTHLY ANALOG TELEPHONE LINE: SC ELEVATOR	81.72
0000064701	CNA SURETY DIRECT BILL	INSURANCE	525.00
0000064702	COLUMBIA FIRE AND IRON	LIBRARY PROGRAMS	600.00
0000064703	CITY OF MEDICAL LAKE	MONTHLY WATER, SEWER, REFUSE - ML	249.17
0000064704	CULLIGAN SPOKANE WA	BOTTLED WATER SERVICE - CH	77.33
0000064705	DEMCO, INC.	OFFICE/LIBRARY SUPPLIES	359.64
0000064706	EMPIRE DISPOSAL INC	MONTHLY SOLID WASTE - FF	49.66
0000064707	THE FIG TREE	LIBRARY MATERIALS	150.00
0000064708	GREENLEAF LANDSCAPING INC	GROUNDS MAINTENANCE	17,823.76
0000064709	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	15,633.60
0000064710	INLAND PUBLICATIONS INC	LIBRARY PROGRAMS ADVERTISING	2,112.00
0000064711	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	5,084.82
0000064712	MONTGOMERY HARDWARE	MAINTENANCE SUPPLIES	3.80
0000064713	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	19,465.08
0000064714	US POSTAL SERVICE	POSTAGE FOR POSTAGE MACHINE	162.00
0000064715	ROTO-ROOTER PLUMBING	BUILDING REPAIR & MAINTENANCE	1,353.95
0000064716	SPOKANE COUNTY SEWER BILLING	MONTHLY SEWER - AR, NS, SC, SV	346.65
0000064717	STAPLES ADVANTAGE	OFFICE/LIBRARY SUPPLIES	215.02
0000064718	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	3,936.60
0000064718	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	(3,936.60)
0000064719	TOWN OF FAIRFIELD	MONTHLY WATER, SEWER - FF	120.90
0000064720	TREVIPAY	OFFICE/LIBRARY SUPPLIES	817.78
0000064721	VERIZON WIRELESS	MONTHLY CELL & "MI-FI" DEVICE SERVICE	1,946.69
0000064722	WHITWORTH WATER DISTRICT	MONTHLY WATER - NS	269.53
0000064723	WITHERSPOON BRAJICHC MCPHEE PLLC	LEGAL SERVICES, GENERAL COUNSEL	14,464.92
0000064724	ASOTIN COUNTY LIBRARY	INCOL REFUND	325.58
0000064725	COEUR D'ALENE PUBLIC LIBRARY	INCOL REFUND	325.58
0000064726	COLUMBIA COUNTY RURAL LIBRARY DISTRICT	INCOL REFUND	325.58
0000064727	COMMUNITY LIBRARY NETWORK	INCOL REFUND	325.58
0000064728	EAST BONNER COUNTY LIBRARY	INCOL REFUND	325.58
0000064729	EAST ADAMS LIBRARY DISTRICT	INCOL REFUND	325.58
0000064730	EASTERN WASHINGTON UNIVERSITY LIBRARY	INCOL REFUND	325.58
0000064731	FOLEY CENTER LIBRARY	INCOL REFUND	325.58
0000064732	GONZAGA UNIVERSITY LAW LIBRARY	INCOL REFUND	325.58
0000064733	LATAH COUNTY LIBRARY DISTRICT	INCOL REFUND	325.58
0000064734	LEWISTON CITY LIBRARY	INCOL REFUND	325.58
0000064735	LIBERTY LAKE MUNICIPAL LIBRARY	INCOL REFUND	325.58
0000064736	NEILL PUBLIC LIBRARY	INCOL REFUND	325.58
0000064737	NORTH IDAHO COLLEGE LIBRARY	INCOL REFUND	325.58
0000064738	PEND OREILLE COUNTY LIBRARY DISTRICT	INCOL REFUND	325.58
0000064739	SPOKANE COUNTY LIBRARY DISTRICT	INCOL REFUND	325.50
0000064740	SPOKANE PUBLIC LIBRARY	INCOL REFUND	325.58
0000064741	SPOKANE COMMUNITY COLLEGE	INCOL REFUND	325.58

0000064742	SPOKANE FALLS COMMUNITY COLLEGE	INCOL REFUND	325.58
0000064743	STEVENS COUNTY LIBRARY DISTRICT	INCOL REFUND	325.58
0000064744	UNIVERSITY OF IDAHO LIBRARY	INCOL REFUND	325.58
0000064745	UNIVERSITY OF IDAHO LAW LIBRARY	INCOL REFUND	325.58
0000064746	WASHINGTON STATE LIBRARY	INCOL REFUND	325.58
0000064747	WHITMAN COUNTY LIBRARY	INCOL REFUND	325.58
0000064748	WHITWORTH UNIVERSITY LIBRARY	INCOL REFUND	325.58
0000064749	WSU HEALTH SCIENCES LIBRARY	INCOL REFUND	325.58
0000064750	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	7,873.20
0000064750	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	(7,873.20)
0000064751	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	3,936.60
0000064752	ABM INDUSTRIES INC	MONTHLY CUSTODIAL SERVICES	24,766.90
0000064753	AMERICAN LIBRARY ASSOCIATION	ANNUAL DUES AND MEMBERSHIPS	640.00
0000064754	ALLIED FIRE & SECURITY	QUARTERLY ALARM MONITORING	2,535.79
0000064755	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	1,363.13
0000064756	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	383.06
0000064757	CENGAGE LEARNING INC	LIBRARY MATERIALS	2,558.85
0000064758	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	60.14
0000064759	CINTAS CORP	JANITORIAL SUPPLIES	2,721.35
0000064760	CONTROL SOLUTIONS NW, INC	HVAC CONTROL INSTALL PROGRESS PAYMENT	408.38
0000064761	EDNETICS	MANAGED VOICEMAIL SERVICES & IT CAPITAL PROJECTS	7,372.06
0000064762	EMPATHY STUDIOS LLC	TRAINING	2,829.00
0000064763	FATBEAM LLC	MONTHLY INTERNET SERVICE, NET OF ERATE DISC	4,456.29
0000064764	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	11,237.96
0000064765	INLAND POWER AND LIGHT	MONTHLY ELECTRIC UTILITIES - AH, DP	991.14
0000064766	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	980.28
0000064767	MARSH & MCLENNAN AGENCY LLC	INSURANCE	788.00
0000064768	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	3,075.02
0000064769	AARON DAVID MILEY	LIBRARY PROGRAMS	300.00
0000064770	OPTUM	MONTHLY HSA ACCOUNT ADMIN FEES	81.00
0000064771	OUT THERE OUTDOORS	ADVERTISING	298.50
0000064772	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	20,658.55
0000064773	THE SPOKESMAN- REVIEW	LIBRARY MATERIALS	702.00
0000064774	UNIQUE MANAGEMENT SERVICES	MONTHLY NOTICE FEES AND MESSAGE BEE SERVICE	2,299.94
0000064775	WASTE MANAGEMENT OF SPOKANE	MONTHLY REFUSE	1,964.96
0000064776	ABM INDUSTRIES INC	MONTHLY CUSTODIAL SERVICES	406.50
0000064777	AMERICAN LIBRARY ASSOCIATION	ANNUAL DUES AND MEMBERSHIPS	160.00
0000064778	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	2,085.29
0000064779	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	1,466.62
0000064780	CENGAGE LEARNING INC	LIBRARY MATERIALS	3,884.43
0000064781	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	554.94
0000064782	DEMCO, INC.	OFFICE/LIBRARY SUPPLIES	1,781.18
0000064783	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	19,733.21
0000064784	INTERSTATE ALL BATTERY CENTER	BUILDING REPAIR & MAINTENANCE	152.33
0000064785	INTEGRUS ARCHITECTURE PS	ARCHITECTURAL SERVICES	2,692.25
0000064786	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	8,192.65
0000064787	MONTGOMERY HARDWARE	MAINTENANCE SUPPLIES	104.93
0000064788	OTIS HARDWARE	MAINTENANCE SUPPLIES	58.50
0000064789	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	50,260.03
0000064790	PLAYAWAY PRODUCTS LLC	LIBRARY MATERIALS	3,491.24
0000064791	PRISMHR INC	MONTHLY SOFTWARE SUPPORT - HR	646.36
0000064792	SOLARWINDS	SOFTWARE SUPPORT	574.90
0000064793	SPOKANE CO WATER DISTRICT #3	MONTHLY UTILITY FEE-HASTINGS PROPERTY	34.87
0000064794	STAPLES ADVANTAGE	OFFICE/LIBRARY SUPPLIES	1,525.57
0000064795	US BANK CORP PAYMENT SYSTEM	CREDIT CARD PAYMENT	20,566.62
0000064796	ANDREA W VAUGHN	LIBRARY PROGRAMS	381.15
0000064797	ABSOLUTE BACKGROUND SEARCH INC	MONTHLY EMPLOYEE BACKGROUND CHECKS	314.00
0000064798	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	6,517.68
0000064799	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	641.81
0000064800	CHARLES B BOUCK	LIBRARY PROGRAMS	652.65
0000064801	CENGAGE LEARNING INC	LIBRARY MATERIALS	381.81
0000064802	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	33.33
0000064803	CONSOLIDATED IRRIGATION DIST19	WATER - OT	70.63
0000064804	CITY OF SPOKANE	MONTHLY WATER & SEWER - MP	1,022.61
0000064805	CITY OF CHENEY	MONTHLY WATER, SEWER, ELEC - CH	904.75
0000064806	CITY OF DEER PARK	MONTHLY WATER & SEWER - DP	203.65
0000064807	DEVRIES INFORMATION MGMT	MONTHLY COURIER SERVICE	5,927.66
0000064808	EDNETICS	IT CAPITAL PROJECTS	46,053.63
0000064809	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	14,504.36

0000064810	MASTER GARDENER FOUNDATION OF SPOKANE COUNTY	LIBRARY PROGRAMS	600.00
0000064811	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	1,535.90
0000064812	MODERN ELECTRIC WATER COMPANY	MONTHLY WATER, ELEC. - SV & SC	3,305.03
0000064813	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	24,263.67
0000064814	QUILL CORPORATION	OFFICE/LIBRARY SUPPLIES	1,505.10
0000064815	SUNBELT RENTALS INC	EQUIPMENT RENTAL	769.01
0000064816	TIMBERLAND REGIONAL LIBRARY	ILL LOAN FEE	5.00
0000064817	T-MOBILE	MONTHLY "MI-FI" DEVICE CELL SERVICE	676.93
0000064818	TREVIPIY	OFFICE/LIBRARY SUPPLIES	167.14
W000001916	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	1,540.43
W000001917	ASSOCIATION OF WASHINGTON CITIES - VIMLY BENEFITS	MONTHLY EMPLOYEE MEDICAL, DENT, VIS, LTD, LIFE	129,840.64
W000001918	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	82,319.41
W000001919	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	4,728.62
W000001920	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,544.58
W000001921	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	43,446.39
W000001922	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	452.86
W000001923	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	726.61
W000001924	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	83,089.07
W000001925	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	4,839.66
W000001926	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,544.58
W000001927	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	43,945.44
W000001928	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	230.56
W000001929	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	100.00
W000001931	DEPARTMENT OF LABOR & IND.	QUARTERLY LABOR & INDUSTRIES TAXES	22,568.88
W000001932	STATE OF WASHINGTON	QUARTERLY SALES AND USE TAXES	1,653.32
W000001933	EMPLOYMENT SECURITY DEPARTMENT	QUARTERLY WA CARES TAXES	11,466.75
W000001934	EMPLOYMENT SECURITY DEPARTMENT	QUARTERLY PFML TAXES	25,102.55
Total Non-Payroll General Operating Fund			\$ 886,037.24
PAYROLL VOUCHERS			
06102026 PP11	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #11	\$ 267,606.70
06252026 PP12	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #12	268,443.13
Total Payroll General Operating Fund			\$ 536,049.83
TOTAL GENERAL OPERATING FUND			\$ 1,422,087.07
CAPITAL PROJECTS FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
0000009795	INTEGRUS ARCHITECTURE	RENOVATION - ARGONNE & DEER PARK	2,724.70
0000009796	MCKINSTRY CO LLC	RENOVATION - ARGONNE	\$ 166,715.09
0000009797	RHODES CRAINE & RIGGING INC	RENOVATION - DEER PARK	2,010.66
0000009798	TESTCOMM LLC	RENOVATION - ARGONNE & DEER PARK	8,772.00
TOTAL CAPITAL PROJECT FUND			\$ 180,222.45
DEBT SERVICE FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
06012026	STATE OF WASHINGTON	2026 JUNE DEBT SERVICE PAYMENT	983,000.00
TOTAL DEBT SERVICE FUND			\$ 983,000.00

June Visa Page

May 2026 / June 2026
Paid in June 2026
64795

Card Category	Amount
General Purchases	\$ 12,454.31
Maintenance	\$ 4,708.99
Travel	\$ 1,302.38
Acquisitions	\$ 50.73
Information Technology	\$ 627.84
Mobile Services	\$ 1,422.37
General Fund Purchases	<u>\$ 20,566.62</u>

Top Individual Charges

Home Depot	Building Maintenance	5,640.40
Quality Logo Products	Supplies - SCLD Logo Pens	2,400.66
Costco	Snack Program	1,602.03

HVAC PROJECTS UPDATE: DISCUSSION

Argonne/Administration

The building reopened to customers and employees on June 6, 2026. The contractor is continuing with testing and balancing, punch list items, and making corrections to the system.

Construction update:

- The punch list of items is being completed, and inspections are scheduled.
- Testing and balancing was completed in June. The final report is due sometime in early July.

Deer Park

Construction is scheduled to start June 8, 2026, with a substantial completion date of July 1, 2026. The contract has been amended to move substantial completion out to July 27, 2026, due to the availability of key components. This delay is due to supply chain issues that are beyond the contractor's control. Informally, the District has been notified that this delay will extend further into early August.

The District worked with the contractor on a method to provide alternative cooling for the building. The alternative cooling is up and running as of June 8, 2026—the start of the construction project.. The District confirmed that alternative cooling will remain available as long as needed. The goal is to keep the building open to customers and employees during construction with no heat-related closures. While the building is anticipated to be open during construction, there will be limited access to various portions of the building as the contractor needs access. In addition, portions of the parking lot are being designated to support construction, reducing the available parking for customers and employees. The Deer Park Clinic (our neighbors to the west) have graciously agreed to allow our employees to park in the parking lot directly south of our property during construction.

Procurement Updates:

- The chiller has been installed.
- The boiler has been installed.

Finance is working with Inland Power and Avista on energy rebates related to the project.

Questions

Executive Director Patrick Roewe and Finance Director Jason Link will be available to answer questions regarding the update.

Recommended Action: This item is for information and discussion, with no final action required.

LEVY LID LIFT ELECTION: DISCUSSION**Review of Recent Elections:**

At the June 16, 2026 meeting, the Board of Trustees (Board) was provided an analysis of voter turnout and ballot measure data over the last several election cycles.

Election Contingency Discussion:

Also at the June 16, 2026 meeting, the Board, by consensus, directed staff to prepare a resolution to place the proposition on the November ballot as a contingency plan if the levy does not pass in August. It is addressed separately in the following agenda item. If the levy passes in August, the Board will be able to rescind the resolution for November.

Next Steps:

This month, staff will provide a final regular meeting update ahead of the August 4, 2026 levy election.

Executive Director Patrick Roewe will be available to answer questions.

Recommended Action: This agenda item is for discussion, with no final action required.

PROPERTY TAX LEVY LID LIFT: CALLING FOR AN NOVEMBER 3, 2026, SPECIAL ELECTION (RESOLUTION No. 26-04)**Background**

As discussed at the June Board of Trustees meeting, the Board by consensus directed staff to prepare a resolution to place the proposition on the November ballot as a contingency plan if the levy does not pass in August.

Resolution 26-04 mirrors Resolution 26-01 which placed the levy lid lift on the August 4, 2026 ballot, with exception of relevant election and meeting dates. As previously reported, Resolution 26-01 was drafted in consultation with District counsel and reviewed by the Board Trustees prior to taking final action at the April 2026 meeting.

In terms of process, once the ballot resolution is approved by the Board of Trustees, it will be submitted to the Spokane County Auditor.

Please note that if the levy passes in August, the Board will be able to rescind Resolution 26-04 for the November ballot if they take action to by August 20, 2026.

Executive Director Patrick Roewe will be available for questions.

Recommended Action: Board motion to approve Resolution 26-04.

RESOLUTION NO. 26-04

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, REQUESTING THAT A SPECIAL ELECTION BE CALLED IN ORDER TO SUBMIT TO THE QUALIFIED ELECTORS OF THE DISTRICT THE PROPOSITION OF WHETHER THE DISTRICT SHALL LEVY REGULAR PROPERTY TAXES IN EXCESS OF THE LEVY LIMITATION PROVIDED FOR IN RCW 84.55.010 TO PROVIDE FUNDING FOR REGULAR MAINTENANCE AND OPERATION OF THE DISTRICT; PROVIDING FOR THE SUBMISSION OF THE PROPOSITION AUTHORIZING SUCH LEVY TO THE QUALIFIED ELECTORS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026; PROVIDING FOR THE NOTICE OF SUCH ELECTION; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, as follows:

WHEREAS, Spokane County Library District, Spokane County, Washington (the "District"), is a library district duly organized and existing under and by the virtue of the constitution and laws of the state of Washington (the "State"); and

WHEREAS, pursuant to RCW 84.55.050, the District may levy a regular property tax in excess of the levy limitations contained in chapter 84.55 RCW, when such levy amount is authorized by a proposition approved by a majority of the voters of the District voting on the proposition at a general or special election held within the District; and

WHEREAS, it is the judgment of the Board of Trustees of the District (the "Board") that in order to provide continued funding for the normal maintenance and operation of the District, it is deemed necessary for the District to restore its regular levy rate to \$0.45 per thousand dollars of assessed value upon all the taxable property within the District in 2026 for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW; and thereafter using such levy to compute limitations for subsequent years; and

WHEREAS, the Board deems it necessary to place the proposition of whether or not the District shall levy regular property taxes in 2026, for collection in 2027, in excess of the limit factor provided for in chapter 84.55 RCW before the qualified electors of the District; and

WHEREAS, it is further deemed advisable that said propositions be submitted to such electors at an election to be held within the District on November 3, 2026.

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED as follows:

The Board hereby finds and declares that, in order to provide continued funding for the normal maintenance and operation of the Spokane County Library District, it is necessary for the District to restore its regular levy rate to \$0.45 per thousand of assessed value upon all the taxable property within the District in 2026, for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW, and thereafter using such levy to compute limitations for subsequent years.

Such proposition must be submitted to the voters of the District for their approval or rejection. If such proposition is approved by the majority of voters, the District will be authorized to restore its regular levy rate to \$0.45 per thousand dollars of assessed value upon all the taxable property within the District in 2026 for collection in 2027, thus increasing its regular property tax levy in excess of the limit factor provided for in chapter 84.55 RCW; and thereafter using such levy to compute limitations for subsequent years.

Upon approval of said proposition, the District may issue warrants against the general fund for District purposes.

The Spokane County Auditor, as ex officio Supervisor of Elections for the District, is hereby requested to call and conduct a special election to be held within the District in conjunction with the state primary election on November 3, 2026, and to submit to the qualified electors of the District the proposition in substantially the following form:

SPOKANE COUNTY LIBRARY DISTRICT

PROPOSITION NO. 1

REGULAR LIBRARY OPERATIONS AND MAINTENANCE LEVY

THE SPOKANE COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES ADOPTED RESOLUTION NO. 26-04 CONCERNING ITS REGULAR PROPERTY TAX LEVY. THIS PROPOSITION WOULD AUTHORIZE THE DISTRICT TO RESTORE ITS REGULAR PROPERTY TAX LEVY RATE TO \$0.45 PER \$1,000 OF ASSESSED VALUE FOR COLLECTION IN 2027 TO PROVIDE CONTINUED FUNDING FOR NORMAL OPERATION AND MAINTENANCE OF PUBLIC LIBRARIES AND LIBRARY SERVICES. THEREAFTER, SUCH LEVY AMOUNT WOULD BE USED TO COMPUTE LIMITATIONS FOR SUBSEQUENT YEAR LEVIES AS AUTHORIZED BY CHAPTER 84.55 RCW. SHOULD THIS PROPOSITION BE APPROVED?:

YES	☐
NO	☐

The election will be conducted by mail ballot. The procedures and forms to conduct the election by mail ballot shall be prescribed by the Spokane County Auditor in accordance with chapter 29A.40 RCW and chapter 434-250 WAC.

The Spokane County Auditor shall prepare the notice of election, which shall be published at least once, which publication shall take place not more than fifteen days nor less than five days prior to the mail-in registration deadline. Such publication shall be in a newspaper of general circulation within the County and in accordance with RCW 29A.52.355.

The Secretary of the Board is hereby directed to deliver a certified copy of this resolution to the Spokane County Auditor, as ex officio Supervisor of Elections for the District, not later than August 4, 2026.

For purposes of receiving notice pursuant to RCW 29A.36.080, the Board designates the District's Executive Director (Patrick Roewe), telephone number: 509-893-8360 and email: proewe@sclld.org, as the individual to whom the Auditor shall provide such notice. The Executive Director is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or Spokane County Prosecuting Attorney.

All resolutions in conflict with this resolution are hereby repealed in their entirety.

If any one or more of the provisions of this resolution shall be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining provisions of this resolution, and this resolution shall be construed and enforced as if such unconstitutional or invalid provisions had not been contained herein.

This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of the Trustees of the Spokane County Library District, Spokane County, Washington, at a regular meeting thereof, held this 21st day of July 2026.

SPOKANE COUNTY LIBRARY DISTRICT
Spokane County, Washington

Jessica Hanson, Chair

Jon Klapp, Vice Chair

Ellen Clark, Trustee

Robert Paull, Trustee

Patti Stauffer, Trustee

ATTEST:

Patrick Roewe,
Secretary of the Board of Trustees

CERTIFICATION

I, Patrick Roewe, the appointed Secretary of the Board of Trustees of Spokane County Library District, Spokane County, Washington, hereby certify that the foregoing resolution is a full, true, and correct copy of a resolution duly passed and adopted at a regular meeting of the Board of Trustees of Spokane County Library District, duly held at the regular meeting place thereof on July 21, 2026, of which meeting all members of said Board had due notice, and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES, and in favor thereof, Members: Jessica Hanson, Jon Klapp, Ellen Clark, and Robert Paull, and Patti Stauffer.

NOES, Members: None.

ABSENT, Members: None.

ABSTAIN, Members: None.

I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that said resolution is a full, true, and correct copy of the original resolution adopted at said meeting; and that said resolution has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand on this 21st day of July 2026.

Patrick Roewe,
Secretary of the Board of Trustees

TO: The Spokane County Auditor, as Ex Officio Supervisor of Elections for Spokane County Library District, Spokane County, Washington

Pursuant to Resolution No. 26-01, adopted by the Board of Trustees (the "Board") of Spokane County Library District, Spokane County, Washington (the "District"), at a meeting of the Board held on July 21, 2026, a copy of which resolution is attached hereto and by this reference made a part hereof, you are respectfully requested to submit the following proposition to the electors of the District for their approval or rejection, at a special election to be held on November 3, 2026. The proposition shall be in substantially the following form:

SPOKANE COUNTY LIBRARY DISTRICT

PROPOSITION NO. 1

REGULAR LIBRARY OPERATIONS AND MAINTENANCE LEVY

THE SPOKANE COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES ADOPTED RESOLUTION NO. 26-01 CONCERNING ITS REGULAR PROPERTY TAX LEVY. THIS PROPOSITION WOULD AUTHORIZE THE DISTRICT TO RESTORE ITS REGULAR PROPERTY TAX LEVY RATE TO \$0.45 PER \$1,000 OF ASSESSED VALUE FOR COLLECTION IN 2027 TO PROVIDE CONTINUED FUNDING FOR NORMAL OPERATION AND MAINTENANCE OF PUBLIC LIBRARIES AND LIBRARY SERVICES. THEREAFTER, SUCH LEVY AMOUNT WOULD BE USED TO COMPUTE LIMITATIONS FOR SUBSEQUENT YEAR LEVIES AS AUTHORIZED BY CHAPTER 84.55 RCW. SHOULD THIS PROPOSITION BE APPROVED?:

YES	☐
NO	☐

DATED as of July 21, 2026.

SPOKANE COUNTY LIBRARY DISTRICT
Spokane County, Washington

Patrick Roewe,
Secretary of the Board of Trustees

PROPERTY TAX LEVY LID LIFT: APPOINTMENT OF PRO & CON COMMITTEES

Pursuant to RCW 29A.32.280, Spokane County Library District (SCLD) is seeking volunteers to serve on pro or con committees related to SCLD's levy ballot proposition appearing on the November 3, 2026, Special Election ballot. Committee members will be required to prepare "for" or "against" statements for the Spokane County Local Voters' Pamphlet.

Committee members will be required to prepare arguments advocating voters' approval or rejection of the proposition by 1:00pm August 6, 2026. Each committee will consist of up to three (3) members and serve without compensation. Committee members' names and contact information will be published in the Spokane County Local Voters' Pamphlet.

To qualify, applicants must be a resident of SCLD's jurisdictional boundaries: unincorporated Spokane County and the affiliated cities and towns of Airway Heights, Cheney, Deer Park, Fairfield, Latah, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, and Waverly.

Residents of the City of Spokane and the City of Liberty Lake are not eligible.

Qualified applicants must be known to favor the ballot proposition to serve on the committee advocating approval. Qualified applicants must be known to oppose the ballot measure to serve on the committee advocating rejection.

Committee appointments are scheduled for the SCLD Board of Trustees meeting on July 21, 2026. For each committee, the first three (3) qualified applicants will be appointed to each committee in the order in which they are received.

Interested residents should send their name, address, email address, phone number, and which position they represent (Pro/For or Con/Against) via email to levy@sclcd.org or via telephone to 509.893.8203, by 12:00pm July 20, 2026.

For more information, see the Spokane County Local Voters' Pamphlet – Administrative Rules for Jurisdictions www.spokanecounty.gov/313/Candidates-Campaigns.

Appointments:

Two volunteers responded to the District's recruitment to serve on the committee advocating approval.

No volunteers responded to the District's recruitment to serve on the committee advocating rejection.

Recommended Action:

Motion to appoint the following applicants to the Pro/For Committee, in the order received: 1.) Edward Carroll. 2.) Catherine Tobey

OVERVIEW – DEER PARK LIBRARY

Library Supervisor Shannon McMinn and Librarians Alison Johnson and Corinne Wilson will provide an overview of the Deer Park Library and how it serves the community.

Recommended Action: This item is for your information, with no formal action required.

FUTURE BOARD MEETING TENTATIVE AGENDA ITEMS: AUGUST - SEPTEMBER 2026**August 18, 2026: Spokane Valley Library – 4pm**

- Levy Lid Lift Update: Discussion
- HVAC Updates: Discussion
- Friends of the Library Policy: Approval Recommendation
- Overview: Spokane Valley Library
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

September 15, 2026: Moran Prairie Library – 4pm

- Levy Lid Lift Update: Discussion
- HVAC Updates: Discussion
- Gifts Policy: Approval Recommendation
- Naming & Recognition Policy: Approval Recommendation
- Overview: Moran Prairie Library
- Overview: Fairfield Library
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

Trustee June 2026 Reports

Trustees may provide a verbal report on any topic of their choosing, which will be recorded in the meeting minutes as per District practice.

JUNE 2026 DIRECTORS REPORT**Finance – Jason Link****General Fund**

The total general fund operating expenses before (46.30%) or after (48.62%) transfers remain aligned with the total projected budget expenditure of 50.00%. This status is the result of a normal combination of the District salaries and benefits being 3+% under budget while several of the remaining lines being over budget due to the timing of larger scale single expenditures.

INCOL Refunds

The District was one of 26 members of the Inland Northwest Council of Libraries (INCOL). INCOL was created in 1977 through an agreement of library institutions in eastern Washington and north Idaho for collaborative professional development purposes.

INCOL's governing body has been inactive for approximately eight years, and its Chair position has been vacant for at least five years.

The District was designated as the Managing Institution for INCOL sometime prior to September 2017 by prior District leadership. The District served in a financial trustee/agent capacity—holding the funds and account for any activity. Given the length of inactivity for INCOL, current leadership determined it was no longer willing or able to serve as Managing Institution.

Following failed efforts to reestablish INCOL under the leadership of a new library institution, a pro tem governing body was established in May 2026 which subsequently voted to dissolve INCOL and equally distribute its funds.

Following those actions, the District has closed the INCOL custodial fund and distributed those funds on an equal basis to the 26 INCOL member institutions in June.

Capital Project & Debt Service Funds

Total expenses are within budget. There were four expenditures for the Argonne & Deer Park HVAC projects for June from the Capital Project Fund. There was one expenditure from the Debt Service Fund.

Facilities Report

Facilities employees have completed routine maintenance projects at the District facilities in June. The spring start-up is continued with work on sprinklers and landscaping work.

The roof on Moran Prairie was identified as needing significant repairs and replacement. Repairs to prevent water from leaking into the building were completed in January. The District contracted with Jimmy's Roofing to overlay a new roof over the existing roof. The work was completed in

March. The inspection by the Spokane County Building Department was completed in May. The inspection by the roofing manufacturer was completed in June.

The District was contacted by Avista with the opportunity to install manual transfer switches at Moran Prairie and Otis Orchards. The switches will allow for an external generator to power the facility in the event of a power outage. Avista has agreed to provide most of the funding for these projects in exchange for a modification to the Community Resource Center Agreements. The District has completed the contracting phase of this with agreements planned with Avista, Power City Electric, and Integrus Architecture for the installation of these switches. Equipment has been ordered for these projects. The shipping dates for the equipment are in late July and early August. Work is anticipated in August.

The District is in the process of completing an evaluation of fire prevention and response within District facilities. This evaluation may result in repairs or alterations to planned responses in order to be in compliance with building codes. The District is working with Integrus Architecture and Johnson Controls to determine solutions to the identified deficiencies. Major repair work will be completed at North Spokane, Spokane Valley and Service Center. No building closures are anticipated with this work. Work for Spokane Valley and Service Center are scheduled for July.

Facilities is working on preparing the Clean Buildings Reports for Spokane Valley and Service Center. These reports are due to the Washington State Department of Commerce by July 1, 2027. The District plans to implement an organization-wide plan consistent with these requirements. The District has contracted with L&S Engineering to complete the audit and submission portion of these reports. The review of the District's plans and reporting is underway. The District has submitted documents to L&S Engineering and anticipates receiving feedback soon.

Human Resources – Toni Carnell

Employee updates:

New hires:

- N/A

Promotions:

- N/A

Transfers:

- N/A

Voluntary Demotions

- N/A

Separations:

- N/A

Communication & Development – Jane Baker**Communication**

News coverage in June was a mix of topics in local newspapers and newscasts. Summer Reading, the levy proposition, and Spokane Is Reading all received media coverage. *The Spokesman-Review* and *KXLY-TV* ran stories on the levy. The Argonne Library received attention as the return to regular hours was highlighted in the *Journal of Business* announcing Customer Appreciation Day, and again a few days later in *The Spokesman-Review* as the Upriver Fire forced evacuation in the nearby neighborhood.

The District's weekly eNewsletter sent to customers on Thursday, June 25, featured the top story, Your Library & Your Vote: Public Information Open Houses. Analytics showed more than 125 recipients clicked in to view the levy information posted on the District's website.

Development

The Development Department acknowledged donations by both the Cheney and Argonne Friends of the Library for donations in June. Both groups provided funds for children's programs and activities at the libraries.

Development is also working on updates for the Library Foundation's website to expand the Ways to Give page, which will now include the many ways that donors can support the Foundation, SCLD as a whole and the individual libraries.

Operations – Doug Stumbough

For the month of June, a total of 88,598 physical items were borrowed by customers in the libraries, up from 83,477 borrowed in same month last year. The total number of customers visiting our libraries this month was 65,317, up compared to 55,546 last year during the same month.

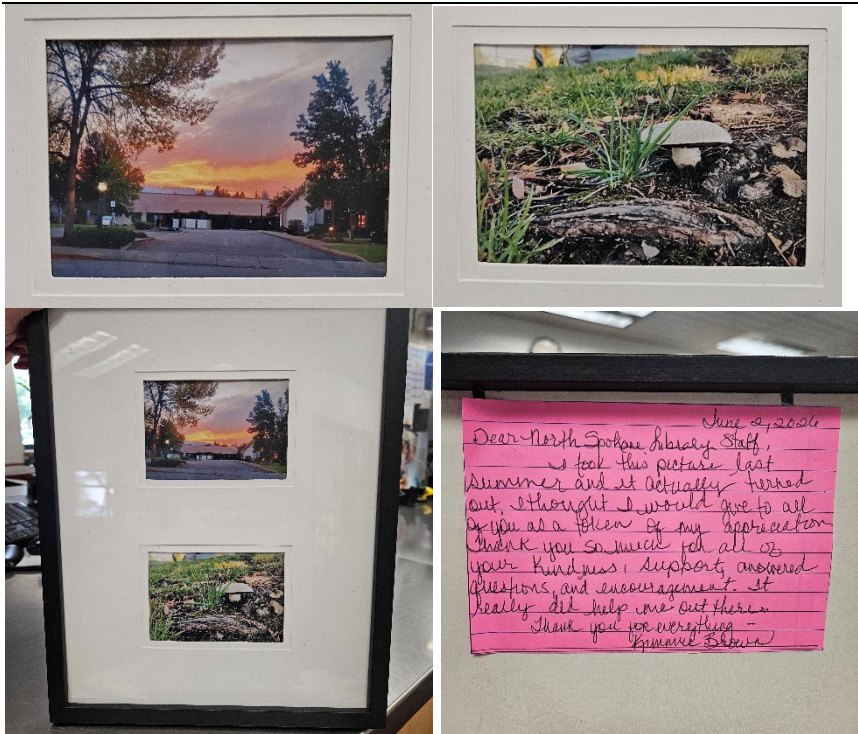
Positive Interaction Reports

There are many instances where District staff, services, and programs impact our customers in sometimes small but encouraging ways. Here are a few examples from this month:

Librarian Crystal received a card from a storytime mom, Sara, who regularly attends her Cheney Toddler Storytime with her son Theo. The note said, "Thank you for being such a wonderful teacher at storytime. Theo has really thrived under your supervision. You are the BEST :) "

After making Summer Reading dino eggs at the craft table at Airway Heights, a girl stopped by the desk and gave one to staff. She said "this one is for you" and it said "Books are popping out like baby (dinosaurs). Thank you for being our librarian."

Kimmie, a North Spokane regular, gifted the library a picture frame with two photos she took outside the library. The note on the back reads, "Dear North Spokane Library Staff, I took this picture last summer and it actually turned out, I thought I would give to all of you as a token of my appreciation. Thank you so much for all of your kindness, support, answered questions, and encouragement. It really did help me out there. Thank you for everything."



A Moran Prairie customer was returning to the library after not having been in in a few years, and she needed a replacement card. When she was handed the new card she said, "Oh gosh. That's the prettiest library card I own."

An Airway Heights teen that staff were not familiar with came to the desk to say "I thought the library was going to be boring, but it wasn't, so thank you!"

A North Spokane customer who was looking for information to research a big purchase she's making soon told staff: "I have a lady friend who comes to this branch all the time and she loves it! She told me 'Barbara! Get yourself to the library, there's so much to learn!' I'm going on 88 but I think it's never too late to get a library card!"

A mom at a North Spokane baby lap sit program let Librarian Rachel know she and her daughter weren't going to be able to come after July because her daughter is starting daycare. She said she's so sad and will miss it so much. She added that when they first started coming her daughter was very clingy and nervous in social situations but her confidence has grown so much as a result of coming to baby lap sit. She said she thinks the transition to daycare will be easier for her daughter because of lap sit and she was very grateful to the library for offering this program.

On her way out of Spokane Valley one morning, a customer went to the desk and said "You know, people complain about the use of their tax dollars, but every time I come here, I think 'This is a GREAT use of tax dollars.' I love the selection. I love the art. I love the building. I love the park. It's perfect!" She went on to explain that she lives in a condo nearby and that she has a park, a library, a church, and a grocery store all within walking distance and that she's got all her basics covered.

Collection Services – Andrea Sharps**Top Checkouts and Holds**

This month we are focusing on **OverDrive (digital)** titles for all ages with the most checkouts occurring during the month and titles with the most holds placed during the month. We also included the **adult (physical)** titles with the top checkouts and holds for the month:

- Popular **OverDrive** titles June:
 - **Audiobook checkouts:**
 - *The Calamity Club* by Kathryn Stockett (262)
 - *The Divorce* by Freida McFadden (226)
 - *The Correspondent: A Novel* by Virginia Evans (166)
 - **Ebook checkouts:**
 - *The Calamity Club* by Kathryn Stockett (220)
 - *Remarkably Bright Creatures* by Shelby Van Pelt (122)
 - *The Correspondent: A Novel* by Virginia Evans (115)
 - **Audiobook holds** as of June 30:
 - *Theo of Golden: A Novel* by Allen Levi (673)
 - *Yesteryear: A Novel* by Caro Claire Burke (502)
 - *The Correspondent: A Novel* by Virginia Evans (483)
 - **Ebook holds** as of June 30:
 - *Project Hail Mary* by Andy Weir (426)
 - *Theo of Golden: A Novel* by Allen Levi (391)
 - *Yesteryear: A Novel* by Caro Claire Burke (385)
- Popular **Adult Physical Book** titles June:
 - Checkouts:
 - *One Two Three* by Laurie Frankel (97)
 - *Theo of Golden: A Novel* by Allen Levi (78)
 - *Project Hail Mary* by Andy Weir (59)
 - Holds:
 - *Regime Change: Inside the Imperial Presidency of Donald Trump* by Maggie Haberman and Jonathan Swan (88)
 - *Whistler: A Novel* by Ann Patchett (88)
 - *The Calamity Club* by Kathryn Stockett (75)

Collection Services Successfully Moved Back to Administration

The Collection Services Department moved back to Administration from the Service Center on June 4 following the substantial completion of the Argonne/Administration HVAC replacement project. By June 5, Collection Services was up and running with orders being submitted, and library materials being cataloged and processed. The move was successful due to the efforts of the entire Collection Services team who worked diligently to prepare for and execute the move; the IT team who moved and reconnected all the computers and printers; and the Facilities team who moved all the furniture, equipment, and the boxes which were provided by Supply. Thanks are due to each person who contributed to the success of this move back to Administration!

2026 Spokane Is Reading Title Announced

Spokane Is Reading announced its 2026 author and title selection on June 4. Bestselling and award-winning author Laurie Frankel will be in Spokane on **Wednesday, October 7**, to discuss her adult novel *One Two Three*. The two free author presentations on October 7 are at the Spokane Valley Library at 1:00pm and Spokane Public Library's Central Library at 7:00pm. Spokane Is Reading is a nonprofit organization comprised of representatives from Spokane County Library District, Spokane Public Library, and Auntie's Bookstore. Spokane Is Reading has presented an annual one-book/one-community reading program to the greater Spokane area since 2002 to encourage reading and discussion by adults. Frankel's *One Two Three* was the District's most checked out adult physical book in June with 97 checkouts recorded. The title is available in physical and digital formats. More information about the author and title, the events, and a booklist of read-alike titles can be found at www.spokaneisreading.org.

COLLECTION MONTHLY REPORT JUNE 2026

	Select Transaction Count		
Physical Collection	YTD 2026	YTD 2025	CHANGE
Items Processed	27,981	26,959	4%
Interlibrary Loan Total	3,108	3,509	-11%
Overdrive			
Total Checkouts	596,375	560,284	6%
Total Holds	224,561	205,759	9%
hoopla			
Total Checkouts	39,714	40,561	-2%
	Total Items in Collection		
Material Type	YTD 2026	YTD 2025	CHANGE
Print	300,749	301,019	0%
Nonprint	61,714	64,162	-4%
Overdrive	311,918	280,712	11%
Grand Total	674,381	645,893	4%

NOTES: PRINT = Books and Periodicals

NONPRINT = DVDs, CDs, Books on CD, and other media

OVERDRIVE = Downloadable eBooks and Audiobooks

Executive Director – Patrick Roewe

Medical Lake Parade

The District's Book Cart Drill Team participated in the Medical Lake Founders Day Parade on June 20 on May 23rd. Kudos again to our Drill Team, which always receives positive attention at these events. And thanks as well to the employees who shared District info at the event.

Levy Election: Guidelines & Public Engagement Training

Along with Training Manager Amber Williams, I am co-presenting a training for all District employees on the upcoming levy election. We conducted nine in-person trainings at libraries throughout the District in June, with another session virtually.

Levy Election Open Houses

In June, staff hosted the first three Levy Election Open Houses at the Otis Orchards, Argonne, and Airway Heights libraries. While attendance overall was modest, the majority of comments we received were positive. There are 8 open houses scheduled in July.

Upriver Fire

We appreciate everyone's cooperation in the emergency closure of the Argonne Library and Administrative Offices in response to the Upriver Fire on June 16th. Though the facility ended up remaining outside of the actual evacuation zones, that was by no means a certainty during the dynamic early hours of the fire. We determined that closing the facility was the right choice, both for the physical safety of employees and customers, and to do our part to minimize traffic at the critical intersection of Upriver Dr. and Argonne Rd., where emergency vehicles were going one direction, and evacuees were going another.

We had employees, Trustees, customers, family, and friends directly impacted by the fire and evacuations, and we hope that recovery efforts go well for all of those affected.

Operations Report June 2026

Doug Stumbough and Kristy Bateman

Across the District

In June 359 people attended 44 adult programs. Highlights included 30 participants in *It's Alive! Introduction to Making Sourdough* program, a combined 27 observers for the two *Blacksmithing* programs, and 25 attendees for the four *Lewis & Clarkia: Plants of Lewis & Clark* lectures. We had another Excel High School student earn their diploma this month, bringing our total number of graduates to seven. The Digital Projects team continues to focus on the new SCLD website, with styling pages, adding, and editing content, and making design adjustments.

The month had 2,269 children and caregivers attended 71 storytimes across the libraries. **Mobile Services** expanded the impact with 42 additional storytimes at 19 childcares reaching an additional 553 children and caregivers. *Storytime in the Park* kicked off this month. We hosted storytimes at Edgecliff, Terrace View, and Valley Mission parks. The Spokane Symphony's Beethoven joined us at Terrace View, playing music while Ian performed a story. LINC was at each park to provide additional library services.

For our Summer Reading program, *Unearth A Story*, at the end of June we had 1,743 registrations, 295,133 minutes read and 1,258 rewards redeemed. We presented eight Summer Reading programs with 442 attendees. Programs included *Dinosaur Discovery Fun* with author Kelly Milner Halls, *Sand Art*, *Dogman Supa' Adventures*, and an *I Survived* program. Librarians visited 26 elementary schools to promote *Summer Reading*. We hosted 36 *Lego Free Play* activities for families with an of 190.

Library Highlights

June brought a wide range of programs, community engagement moments, creative activities, and resource use. The following highlights how customers interacted with our libraries this month.

With the beginning of Summer Reading, **LINC** visitors signed up for *Summer Reading* and picked up their free books. They also created their very own pterodactyl paper airplanes and take-home activity kits to build Q-Tip dino skeletons. In addition, **Mobile Services** staff delivered bins of children's books to the Summer Day Camp hosted by Spokane Valley Parks.

The Cub Scouts used Airway Heights display case for an America 250 theme. We had a lot of great feedback from the pictures of several decades of Cub Scouts history! **Airway Heights** was able to extend snacks to a full hour. It has been widely appreciated, and we continue to see fresh faces every week. At **Medical Lake Wonder Wednesdays** wrapped for the school year with a special visit from the ML High School robotics team who showed off the robots they take to competitions. 42 people filled the library for this popular event. Using the art wall, **Moran Prairie** customers became citizen scientists this month. Next to life-size photos of the most common South Hill summer birds, customers can record what birds they saw on what date.

Argonne Customer Appreciation Day was a success! Customers were welcomed back to the library with festive decorations, treats, live music, and craft activities. The library remained busy

throughout the day, and staff received many positive comments from customers expressing how happy they were to be back. **Deer Park** customers have been pleased that the library has been able to stay open during the construction of the new HVAC system. Staff have heard no complaints about the construction noise or about the mild disruptions when an area has been temporarily unavailable.

Medical Lake Founders Day was a busy day for the library. The bookcart drill team participated in the parade, and we hosted the local Historical Society for an open house and display of memorabilia from the early days of Medical Lake. Library staff also created a display featuring early photos of the area from our Rural Heritage Collection. Librarians Tammy and Janet attended the 116th Flag Day in **Fairfield**, and they spoke with 152 people who enjoyed playing with the dinosaur bones.

Cheney had a visit from Cheney Parks and Rec Camp Caslo, and all the kiddos did activities from our *Stuck Together program*; including magnet activities, creating stickers, and building structures with magnetic Clixos, as well as a scavenger hunt around the library. At **Deer Park** eight second grade classes from Deer Park Elementary came for a tour and storytime before summer break. A big highlight was seeing books being returned in the outside book drop.

Argonne had 10 attendees for the *Intro to Wilderness Survival in the Inland Northwest*. **North Spokane** attendees for the *Memory Café*, a weekly program for people experiencing memory loss and their caregivers, took a field trip to the Washington Department of Fish and Wildlife's fish hatchery, where they learned about the facility and got a chance to feed the fish.

At **Otis Orchards** 19 attendees of the *I SURVIVED: The Invasion of the Library*, where they enjoyed the natural disaster themed crafts and challenges, as well as learning about the science behind the disasters. At **Spokane Valley** the first kids Summer Reading program was a major hit. *Dog Man Supa' Adventures: Activities & Crafts* had 108 people to celebrate their favorite crime fighting characters. The first two weeks of *Camp Read-A-Rama* were successful, and attendees enjoyed being at the library for summer reading camp.

FISCAL REPORT

Spokane County Library District
Summary of Revenues & Expenses - (Cash Basis)
For the Six Months Ended June 30, 2026

			Target 50.0%	
	Y-T-D Actual	Annual Budget	Percent Used	Balance Remaining
REVENUES				
PROPERTY TAXES	\$ 10,420,483	\$ 18,800,000	55.43%	\$ 8,379,517
CONTRACT CITIES - SPOKANE	55,388	113,000	49.02%	57,612
FINES & FEES	24,524	42,000	58.39%	17,476
GRANTS & DONATIONS	57,190	73,000	78.34%	15,810
E-RATE REIMBURSEMENTS	106,868	278,000	38.44%	171,132
LEASEHOLD & TIMBER TAX, REBATES, OTH	13,838	33,000	41.93%	19,162
INTEREST REVENUES	175,978	190,000	92.62%	14,022
TOTAL REVENUES	\$ 10,854,270	\$ 19,529,000	55.58%	\$ 8,674,730
TRANSFERS IN	-	-	0.00%	-
TOTAL REVENUES & TRANSFERS IN	\$ 10,854,270	\$ 19,529,000	55.58%	\$ 8,674,730
EXPENSES				
SALARIES	\$ 4,424,304	\$ 9,313,000	47.51%	\$ 4,888,696
FRINGE BENEFITS	1,384,183	3,308,000	41.84%	1,923,817
SUPPLIES	122,849	215,000	57.14%	92,151
UTILITIES	283,143	625,000	45.30%	341,857
SERVICES	696,579	1,961,000	35.52%	1,264,421
INSURANCE	112,376	114,000	98.58%	1,624
CAPITAL EQUIPMENT	150,165	330,000	45.50%	179,835
LIBRARY MATERIALS	1,221,137	2,283,000	53.49%	1,061,863
ELECTRONIC LIBRARY MATERIALS	172,916	300,000	57.64%	127,084
LIBRARY PROGRAMS	62,734	185,000	33.91%	122,266
DEBT SERVICE	252,740	255,000	99.11%	2,260
OPERATING CONTINGENCY	0	298,000	0.00%	298,000
TOTAL EXPENSES	\$ 8,883,124	\$ 19,187,000	46.30%	\$ 10,303,876
TRANSFERS OUT	983,000	1,105,000	88.96%	122,000
TOTAL EXPENSES & TRANSFERS OUT	\$ 9,866,124	\$ 20,292,000	48.62%	\$ 10,425,876
Net Excess of Revenues Over/(Under) Expenses	\$ 988,146	\$ (763,000)		
BEGINNING CASH	10,537,901			
NET FROM ABOVE	988,146			
ENDING CASH	\$ 11,526,047			

Number of months cash on hand

7.2

**Spokane County Library District
Summary of Revenues & Expenses Debt - (Cash Basis)
For the Six Months Ended June 30, 2026**

	Y-T-D Actual	Annual Budget	Target 50.0% Percent Used	Balance Remaining
REVENUES				
INTEREST REVENUES	\$ 633	\$ -	0.00%	\$ (633)
TOTAL REVENUES	\$ 633	\$ -	0.00%	\$ (633)
TRANSFERS IN	983,000	1,105,000	88.96%	122,000
TOTAL REVENUES & TRANSFERS IN	\$ 983,633	\$ 1,105,000	89.02%	\$ 121,367
EXPENSES				
DEBT - PRINCIPAL	\$ 840,000	\$ 840,000	100.00%	\$ -
DEBT - INTEREST	143,000	265,000	53.96%	122,000
TOTAL EXPENSES	\$ 983,000	\$ 1,105,000	88.96%	\$ 122,000
TRANSFERS OUT	-	-	0.00%	-
TOTAL EXPENSES & TRANSFERS OUT	\$ 983,000	\$ 1,105,000	88.96%	\$ 122,000
Net Excess of Revenues Over/(Under) Expenses	\$ 633	\$ -		
BEGINNING CASH	87			
NET FROM ABOVE	633			
ENDING CASH	\$ 721			

Number of months cash on hand

Spokane County Library District
Summary of Revenues & Expenses CIP - (Cash Basis)
For the Six Months Ended June 30, 2026

	Y-T-D Actual	Annual Budget	Target 50.0% Percent Used	Balance Remaining
REVENUES				
GRANTS & DONATIONS	\$ -	\$ 100,000	0.00%	\$ 100,000
INTEREST REVENUES	80,088	100,000	80.09%	19,912
TOTAL REVENUES	\$ 80,088	\$ 200,000	40.04%	\$ 119,912
TRANSFERS IN	-	0	0.00%	-
TOTAL REVENUES & TRANSFERS IN	\$ 80,088	\$ 200,000	40.04%	\$ 119,912
EXPENSES				
SERVICES	\$ 630	\$ -	0.00%	\$ (630)
CAPITAL - FFE	-	-	0.00%	-
CAPITAL - CONSTRUCTION	1,404,634	2,300,000	61.07%	895,366
TOTAL EXPENSES	\$ 1,405,265	\$ 2,300,000	61.10%	\$ 894,735
TRANSFERS OUT	-	-	0.00%	-
TOTAL EXPENSES & TRANSFERS OUT	\$ 1,405,265	\$ 2,300,000	61.10%	\$ 894,735
Net Excess of Revenues Over/(Under) Expenses	\$ (1,325,176)	\$ (2,100,000)		
BEGINNING CASH	4,804,614			
NET FROM ABOVE	(1,325,176)			
ENDING CASH	\$ 3,479,438			

**PLANNING THE STRATEGY OR POSITION TO BE TAKEN DURING THE COURSE
OF COLLECTIVE BARGAINING (RCW 42.30.140(4))**

The Board of Trustees will go into closed session for planning the strategy or position to be taken during the course of collective bargaining in accordance with (RCW 42.30.140(4)).