



September 9, 2026

The Spokane County Library District Board of Trustees regular monthly meeting will be held Tuesday, September 15, 2026, at 4:00 p.m., at the Moran Prairie Library Public Meeting Room, 6004 S Regal St, Spokane, WA.

Remote Attendance: To attend the meeting remotely via the internet: <https://scl-d-org.zoom.us/j/88388465377> or via conference call (toll free): 1-877-853-5247 or 1-888-788-0099, then enter ID: 883 8846 5377. Please note that remote attendance will be in listen-only mode.

This meeting is barrier-free. If you require accommodation to participate in this meeting, please notify Spokane County Library District Administration at least two (2) business days in advance of the meeting by calling 509-893-8200.

Spokane County
LIBRARY DISTRICT
509.893.8200

Airway Heights Library
509.893.8250

Argonne Library
509.893.8260

Cheney Library
509.893.8280

Deer Park Library
509.893.8300

Fairfield Library
509.893.8320

Medical Lake Library
509.893.8330

Moran Prairie Library
509.893.8340

North Spokane Library
509.893.8350

Otis Orchards Library
509.893.8390

Spokane Valley Library
509.893.8400



S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Board of Trustees Regular Meeting

September 15, 2026 4:00 p.m.

6004 S Regal St, Spokane, WA

PRELIMINARY AGENDA

Remote Attendance: To attend the meeting remotely via the internet: <https://sclid-org.zoom.us/j/88388465377> or via conference call (toll free): 1-877-853-5247 or 1-888-788-0099, then enter ID: 883 8846 5377. Please note that remote attendance will be in listen-only mode.

Public Comment: In addition to the Public Comment period provided in the agenda below, the District accepts written public comment that will be distributed to Trustees. Written comments must be marked "Public Comment" and submitted by 12:00pm noon the day of this meeting by (1) USPS mail to: Spokane County Library District, 4322 N, Argonne Road, Spokane, WA 99212; (2) directly submitted to staff at the Administrative Offices at that same address, or; (3) via the following link: <https://www.sclid.org/connect/ask-board-of-trustees/>.

I. CALL TO ORDER

II. AGENDA APPROVAL

III. PUBLIC COMMENT

IV. ACTION ITEMS

- A. Approval of [August 18, 2026 Meeting Minutes](#)
- B. Approval of [August 2026 Payment Vouchers](#)
- C. Unfinished Business
 - 1. [HVAC Projects](#): Discussion
 - 2. [Levy Lid Lift Election Final Update](#): Discussion
- D. New Business
 - 1. [Gifts Policy](#): Approval Recommendation
 - 2. [Public Art in District Facilities Policy](#): Approval Recommendation
 - 3. [Naming & Recognition Policy](#): Approval Recommendation
 - 4. Overview: [Overdue Fines Long Term Analysis](#)
 - 5. Overview: [Moran Prairie Library & Fairfield Library](#)

V. DISCUSSION ITEMS, POSSIBLE ACTION

- A. [Future Board Meeting Agenda Items](#)

VI. REPORTS

- A. [Trustees](#)

- B. [Executive Director](#)
- C. [Operations](#)
- D. [Fiscal](#)

VII. CLOSED SESSION:

- A. [Planning the strategy or position to be taken during collective bargaining \(RCW 42.30.140\(4\)\)](#)

VIII. EXECUTIVE SESSION:

- A. [Review the Performance of a Public Employee \(RCW 42.30.110\(1\)\(g\)\)](#)

IX. ADJOURNMENT

This meeting is barrier-free. If you require accommodation to participate in this meeting, please notify Spokane County Library District Administration at least five (5) business days in advance of the meeting by calling 509-893-8200.

September 15, 2026

BOARD OF TRUSTEES MEETING MINUTES: August 18, 2026

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Spokane Valley Library, Tuesday, August 18, 2026 at 4:00pm.

Present: Jessica Hanson – Chair
Jon Klapp – Vice Chair
Ellen Clark – Trustee
Robert Paull – Trustee
Patti Stauffer – Trustee

Excused: None.

Also Present: Patrick Roewe (Executive Director), Toni Carnell (Human Resources Director), Doug Stumbough (Operations Director), Vinnie Davi (Video Production Specialist), Jason Link (Finance Director), Jane Baker (Communication & Development Director), Emily Greene (Administrative Services Manager), Andrea Sharps (Collection Services Manager), Kristy Bateman (Operations Manager), Danielle Milton (Library Manager), Katy Pike (Librarian), Dana Mannino (Librarian), Diane Brown (Librarian), and four (4) members of the public.

**Call to Order
(Item I)** Chair Jessica Hanson called the meeting to order at 4:00pm.

**Agenda Approval
(Item II)** Trustee Robert Paull moved and Trustee Ellen Clark seconded the approval of the meeting agenda.

The motion was unanimously approved. There was no further discussion.

**Public Comment
(Item III)** There was no public comment.

**Resolution No. 26-05: Rescinding
Resolution No. 26-04
(Item IV.A)** Executive Director Patrick Roewe presented a new resolution that would rescind Resolution 26-04 due to the levy passing in the August election. Trustee Clark moved and Trustee Paull seconded that Resolution 26-05: Rescinding Resolution 26-04, be approved.

RESOLUTION NO. 26-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, RESCINDING RESOLUTION 26-04 AND WITHDRAWING THE SPOKANE COUNTY LIBRARY DISTRICT'S REQUEST TO THE SPOKANE COUNTY AUDITOR TO PLACE A BALLOT MEASURE RELATING TO A REGULAR PROPERTY TAX LEVY ON A

SPECIAL ELECTION BALLOT ON NOVEMBER 3, 2026; AND PROVIDING FOR
OTHER MATTERS PROPERLY RELATING THERETO.

The motion was unanimously approved. There was no further discussion.

**Approval of July
21, 2026 Regular
Meeting Minutes
(Item IV.B)**

Chair Hanson called for any corrections to the July 21, 2026 Meeting Minutes. There were no corrections, the minutes stand as written.

There was no further discussion.

**Approval of July
2026 Payment
Vouchers
(Item IV.C)**

Trustee Paull moved and Vice Chair Jon Klapp seconded the approval of the July 2026 Payment Vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
GF - July	0064800 – 0064920 & W001852 – W001948	\$927,005.30
	PR07102026 & PR07242026	\$562,872.18
	Total	\$1,489,877.48
CPF	009799 - Apex Mechanical LLC	\$367,205.07
	009800 - Jimmy's Roofing	\$7,078.50
	009801 - Johnson Controls Fire Protection	\$3,311.71
	009802 - Sunbelt Rentals	\$7,757.42
	009803 - Apex Mechanical LLC	\$69,881.18
	009804 - TestComm LLC	\$2,271.00
	009805 - Integrus Architecture	\$1,463.00
	009806 - Sunbelt Rentals	\$7,216.92
	Total	\$466,184.80

The motion was unanimously approved. There was no further discussion.

**Unfinished
Business
HVAC Projects
(Item IV.D.1)**

Finance Director Jason Link informed the Board of the progress of the HVAC projects at the Argonne, Deer Park, and Medical Lake Libraries. Discussion ensued about scheduling timelines and statuses of ordered parts. Discussion also ensued about the Facilities Needs Assessment regarding HVAC Projects in the next five years.

There was no further discussion.

**Unfinished
Business
Levy Lid Lift Update
(Item IV.D.2)**

Executive Director Roewe informed the Board of the Levy Election passing with 53.08% yes votes. Discussion ensued about comparisons to the last Levy Lid Lift election results.

There was no further discussion.

**New Business
Friends of the
Library Policy
(Item IV.E.1)**

Executive Director Roewe and Communication and Development Director Jane Baker informed the Board of updates to the Friends of the Library Policy. Discussion ensued about the number of Friends groups currently

engaged with the District. Trustee Patti Stauffer moved and Trustee Clark seconded the approval of the Friends of the Library Policy.

The motion was unanimously approved. There was no further discussion.

New Business
Janitorial Services
Contract
Termination
(Item IV.E.2)

Finance Director Link informed the Board of the recommendation to terminate the current Janitorial Services Contract with ABM Industry Groups, LLC. Discussion ensued about the contents and service-related deficiencies of the current contract. Trustee Paull moved and Trustee Clark seconded the approval to terminate the current Janitorial Services Contract with ABM Industry Groups, LLC with an end date of September 30th.

The motion was unanimously approved. There was no further discussion.

New Business
Janitorial Services
Contract Award
(Item IV.E.3)

Finance Director Link presented the Board with a recommended new Janitorial Services Contract with SEALX, LLC. Discussion ensued about additions to the new contract based on the deficiencies of the old contract as well as a review of the Association of Physical Plant Administrators (APPA) guidelines. Vice Chair Klapp moved and Trustee Stauffer seconded the approval of awarding a Janitorial Contract to SEALX, LLC with an effective date of October 1.

The motion was unanimously approved. There was no further discussion.

New Business
Overview: Spokane
Valley Library
(Item IV.E.4)

Library Supervisor Danielle Milton and Librarians Katy Pike, Dana Mannino, and Diane Brown provided an overview of the Spokane Valley Library, its programs, and how it serves the community.

There was no further discussion.

Discussion Items
(Item V.A)

Chair Jessica reviewed future agenda items for upcoming Board Meetings which will primarily consist of budgetary items.

There was no further discussion.

Trustee Reports
(Item VI.A)

Trustee Paull commented on an interaction between an employee and customer at the Moran Prairie Library that he was very impressed by.

There was no further discussion.

**Executive Director
Report**
(Item VI.B)

In addition to the report provided prior to the meeting, Executive Director Roewe expressed gratitude to employees and Trustees for the work done in support of the successful levy election. Discussion ensued about the presentation of voter data at September Board meeting. Discussion also ensued about the District response to the Old Trails Fire.

There was no further discussion.

**Operations Report
(Item VI.C)**

Operations Director Stumbough and Library Operations Manager Kristy Bateman provided a written report prior to the meeting for July 2026, with data for customer use measures, programming, and library activities.

There was no further discussion.

**Fiscal Report
(Item VI.D)**

In addition to the report provided prior to the meeting, Finance Director Link informed the Board of the status of the generator switch installation project with Avista at Moran Prairie and Otis Orchards. Discussion ensued about the cost of the project, required building closures, and that the LINC could not be onsite during construction days due to it being in the shop due to a battery issue.

There was no further discussion.

Chair Hanson called for a 5-minute recess.

Closed Session
Planning the
strategy or position
to be taken during
collective
bargaining (RCW
42.30.140(4))
(Item VII.A)

The Board went into a closed session at 5:25pm with an estimated time to return at 5:40pm.

The Board returned to a regular session at 5:40pm.

There was no final action taken.

**Adjournment
(Item VIII)**

Chair Hanson adjourned the meeting at 5:40pm. The next Board Meeting is scheduled for Tuesday, September 15th at the Moran Prairie Library.

Jessica Hanson, Chair

Patrick Roewe, Secretary to the Board of Trustees

AUGUST 2026 VOUCHERS AND VISA

PAYMENT VOUCHER APPROVAL			
Pursuant to RCW 42.24.180 and Spokane County Library District Resolution # 94-03, we, the undersigned, do hereby certify that the merchandise and services hereinafter specified have been received as of August 31, 2026, and that payment vouchers listed on this and the following pages are approved for payment in the total amount of \$1,403,443.21 for the general fund, \$9,036.92 for the capital projects fund, and \$0.00 for the debt service fund and are authorized to authenticate and certify these claims.			
DATE:	August 31, 2026		
SIGNED:		SIGNED:	
TITLE:	Finance Director	TITLE:	Executive Director
GENERAL OPERATING FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
0000064921	A2Z INTERPRETING LLC	PROFESSIONAL SERVICES - ADMIN	\$ 634.56
0000064922	ABSCO Solutions	QUARTERLY ALARM MONITORING	2,801.98
0000064923	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	907.26
0000064924	AVISTA UTILITIES	MONTHLY UTILITIES	7,541.21
0000064925	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	1,092.38
0000064926	CHARLES BOUCK	LIBRARY PROGRAMS	652.65
0000064927	CENGAGE LEARNING INC	LIBRARY MATERIALS	6,756.51
0000064928	CITY OF MEDICAL LAKE	MONTHLY WATER, SEWER, REFUSE - ML	425.41
0000064929	CULLIGAN SPOKANE WA	BOTTLED WATER SERVICE - CH	113.89
0000064930	EBSCO INDUSTRIES INC	LIBRARY MATERIALS - SUBSCRIPTIONS	207.77
0000064931	EDNETICS	SOFTWARE SUPPORT - INFO TECH (CISCO SECURE ENDPOINT)	29,886.28
0000064932	EMPIRE DISPOSAL INC	MONTHLY SOLID WASTE - FF	53.20
0000064933	E-RATE EXPERTISE INC	E-RATE CONSULTING SERVICES	3,216.50
0000064934	INFOBASE	ELECTRONIC LIBRARY SERVICES	4,239.50
0000064935	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	9,505.52
0000064936	JOHNSON CONTROLS FIRE PROTECTION LP	BUILDING REPAIR & MAINTENANCE	23,329.20
0000064937	LIBRARY IDEAS LLC	ONLINE BOOK CLUB ANNUAL SOFTWARE LICENSE	1,605.34
0000064938	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	62,878.27
0000064939	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	26,933.67
0000064940	PROQUEST LLC	ELECTRONIC LIBRARY SERVICES	17,058.71
0000064941	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	3,575.32
0000064941	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	(3,575.32)
0000064942	SUNBELT RENTALS INC	EQUIPMENT RENTAL	1,052.13
0000064943	TODAY'S BUSINESS SOLUTIONS	PRINT MGMT SOFTWARE ANNUAL SUPPORT	6,005.00
0000064944	TOWN OF FAIRFIELD	MONTHLY WATER, SEWER - FF	120.90
0000064945	VERIZON WIRELESS	MONTHLY CELL & "MI-FI" DEVICE SERVICE	1,951.61
0000064946	WHITWORTH WATER DISTRICT	MONTHLY WATER - NS	471.90
0000064947	WICK ENTERPRIZES LLC	ADVERTISING	1,881.00
0000064948	WITHERSPOON BRAICICH MCPHEE PLLC	LEGAL SERVICES, GENERAL COUNSEL	897.00
0000064949	ABM INDUSTRIES INC	MONTHLY CUSTODIAL SERVICES	41,374.95
0000064950	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	581.05
0000064951	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	276.12
0000064952	CENGAGE LEARNING INC	LIBRARY MATERIALS	274.43
0000064953	CENTER POINT LARGE PRINT	LIBRARY MATERIALS	554.94
0000064954	CENTURYLINK	MONTHLY ANALOG TELEPHONE LINE: SC ELEVATOR	82.58
0000064955	CINTAS CORP	JANITORIAL SUPPLIES	2,989.43
0000064956	FATBEAM LLC	MONTHLY INTERNET SERVICE, NET OF ERATE DISC	4,465.43
0000064957	FAUCETS 'N STUFF PLUMBING	SPRINKLER STARTUP SERVICE	490.96
0000064958	GREENLEAF LANDSCAPING INC	GROUNDS MAINTENANCE	12,970.05
0000064959	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	9,662.96
0000064960	INLAND PUBLICATIONS INC	LIBRARY PROGRAMS ADVERTISING	2,490.00
0000064961	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	3,816.59
0000064962	OPTUM	MONTHLY HSA ACCOUNT ADMIN FEES	84.00
0000064963	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	18,103.93
0000064964	SPOKANE COUNTY SEWER BILLING	MONTHLY SEWER - AR, NS, SC, SV	346.65
0000064965	STAPLES ADVANTAGE	OFFICE/LIBRARY SUPPLIES	542.32
0000064966	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	3,895.69
0000064966	STATE PROTECTION SERVICE INC	MOBILE SECURITY PATROLS: AR, NS, SC, SV	(3,895.69)
0000064967	TREVIPIAY	OFFICE/LIBRARY SUPPLIES	806.41
0000064968	UNIQUE MANAGEMENT SERVICES	MONTHLY NOTICE FEES AND MESSAGE BEE SERVICE	2,463.06
0000064969	US BANK CORP PAYMENT SYSTEM	CREDIT CARD PAYMENT	13,073.57

0000064970	WASTE MANAGEMENT OF SPOKANE	MONTHLY REFUSE	1,962.85
0000064971	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS, PROGRAMMING AND OFFICE SUPPLIES	2,510.96
0000064972	BATTERIES PLUS BULBS	MAINTENANCE SUPPLIES	153.32
0000064973	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	104.88
0000064974	EDUARDO BORJAS	LIBRARY PROGRAMS	200.00
0000064975	CENGAGE LEARNING INC	LIBRARY MATERIALS	465.58
0000064976	CITY OF CHENEY PARKS & RECREATION	LIBRARY PROGRAMS	300.00
0000064977	DEMCO, INC.	OFFICE/LIBRARY SUPPLIES	1,029.08
0000064978	GREY HOUSE PUBLISHING	LIBRARY MATERIALS	528.10
0000064979	H&H BUSINESS SYSTEMS INC	QTRLY COPIER MAINTENANCE & TONER	4,127.32
0000064980	KELLY MILNER HALLS	LIBRARY PROGRAMS	1,800.00
0000064981	INGRAM DISTRIBUTION GROUP INC	BI-WEEKLY LIBRARY MATERIALS	9,155.58
0000064982	INLAND POWER AND LIGHT	MONTHLY ELECTRIC UTILITIES - AH, DP	1,026.02
0000064983	INTERSTATE ALL BATTERY CENTER	BUILDING REPAIR & MAINTENANCE	166.66
0000064984	JOHNSON CONTROLS FIRE PROTECTION LP	BUILDING REPAIR & MAINTENANCE	21,388.36
0000064985	KITSAP REGIONAL LIBRARY	INTERLIBRARY LOAN FEES	16.99
0000064986	L&S ENGINEERING	ENGINEERING SERVICES	412.50
0000064987	METROPOLITAN COMPOUNDS INC	BUILDING REPAIR & MAINTENANCE	795.00
0000064988	MIDWEST TAPE	BI-WEEKLY LIBRARY MATERIALS	3,152.97
0000064989	MODERN ELECTRIC WATER COMPANY	MONTHLY WATER, ELEC. - SV & SC	3,660.35
0000064990	CATHERINE NG	LIBRARY PROGRAMS	1,850.00
0000064991	OTIS HARDWARE	MAINTENANCE SUPPLIES	206.01
0000064992	OVERDRIVE INC	BI-WEEKLY LIBRARY MATERIALS	17,416.98
0000064993	MEGAN PERKINS	LIBRARY PROGRAMS	300.00
0000064994	PRISMHR INC	MONTHLY SOFTWARE SUPPORT - HR	646.36
0000064995	QUILL CORPORATION	OFFICE/LIBRARY SUPPLIES	1,553.74
0000064996	SCHINDLER ELEVATOR CORPORATION	ANNUAL ELEVATOR MAINTENANCE SV	1,631.30
0000064997	NICOLE SOLAS	LIBRARY PROGRAMS	600.00
0000064998	THE SPOKESMAN- REVIEW	LIBRARY MATERIALS	624.00
0000064999	SPOKANE CO WATER DISTRICT #3	MONTHLY UTILITY FEE-HASTINGS PROPERTY	34.87
0000065000	ULINE SHIPPING SPECIALISTS	OFFICE/LIBRARY SUPPLIES	1,731.74
0000065002	ABSOLUTE BACKGROUND SEARCH INC	MONTHLY EMPLOYEE BACKGROUND CHECKS	449.50
0000065003	CONSOLIDATED IRRIGATION DIST19	WATER - OT	218.68
0000065004	CITY OF SPOKANE	MONTHLY WATER & SEWER - MP	1,275.16
0000065005	CITY OF AIRWAY HEIGHTS	MONTHLY WATER & SEWER - AH	1,167.96
0000065006	CITY OF CHENEY	MONTHLY WATER, SEWER, ELEC - CH	1,127.25
0000065007	CITY OF DEER PARK	MONTHLY WATER & SEWER - DP	88.05
0000065008	DEVRIES INFORMATION MGMT	MONTHLY COURIER SERVICE	5,980.32
W000001949	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	1,026.99
W000001950	ASSOCIATION OF WASHINGTON CITIES - VIMLY BENEFITS	MONTHLY EMPLOYEE MEDICAL, DENT, VIS, LTD, LIFE	131,998.73
W000001951	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	92,583.72
W000001952	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	2,242.36
W000001953	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,544.58
W000001954	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	47,808.22
W000001955	SAGE SOFTWARE, INC	ANNUAL ACCOUNTING SOFTWARE SUPPORT	3,875.80
W000001956	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	979.78
W000001957	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	750.55
W000001958	ELEC FEDERAL TAX PAYMENT SYS	PAYROLL TAX DEPOSIT	83,510.58
W000001959	VANTAGEPOINT TRNSFR %M&T BANK-302112	ICMA EMPLOYEE 457 CONTRIBUTIONS	2,020.29
W000001960	US BANK - HEALTH - OPTUM	HEALTH SAVINGS ACCT CONTRIBUTIONS	2,544.58
W000001961	DEPT OF RETIREMENT SYSTEMS	RETIREMENT CONTRIBUTIONS	44,422.41
W000001962	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	61.72
W000001963	NAVIA BENEFIT SOLUTIONS CLIENT PAY	WEEKLY FSA ACCOUNT PAID CLAIMS	100.00
	Total Non-Payroll General Operating Fund		\$ 833,997.53
	PAYROLL VOUCHERS		
08102026 PP15	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #15	\$ 296,239.41
08252026 PP16	SPOKANE COUNTY LIBRARY DISTRICT	NET PAYROLL CHECKS FOR PAY PERIOD #16	272,206.27
	Total Payroll General Operating Fund		\$ 568,445.68
	TOTAL GENERAL OPERATING FUND		\$ 1,402,443.21

CAPITAL PROJECTS FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
0000009807	INTEGRUS ARCHITECTURE	RENOVATION - ARGONNE & DEER PARK	1,820.00
0000009808	SUNBELT RENTALS INC	RENOVATION - DEER PARK	7,216.92
TOTAL CAPITAL PROJECT FUND			\$ 9,036.92
DEBT SERVICE FUND			
VOUCHER NUMBER	VENDOR NAME	DESCRIPTION	VOUCHER AMOUNT
			\$ -
TOTAL DEBT SERVICE FUND			\$ -

July 2026 / August 2026
Paid in August 2026
64969

Card Category	Amount
General Purchases	\$ 3,995.40
Maintenance	\$ 4,193.25
Travel	\$ 239.99
Acquisitions	\$ 1,806.99
Information Technology	\$ 2,407.81
Mobile Services	\$ 430.13
General Fund Purchases	<u>\$ 13,073.57</u>

Top Individual Charges

Costco	Snack Program	1,312.46
Home Depot	Building Maintenance	3,086.93
Scott Stamp LLC	Collection Materials	1,191.48
Dell Marketing LP	Hardware Purchases	2,407.81

HVAC PROJECTS UPDATE

Argonne/Administration

The building reopened to customers and employees on June 6, 2026. The contractor is continuing with punch list items and making corrections to the system.

The HVAC system appears to be functioning as designed, and normal building operations are continuing.

Deer Park

Construction started June 8, 2026, with a substantial completion date of July 1, 2026. Due to continuing delays in supplies, the contract has been amended again to move substantial completion out to September 30, 2026. This further delay is due to supply chain issues that are beyond the contractor's control.

The District worked with the contractor on a method to provide alternative cooling for the building. The alternative cooling is up and running with the start of construction. The District confirmed that alternative cooling will remain available as long as needed. The goal is to keep the building open to customers and employees during construction with no heat-related closures. During construction, the building is anticipated to be open. However, there will be limited access to various portions of the building as the contractor will need access. In addition, portions of the parking lot are being designated to support construction, reducing the available parking for customers and employees. The Deer Park Clinic (our neighbors to the west) have graciously agreed to allow our employees to park in the parking lot directly south of our property during construction.

Procurement Updates:

- The majority of equipment and controls have been installed.
- Startup is scheduled for September 14th and 15th.
- Testing and Balancing is scheduled to start September 16th.

Finance is working with Inland Power and Avista on energy rebates related to the project.

Medical Lake

The District was notified on July 15, 2026, that components of the HVAC system at Medical Lake facility had failed. The District immediately engaged its maintenance provider, DIVCO, to investigate the issue and identify a solution. DIVCO obtained and installed replacement parts restored cooling to the building on a temporary basis. While the system was able to resume cooling operations as of July 17, 2026, the damage prevents the system from providing heat and this is not repairable.

The District provided an update regarding the HVAC system status on July 17, 2026, and subsequently confirmed that responsibility for repair or replacement of the system had been acknowledged by the building owner (City of Medical Lake). On July 27, 2026, District employees

were informed that contractors were onsite evaluating the system and developing proposals for repair or replacement.

Questions

Executive Director Patrick Roewe and Finance Director Jason Link will be available to answer questions regarding the update.

Recommended Action: This item is for information and discussion, with no final action required.

LEVY LID LIFT ELECTION FINAL UPDATE**Final August Election Results**

Spokane County Library District Proposition 1 was approved by voters. The Spokane County Canvassing Board certified the August 4, 2026 election on August 18, 2026, with the following results:

Spokane County Library District Proposition No. 1				
<u>Choice</u>	<u>Tabulation</u>	<u>Supplemental</u>	<u>Total Votes</u>	<u>Vote %</u>
Yes	42,991	582	43,573	53.08%
No	38,139	376	38,515	46.92%
Total	81,130	958	82,088	100.00%
Overvotes	5	0	5	
Undervotes	2,061	1	2,062	

Operations Director Doug Stumbough will provide additional analysis of the election results, along with a comparison to the District's last levy approved by voters in August 2019.

November Ballot Resolution Rescinded

Following Board action at their August meeting, Resolution 26-05, Rescinding Resolution 26-04 and withdrawing the District's request to the Spokane County Auditor to place the levy measure on the November 3, 2026 ballot, was submitted to Spokane County Elections via email on August 18, 2026. It was acknowledged as received on August 19, 2026. The November ballot proposition was subsequently confirmed as rescinded via email and via the Elections' website.

Please note that Resolution 26-04 was the District's contingency plan to place the levy on the November ballot if it was not approved in August. With the passage of the levy in August, the contingency plan was no longer necessary.

Executive Director Patrick Roewe will be available to answer questions.

Recommended Action: This agenda item is for discussion, with no final action required.

GIFTS POLICY**Background**

The purpose of this policy is to define what constitutes a gift and provide a uniform method for receiving gifts to the District.

Revisions are minor in nature and are primarily made to update to preferred nomenclature and/or for clarification. Overall, revisions reflect existing practice and do not have an impact on the application of the policy.

Communication and Development Director Jane Baker and Executive Director Patrick Roewe will be available to answer questions on the policy.

Recommended Action: Board motion to approve revisions to the Gifts policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Policy Title	Gifts		
Approval Date	June 19, 1986	Revision <u>or</u> Reaffirmation Date	<u>September 15,</u> <u>2026September 17, 2024</u>
Related Policies	Collection Development Fixed Assets Naming and Recognition		
Statutory References	RCW 27.12.210 RCW 27.12.300		
Purpose	To define what constitutes a gift and provide a uniform method for receiving gifts to the Spokane County Library District (District).		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

Gifts include, but are not limited to, print and non-print items for potential addition to the collection of library materials; money; real property; securities; furniture; equipment; art; museum pieces; antiques or other personal property.

The District gratefully accepts gifts which are given without restriction, except as otherwise specified in this policy. The District shall be the sole judge of the suitability of any gift.

The Executive Director or designee has the authority to accept any gift with a value of less than \$5,000. Only the Board of Trustees has the authority to accept any gift with a value of \$5,000 or more.

Upon acceptance of the gift, the District shall become the owner of the gift and shall have complete discretion to utilize the gift to its maximum advantage for the District. Such use may include, but is not limited to, inclusion in the ~~library-District's~~ collection of library materials; display at District facilities; loaning, leasing, or sale of the property. Any proceeds realized from a gifted item shall be deposited in the District's General Fund.

A donor may indicate a preference in the use of the gift at a particular ~~library-District~~ facility or for a specific program or service. The District may accept gifts with restriction on a case-by-case basis following an assessment by designated District ~~staff employees~~ as to whether the proposed gift furthers the mission of the District. Library materials will be managed in accordance with the District's Collection Development ~~policy~~Policy. Memorial gifts will be accepted in accordance with the District's Naming and Recognition ~~policy~~Policy.

Gifts may be deductible for federal income tax purposes under Section 170 of the Internal Revenue Code. The District will acknowledge all gifts in writing, when possible; however, the District accepts no responsibility for establishing or verifying the value of any donation for charitable tax purposes.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Policy Title	Gifts		
Approval Date	June 19, 1986	Revision or Reaffirmation Date	September 15, 2026
Related Policies	Collection Development Fixed Assets Naming and Recognition		
Statutory References	RCW 27.12.210 RCW 27.12.300		
Purpose	To define what constitutes a gift and provide a uniform method for receiving gifts to the Spokane County Library District (District).		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

Gifts include, but are not limited to, print and non-print items for potential addition to the collection of library materials; money; real property; securities; furniture; equipment; art; museum pieces; antiques or other personal property.

The District gratefully accepts gifts which are given without restriction, except as otherwise specified in this policy. The District shall be the sole judge of the suitability of any gift.

The Executive Director or designee has the authority to accept any gift with a value of less than \$5,000. Only the Board of Trustees has the authority to accept any gift with a value of \$5,000 or more.

Upon acceptance of the gift, the District shall become the owner of the gift and shall have complete discretion to utilize the gift to its maximum advantage for the District. Such use may include, but is not limited to, inclusion in the District's collection of library materials; display at District facilities; loaning, leasing, or sale of the property. Any proceeds realized from a gifted item shall be deposited in the District's General Fund.

A donor may indicate a preference in the use of the gift at a particular District facility or for a specific program or service. The District may accept gifts with restriction on a case-by-case basis following an assessment by designated District employees as to whether the proposed gift furthers the mission of the District. Library materials will be managed in accordance with the District's Collection Development Policy. Memorial gifts will be accepted in accordance with the District's Naming and Recognition Policy.

Gifts may be deductible for federal income tax purposes under Section 170 of the Internal Revenue Code. The District will acknowledge all gifts in writing, when possible; however, the District accepts no responsibility for establishing or verifying the value of any donation for charitable tax purposes.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

PUBLIC ART IN DISTRICT FACILITIES POLICY**Background**

The purpose of this policy is to define the conditions of and process for procuring public art for District facilities.

Revisions are minor in nature and are primarily made for clarification. A subsection heading for the “Art Selection Committee” was added, along with a reference to the Board of Trustees Bylaws as the basis on which the Board would create such a committee. Overall, revisions reflect existing practice and do not have an impact on the application of the policy.

Executive Director Patrick Roewe will be available to answer questions on the policy.

Recommended Action: Board motion to approve revisions to the Public Art in District Facilities policy.

SPOKANE COUNTY LIBRARY DISTRICT

Policy Title	Public Art in District Facilities		
Approval Date	February 18, 1998	Revision <u>or</u> <u>Reaffirmation</u> Date	<u>September 15,</u> 2026 <u>October 20, 2020</u>
Reaffirmation Date	September 17, 2024		
Related Policies	Gifts Naming and Recognition Procurement		
Purpose	Defines the conditions of and process for procuring public art for Spokane County Library District (District) facilities.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy

It is the policy of Spokane County Library District to actively support the inclusion of public art in ~~library-District~~ facilities for aesthetic enhancement of its public areas and to increase accessibility of art to District residents. To that end, the Board of Trustees (Board) may designate up to one percent (1%) of the initial Maximum Allowable Construction Cost for each new building construction project for procurement of public art. -This designation shall be made concurrently with the adoption of each construction project budget. -The Board ~~of Trustees~~ shall also encourage donation of private funds to be used for this purpose.

Art Selection Committee

In accordance with the Board of Trustees Bylaws, An-an Art Selection Committee shall be formed by the Board ~~of Trustees~~ for each construction project to provide recommendations to the Board of Trustees for all aspects of arts project planning and selection of arts projects.

Methods available to the committee for solicitation of proposals for public art include competition open to any qualified artist, limited competition open to a list of artists invited to submit proposals, or direct selection of a specific artist, all based upon criteria established by the committee for the project and consistent with District policy regarding procurement.

Final selection of public art, whether from public or private funds, shall be subject to approval by the Board ~~of Trustees~~. Gifts or donations of public art that meet the criteria established by the Art Selection Committee may be given preferential consideration for selection in order to maximize the use of public funds toward the Maximum Allowable Construction Cost.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Policy Title	Public Art in District Facilities		
Approval Date	February 18, 1998	Revision or Reaffirmation Date	September 15, 2026
Related Policies	Gifts Naming and Recognition Procurement		
Purpose	Defines the conditions of and process for procuring public art for Spokane County Library District (District) facilities.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy

It is the policy of Spokane County Library District to actively support the inclusion of public art in District facilities for aesthetic enhancement of its public areas and to increase accessibility of art to District residents. To that end, the Board of Trustees (Board) may designate up to one percent (1%) of the initial Maximum Allowable Construction Cost for each new building construction project for procurement of public art. This designation shall be made concurrently with the adoption of each construction project budget. The Board shall also encourage donation of private funds to be used for this purpose.

Art Selection Committee

In accordance with the Board of Trustees Bylaws, an Art Selection Committee shall be formed by the Board for each construction project to provide recommendations to the Board of Trustees for all aspects of arts project planning and selection of arts projects.

Methods available to the committee for solicitation of proposals for public art include competition open to any qualified artist, limited competition open to a list of artists invited to submit proposals, or direct selection of a specific artist, all based upon criteria established by the committee for the project and consistent with District policy regarding procurement.

Final selection of public art, whether from public or private funds, shall be subject to approval by the Board. Gifts or donations of public art that meet the criteria established by the Art Selection Committee may be given preferential consideration for selection in order to maximize the use of public funds toward the Maximum Allowable Construction Cost.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

NAMING AND RECOGNITION POLICY

Background

The purpose of this policy is to define the conditions of and process for procuring public art for District facilities.

Revisions are primarily made to reflect preferred nomenclature and/or for general clarification.

The “Recognizing Art and Library Materials Donations” subsection was split into two subsections to better distinguish the two.

For art donations, a reference to the Public Art in District Facilities policy was added to clarify that that process is handled by its own policy. All other art donations would be addressed under the Gifts policy.

For donations of library materials, clarification was added to align with existing practice: The District does not typically apply bookplates, or similar, to singular or small-scale donations of materials. Bookplates are typically used for substantive monetary donations that purchase multiple items and/or copies.

Under the “Naming and Recognition Committee and Process” subsection heading, a reference to the Board of Trustees Bylaws was added as the basis on which the Board would create such a committee.

Overall, revisions reflect existing practice and do not have an impact on the application of the policy.

Communication and Development Director Jane Baker and Executive Director Patrick Roewe will be available to answer questions on the policy.

Recommended Action: Board motion to approve revisions to the Naming and Recognition policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Policy Title	Naming and Recognition		
Approval Date	August 21, 2018	Revision <u>or</u> Reaffirmation Date	September 17, <u>2024September 15, 2026</u>
Related Policies	Collection Development Gifts <u>Public Art in District Facilities</u>		
Purpose	Defines the conditions of and process for naming and recognition in the Spokane County Library District (District).		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

Generally, ~~libraries~~ District facilities will be named after the communities they serve, their geographic location, or a similar geographic nexus.

Naming privileges for government or public funding sources will not be considered.

Naming in Recognition of Generosity to the District

The District may choose to recognize extraordinary generosity on the part of individuals, corporations, foundations, and donations in memoriam to reflect the District's appreciation of community members who support ~~libraries~~ the District and who choose to leave a legacy by providing funding.

A ~~library~~ District facility may be named for a significant donor or in recognition of a significant financial contribution to enhancing library services for the residents of the District. A significant financial contribution to the ~~library~~ District shall be one that comprises a substantial portion of the overall cost of the project, as approved by the Board of Trustees.

~~Library~~ MMeeting rooms, reading areas, special use areas, gardens, walkways, and other interior and exterior spaces may be named for a significant donor or in recognition of a significant contribution to the cost of that space.

Collections, equipment, furnishings, and art may be named for the donor of the item(s) or for the donor of the funds to purchase the item(s).

A donor may choose to recommend to the Board of Trustees that the donor's contribution be recognized by naming the ~~library~~District facility, interior or exterior space, collection, etc., for a person or persons whom the donor wishes to honor.

Naming in Recognition of Service to the District

The District may also choose to name facilities, programs, and other property for individuals who have provided distinguished service to the District or the community. Candidates considered for honorific naming recognition should reflect the vision and mission of the District through outstanding achievements in learning or demonstrating leadership of lasting value to the District or the community at large.

Naming Library Facilities, Rooms, Areas, and Spaces

If a ~~library~~District facility is to be named for a donor, the name will generally be determined using the following naming convention: "Donor Name" "Geographic Location" Library.

If a specified space within the interior of ~~each a library~~District facility is to be named for a donor, the name will generally be determined using the following naming convention: "Donor Name" "Function of Area."

Recognizing Furniture and Equipment Donations

Furniture and equipment donors will generally be recognized with appropriate plaques or signage.

Recognizing Art ~~and Library Materials~~ Donations

Art donations for District facilities as per the Public Art in District Facilities Policy will generally be recognized with appropriate plaques or other such suitable recognition as recommended by the ~~Recognition-Art Selection~~ Committee and approved by the Board of Trustees.

Other art donations will generally be recognized with appropriate plaques or other such suitable recognition, subject to approval by the Executive Director or Board of Trustees, as determined by the District's Gifts Policy.

Recognizing Library Materials Donations

Donations of individual library materials are subject to the District's Collection Development Policy and will not generally be recognized.

Monetary donations for library materials will generally be recognized with appropriate bookplates or such other suitable recognition in the materials purchased with donated funds, as determined by designated District ~~staff~~employees. Material selections will be made by District ~~staff~~employees in accordance with the Collection Development ~~policy~~Policy.

Naming and Recognition Committee and Process

In accordance with the Board of Trustees Bylaws, ~~the Board of Trustees~~ shall form a special Naming and Recognition Committee as necessary, to make recommendation(s) to the Board of Trustees regarding naming proposals for library facilities and spaces.

Membership on the committee shall include at least one representative from the Board of Trustees, the Executive Director, and the Communication & Development Director. Selection of

additional members, if any, shall be based on community involvement, project knowledge, and fundraising goals.

No person associated personally or professionally with the donor may serve on the Naming and Recognition Committee.

The Executive Director or designee will be responsible for creating a written agreement for each naming opportunity for submission to the Board of Trustees for approval. The agreement with the donor shall contain conditions, terms, and payment schedule for the contribution and where and how the Donor name(s) will be displayed.

The Naming and Recognition Committee will ~~make-submit~~ a written recommendation to the Board of Trustees regarding any proposal to name a ~~library~~District facility, interior or exterior space, collection, or other ~~library~~ asset pursuant to this policy.

The Board of Trustees shall have sole discretion to name any ~~library~~District facility, interior or exterior space, collection, or other ~~library~~ asset pursuant to this policy.

Duration of Naming and Recognition Opportunities

Naming designations will persist for the duration specified in the signed written agreement between the District and the donor, or their representatives, for which the District property has been named.

Naming designations may be removed or altered where, in the judgment of the Board of Trustees, continuing identification with the recognized individual or organization would constitute a significant and continuing challenge to the reputation of the District.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

S P O K A N E C O U N T Y L I B R A R Y D I S T R I C T

Policy Title	Naming and Recognition		
Approval Date	August 21, 2018	Revision or Reaffirmation Date	September 15, 2026
Related Policies	Collection Development Gifts Public Art in District Facilities		
Purpose	Defines the conditions of and process for naming and recognition in the Spokane County Library District (District).		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Spokane County Library District policies and practices prevail.

The Board of Trustees reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

Generally, District facilities will be named after the communities they serve, their geographic location, or a similar geographic nexus.

Naming privileges for government or public funding sources will not be considered.

Naming in Recognition of Generosity to the District

The District may choose to recognize extraordinary generosity on the part of individuals, corporations, foundations, and donations in memoriam to reflect the District's appreciation of community members who support the District and who choose to leave a legacy by providing funding.

A District facility may be named for a significant donor or in recognition of a significant financial contribution to enhancing library services for the residents of the District. A significant financial contribution to the District shall be one that comprises a substantial portion of the overall cost of the project, as approved by the Board of Trustees.

Meeting rooms, reading areas, special use areas, gardens, walkways, and other interior and exterior spaces may be named for a significant donor or in recognition of a significant contribution to the cost of that space.

Collections, equipment, furnishings, and art may be named for the donor of the item(s) or for the donor of the funds to purchase the item(s).

A donor may choose to recommend to the Board of Trustees that the donor's contribution be recognized by naming the District facility, interior or exterior space, collection, etc., for a person or persons whom the donor wishes to honor.

Naming in Recognition of Service to the District

The District may also choose to name facilities, programs, and other property for individuals who have provided distinguished service to the District or the community. Candidates considered for honorific naming recognition should reflect the vision and mission of the District through outstanding achievements in learning or demonstrating leadership of lasting value to the District or the community at large.

Naming Library Facilities, Rooms, Areas, and Spaces

If a District facility is to be named for a donor, the name will generally be determined using the following naming convention: "Donor Name" "Geographic Location" Library.

If a specified space within the interior of a District facility is to be named for a donor, the name will generally be determined using the following naming convention: "Donor Name" "Function of Area."

Recognizing Furniture and Equipment Donations

Furniture and equipment donors will generally be recognized with appropriate plaques or signage.

Recognizing Art Donations

Art donations for District facilities as per the Public Art in District Facilities Policy will generally be recognized with appropriate plaques or other such suitable recognition as recommended by the Art Selection Committee and approved by the Board of Trustees.

Other art donations will generally be recognized with appropriate plaques or other such suitable recognition, subject to approval by the Executive Director or Board of Trustees, as determined by the District's Gifts Policy.

Recognizing Library Materials Donations

Donations of individual library materials are subject to the District's Collection Development Policy and will not generally be recognized.

Monetary donations for library materials will generally be recognized with appropriate bookplates or such other suitable recognition in the materials purchased with donated funds, as determined by designated District employees. Material selections will be made by District employees in accordance with the Collection Development Policy.

Naming and Recognition Committee and Process

In accordance with the Board of Trustees Bylaws, the Board shall form a special Naming and Recognition Committee as necessary, to make recommendation(s) to the Board of Trustees regarding naming proposals for library facilities and spaces.

Membership on the committee shall include at least one representative from the Board of Trustees, the Executive Director, and the Communication & Development Director. Selection of additional members, if any, shall be based on community involvement, project knowledge, and fundraising goals.

No person associated personally or professionally with the donor may serve on the Naming and Recognition Committee.

The Executive Director or designee will be responsible for creating a written agreement for each naming opportunity for submission to the Board of Trustees for approval. The agreement with the donor shall contain conditions, terms, and payment schedule for the contribution and where and how the Donor name(s) will be displayed.

The Naming and Recognition Committee will submit a written recommendation to the Board of Trustees regarding any proposal to name a District facility, interior or exterior space, collection, or other asset pursuant to this policy.

The Board of Trustees shall have sole discretion to name any District facility, interior or exterior space, collection, or other asset pursuant to this policy.

Duration of Naming and Recognition Opportunities

Naming designations will persist for the duration specified in the signed written agreement between the District and the donor, or their representatives, for which the District property has been named.

Naming designations may be removed or altered where, in the judgment of the Board of Trustees, continuing identification with the recognized individual or organization would constitute a significant and continuing challenge to the reputation of the District.

The District will make a good faith effort to implement this policy in a fair and consistent manner.

The Executive Director will establish administrative procedures necessary to implement this policy.

OVERVIEW – OVERDUE FINES LONG TERM ANALYSIS

Operations Director Doug Stumbough will provide an overview of the impact of the elimination of overdue fines approved by the Board of Trustees and implemented in January 2023.

Recommended Action: This item is for your information, with no formal action required.

OVERVIEW – MORAN PRAIRIE & FAIRFIELD

Library Supervisor Caitlin Wheeler and Librarians Dana Mannino, Danielle Marcy, Tammy Henry, and Janet Hacker-Brumley will provide an overview of the Moran Prairie and Fairfield Libraries and how they serves their communities.

Recommended Action: This item is for your information, with no formal action required.

FUTURE BOARD MEETING TENTATIVE AGENDA ITEMS: OCTOBER - NOVEMBER 2026**October 20, 2026: Argonne Library – 4pm**

- HVAC Updates: Discussion
- Overview: Interlocal Agreements
- 2027 Budget:
 - Public Hearing on Authorized Revenue Sources
 - 2027 Preliminary Budget Presentation
 - Organized Memberships: Approval Recommendation
 - Board Direction to Staff
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

November 17, 2026: Airway Heights Library – 4pm

- HVAC Updates: Discussion
- 2027 Budget:
 - Adopting a 2027 Final Budget and Certifying it to the Board of County Commissioners (Resolution No. 27-06): Approval Recommendation
 - Authorizing 2025 Property Tax Levy Increase for Collection in 2026 (Resolution No. 25-07): Approval Recommendation
 - Levying the Regular Property Taxes for SCLD for Collection in 2026 (Resolution No. 25-08): Approval Recommendation
 - Board Direction to Staff
- 2026 Board Meeting Schedule (Resolution No. 26-09): Approval Recommendation
- Closed Session: Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) (tentative)

TRUSTEE AUGUST 2026 REPORTS

Trustees may provide a verbal report on any topic of their choosing, which will be recorded in the meeting minutes as per District practice.

AUGUST 2026 DIRECTORS REPORT**Finance – Jason Link****General Fund**

The total general fund operating expenses before (61.89%) or after (63.37%) transfers remain aligned with the total projected budget expenditure of 66.67%. This status is the result of a normal combination of the District salaries and benefits being 3+% under budget while several of the remaining lines being over budget due to the timing of larger scale single expenditures.

Capital Project & Debt Service Funds

Total expenses are within budget. There were two expenditures for the Argonne & Deer Park HVAC projects for August from the Capital Project Fund. There were no expenditures from the Debt Service Fund.

Facilities Report

Facilities employees completed routine maintenance projects at the District facilities in August.

The District was contacted by Avista with the opportunity to install manual transfer switches at Moran Prairie and Otis Orchards. The switches will allow for an external generator to power the facility in the event of a power outage. Avista has agreed to provide most of the funding for these projects in exchange for a modification to the Community Resource Agreements. Moran Prairie was installed the week of August 24th. Otis Orchards was installed the week of August 31st. Both facilities were temporarily closed during construction, but are now back open and operating normally.

The District is in the process of completing an evaluation of fire prevention and response within District facilities. This evaluation may result in repairs or alterations to planned responses in order to be in compliance with building codes. The District worked with Integrus Architecture and Johnson Controls to determine solutions to the identified deficiencies. Major repair work will be completed at North Spokane, Spokane Valley and Service Center. Service Center was completed on July 20, 2026. North Spokane was completed on July 24, 2026. Spokane Valley was completed August 26, 2026. Service Center and North Spokane buildings were closed during the construction period as water was shut off to the building. Spokane Valley remained open during construction as water was not shut off to the building.

Facilities is working on preparing the Clean Buildings Reports for Spokane Valley and Service Center. The required reports consist of an Energy Management Plan (EMP) and an Operations and Maintenance Plan (O&M) for each facility. These reports are due to the Washington State Department of Commerce (Commerce) by July 1, 2027. The District plans to implement organization-wide plans consistent with these requirements. The District has contracted with L&S Engineering to complete the audit and submission portion of these reports. L&S has completed their review of the documents and is preparing the signed documents for submission. Applications for Spokane Valley and Service Center were submitted to Commerce on September 2, 2026. Commerce has thirty days to complete their review of the applications.

Once Commerce has approved the applications, the next immediate step will be the Tier 2 Early Adopter Incentives. Unfortunately, it appears Modern Electric is not a participating utility for the incentive programs (electricity provider for both locations). However, Avista is. The Service Center has natural gas supplied by Avista, so we were able to elect the incentive for this facility.

When the Service Center gets the final approval from Commerce, the incentive application will move onto Avista. After Avista goes through their process, they should send a check directly to the District for the amount that Commerce approves the incentive for. This may take a couple months to receive, as it appears the utilities are still working this program out but hopefully should be sooner rather than later.

After both facilities applications are approved, the District's main responsibility is to keep the EMPs and O&Ms up to date annually with Energy Use Intensity (EUI) numbers and maintenance/repairs for each facility. The District does not have to submit every year but are expected to keep the reports up to date annually. The next 5-year cycle will be the next time that all reports will need to be submitted again for compliance. July 2027 is the first go around for compliance of Tier 2 facilities, the next cycle will be July of 2032.

To provide consistent experience for customers and employees, the District is applying the EMP and O&M practices developed as part of the Clean Buildings reporting standards across all facilities, regardless of size.

The District is currently upgrading overhead lighting in all facilities by replacing existing incandescent and fluorescent fixtures with energy-efficient LED lighting. In August, Argonne was completed. Cheney, Airway Heights, and Otis Orchards are the only remaining facilities to complete. A comprehensive review of all facilities will be completed to ensure all lighting has been converted to LED.

Human Resources – Toni Carnell

Employee updates:

New hires:

- N/A

Promotions:

- Public Services Technician to Public Services Associate

Transfers:

- N/A

Voluntary Demotions

- N/A

Separations:

- N/A

Communication & Development – Jane Baker

Communication

Library District media coverage in August centered on the election results, and assistance with replacement ballots for those affected by the Spokane Complex Fires.

Throughout the weekend of the fires, District Social Media Specialist Andrea Brumbaugh monitored, collected, and posted an ongoing list of resources as the situation was happening. As of August 4, the post on Instagram had 35.9K views, 589 likes, 4 comments, 131 reposts, and 462 shares. We're pleased to note that this was the Library District's first Instagram post to go "viral," and it is one that highlights the library helping the community.

Development

The Library Foundation of Spokane County held their third quarter meeting in August and approved several funding requests for the 2026-2027 Cultural Pass Program, including the Spokane Symphony, Museum of Arts and Culture, and the Mobius Discover Center, as well as allocating grant funds from the Avista Foundation for the Civic Theatre Passes. The Library Foundation also allocated grant funds from the David and Doroty Pierce Charitable Trust to the District for new Stay Sharp Kits along with replacement parts for Kits currently in circulation.

Operations – Doug Stumbough

Positive Interaction Reports

There are many instances where District employees, services, and programs impact our customers in sometimes small but encouraging ways. Here are a few examples from this month:

Public Services Specialist Abra was helping a customer who was reminiscing about his interactions at the old Spokane Valley Library. He asked if we remembered former Public Services Assistant Sue. He recalled that one time he had a piece of paperwork to fill out that asked for the signature of a person who could verify his identity. He had taken it to his bank, but they had declined to sign it. He remembered Sue saying "Where's that paper? Give it to me. I know who you are." and she signed it for him. He recalled "You know what I did? I fired my bank, and I voted for the library. And it was because of Sue."

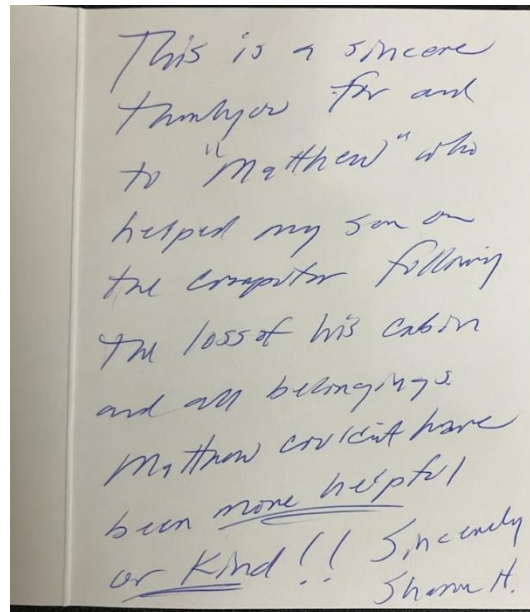
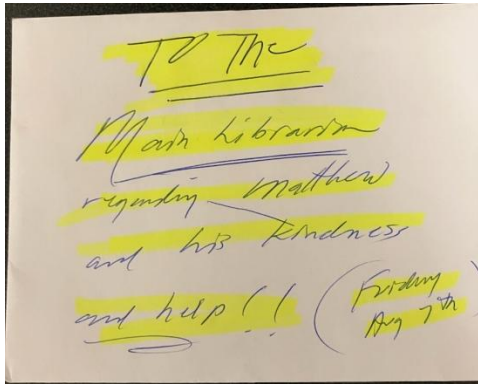
A customer at North Spokane needed some help getting onto a computer station, because it's been years since she's been into any of the libraries. After employees got her signed on and got her tablet connected to the Wi-Fi, she was able to get to work on typing up some important documents she needed to make a hard copy of. She thanked Public Services Specialist Chrissie and sang SCLD's praises. Said she used to come in all the time and loves the library system and loves the atmosphere at North Spokane.

A customer checked out her books at Spokane Valley had a big smile on her face while saying to Public Service Assistant Heidi, "It just seems so joyful and happy in here!" with the post-storytime kids playing in the back kids' area, and other people checking out, browsing the stacks, searching the catalogs and generally showcasing a busy community in the library.

Cataloging Associate Cail was wearing an SCLD shirt at a farmer's market while on a day off. One of the vendors said excitedly "Oh, do you work at the library?" When they said yes, she told them, "Cheney is our library. We love them. Do you know (Public Services Associate) Regina? She's been there since *I* was a kid." She was very effusive with her praise for the Cheney employees, and especially Regina.

As they were finishing with check out, a North Spokane customer picked up her books and said "Time to leave my favorite place with the best people. You have the absolute best staff here."

This card was dropped off at the Deer Park front counter thanking Public Services Associate Matthew for his help. It reads: "This is a sincere thank you for and to 'Matthew' who helped my son on the computer following the loss of his cabin and all belongings. Matthew couldn't have been more helpful or kind!! Sincerely, Sharon H." (Picture of card and envelope attached)



At a visit to Affinity South Hill, a lady (who employees believe was visiting a resident) stopped the Mobile Services employees to say how much she loves the Moran Prairie Library and all the employees that work there. She said she would be lost without the library. She was also glad to see us offering library services at the facility and thanked us for what we do.

A grateful SV regular brought a card and some fruit treats for the break room to thank Public Services Associate Heidi and other employees for their help.

A teen and younger sibling were picking out books for each other at Spokane Valley and the teen shared with Public Services Specialist Abra that she loves the teen area, specifically the bulletin board that often has interactive displays.

North Spokane customer Roy needed help recovering a spreadsheet he had accidentally deleted. Employees were able to help him log in to his Google Drive and retrieve it. He thanked Public Services Specialist Merrilee profusely and said the employees are the greatest.

A mother stopped into LINC at a school event and was asking about Summer Reading. Towards the end of the interaction, she was telling Mobile Services Associate Kae that her kid has been reading

through the Lord of the Rings books and has gotten into Tolkien because of Spokane Valley Librarian Dana. Mom and son both expressed how much they enjoy Dana and how grateful they are to have been introduced to the joy of the Tolkien world.

Collection Services – Andrea Sharps

Top Checkouts and Holds

The following is a snapshot of key circulation information:

- **OverDrive (digital)** titles for all ages with the most checkouts and the most holds placed during the month.
- **Adult (physical)** titles with the top checkouts and holds for the month.
 - Popular **OverDrive** titles August:
 - **Audiobook checkouts:**
 - *The Calamity Club* by Kathryn Stockett (335)
 - *Yesteryear: A Novel* by Caro Claire Burke (169)
 - *Theo of Golden: A Novel* by Allen Levi (162)
 - **Ebook checkouts:**
 - *Dungeon Crawler Carl* by Matt Dinniman (203)
 - *The Calamity Club* by Kathryn Stockett (136)
 - *Project Hail Mary* by Andy Weir (133)
 - **Audiobook holds** as of August 3:
 - *Theo of Golden: A Novel* by Allen Levi (679)
 - *Yesteryear: A Novel* by Caro Claire Burke (605)
 - *Mad Mabel* by Sally Hepworth (360)
 - **Ebook holds** as of August 3:
 - *Yesteryear: A Novel* by Caro Claire Burke (396)
 - *Theo of Golden: A Novel* by Allen Levi (378)
 - *Project Hail Mary* by Andy Weir (280)
 - Popular **Adult Physical Book** titles August:
 - **Checkouts:**
 - *One Two Three* by Laurie Frankel (71)
 - *Theo of Golden: A Novel* by Allen Levi (63)
 - *Gone Before Goodbye* by Reese Witherspoon, Harlan Coben (53)
 - **Holds:**
 - *The Calamity Club* by Kathryn Stockett (74)
 - *Theo of Golden: A Novel* by Allen Levi (64)
 - *Yesteryear: A Novel* by Caro Claire Burke (48)

Congratulations to Andrea Sharps

Congratulations Collection Services Director Andrea Sharps on her retirement! We thank her for her many years of service to the District and its customers, and wish her the very best in her next chapter!

COLLECTION MONTHLY REPORT AUGUST 2026

	Select Transaction Count		
Physical Collection	YTD 2026	YTD 2025	CHANGE
Items Processed	37,734	35,842	5%
Interlibrary Loan Total	4,277	4,651	-8%
Overdrive			
Total Checkouts	801,451	760,720	5%
Total Holds	303,913	279,737	9%
hoopla			
Total Checkouts	53,176	54,123	-2%
	Total Items in Collection		
Material Type	YTD 2026	YTD 2025	CHANGE
Print	300,903	299,935	0%
Nonprint	61,842	64,104	-4%
Overdrive	313,171	286,566	9%
Grand Total	675,916	650,605	4%

NOTES: PRINT = Books and Periodicals

NONPRINT = DVDs, CDs, Books on CD, and other media

OVERDRIVE = Downloadable eBooks and Audiobooks

Executive Director – Patrick Roewe

Spokane Complex Fires

Our hearts go out to everyone impacted by the devastating fires in Spokane County and surrounding communities. We deeply appreciate the efforts of the first responders who have worked tirelessly and at great risk to protect our community.

The District has taken several actions in response to these devastating fires:

- 1.) **North Spokane Library is Open:** We initiated an emergency closure of North Spokane Library on Saturday August 1, 2026 in the afternoon due to the wildfires. Though the facility ended up remaining outside of the actual evacuation zones, that was by no means a certainty during the dynamic early hours of the fire. We determined that closing the facility was the right choice, both for the physical safety of employees and customers, and to do our part to minimize traffic amidst the evacuations in the area. No other District libraries were impacted.

North Spokane Library was open normal hours on Sunday August 2, 2026 as the evacuation zones stabilized overnight and the library remained outside of the zones. Prior to reopening, I traveled up to North Spokane on Sunday morning to get a sense of the area, and found activities outside of the evacuation zones to be relatively normal. Customers

expressed appreciation to be able to access the library and use the Wi-Fi amidst the surrounding turmoil.

- 2.) **Fines and Fees Waived:** Much like we did for the Gray Fire and the Upriver Fire, the District is waiving the cost of any library materials destroyed or lost due to the Spokane Complex Fires. Proof is not needed – customers were just asked to report the loss of the materials, and the items can be removed from their account. If items thought lost are returned later, they will be added back to the collection.
- 3.) **Lost Ballot Support:** In collaboration with Spokane County Elections, voters displaced by the fires could come to District libraries to print replacement ballots for the August 4, 2026 Primary Election. Given the impact of the fires and the proximity of election day, the District was more than willing to assist in this emergency situation. Several libraries—North Spokane in particular—assisted over 50 customers in printing replacement ballots after having lost access to them due to the fires and evacuation zones.
- 4.) **Employee Impact:** The District had several employees who reside in the evacuation zones and experienced displacement due to the fires. As of this writing, no employee has suffered the loss of their home and all have been able to return to their residences.
- 5.) **Community Support:** The District collated a list of resources for customers who reached out to the library for information on where to seek assistance, and published a version of the list on our website. Our social media platforms have also been very active in spreading the word on the myriad of resources coming together to support the community. In collaboration with 2nd Harvest, the District launched a food drive in support of those impacted by the fires. Special thanks to the employees supporting these efforts.

We hope that recovery efforts go well for our employees, customers, family, and friends directly impacted by the fire and evacuations.

Operations Report August 2026

Doug Stumbough and Kristy Bateman

Across the District

August was a busy month for adult programming, with 278 people attending 28 programs. Popular offerings included the two *Plateau Basket Weaving* programs, the online SCORE workshop *Sales & Pricing for Your Goods & Services*, and three Homebuyer Education Seminars. Food preparation programs *It's Alive! Introduction to Making Sourdough* and attending *Making Kombucha: SCOBY & You* were also well received. Employees also began coordinating the 2027 Tax-Aide schedule. In addition to returning to **Argonne**, **Cheney**, **Moran Prairie**, and **Spokane Valley**, tax help will now be offered at **North Spokane** on Mondays.

The month had 2,247 attendees at 76 storytimes across the libraries. **Mobile Services** visited 18 childcare centers and provided 54 storytimes for 384 children and caregivers. They also offered one *Storytime in the Park* at Valley Mission Park, attended by six people. Two additional Storytime in the Park programs were cancelled because of poor air quality.

We had 13 youth programs this month with a total of 640 attendees. Programs included *Dinosaur Discovery Fun*, *Building Palooza*, *Dog Man Supa' Adventures*, *I Survived*, *Escape Room with a Twist*, *Prehistoric Creatures*, *Intro to Watercolors*, *Cookie Decorating*, and *Bedazzled Books*. The largest program was *Meet Clover*, presented with the Spokane County Interstate Fair and Dalkena Highlands, which drew 320 attendees.

At the end of August, 3,046 readers had registered for Summer Reading, with 1,464,134 minutes read and 2,832 rewards redeemed. Customers checked out 264 items and Cultural Passes, representing an average total savings of **\$8,537.50**.

The Online Authors Series had live 105 views this month. Presentations included *High Altitudes and High Stakes: A Miss Marple Mystery* with Lucy Foley; *When Trees Testify: Reclaiming America's Black Botanical Legacy* with Beronda Montgomery; *My Bicentennial Summer: A True-Life Adventure Across America* with G. Neri; and *The Legacy of Julia Child's Kitchen* with Smithsonian curator Paula J. Johnson. An additional 1,716 people viewed author presentations from the series archive.

Other programming included a mini–Camp Read-a-Rama, the annual Hebocon Junk Robot Competition, an Audio FX workshop, Lego Stop Motion, and Intermediate 3D Printing.

Mobile Services visited Broadway Elementary and Mead Learning Center with LINC, where employees spoke with parents and students about library services and digital resources available to students. They also distributed take-home activity kits that allowed students to create dinosaur footprints using clay. The team picked up the final deposit bins from Spokane Valley Parks and Recreation. Parks and Recreation staff expressed their appreciation for the materials provided for summer camp and shared that the children enjoyed reading popular titles.

Library Highlights

August brought a wide range of programs, displays, outreach opportunities, and community connections to libraries across the District.

Youth programs and hands-on learning remained a strong focus throughout the month. **Argonne** welcomed 22 teens and tweens to *Escape Room with a Twist* and another twelve attended *Dinosaur Discovery Fun* program with author Kelly Milner Halls. **Deer Park's** *I SURVIVED: The Invasion of the Library, 2026* hosted 44 children and their family in challenges about natural disasters, including an erupting volcano activity and an earthquake table. Other highlights included **Medical Lake's** *Dog Man Supa' Adventures*, where the button maker was especially popular; **North Spokane's** *Hebocon 2026: The Junky Robot Competition*, which drew 18 participants; **Otis Orchards'** *Cookie Decorating* program for 15 teens and tweens; and 14 participants learned how to make kombucha at their *Making Kombucha: SCOBY & You* event.

As summer wrapped up, **Cheney** welcomed the final group visits from Cheney Parks and Recreation's Camp Caslo, serving 46 children through a colorful Sand Art activity, and began coordinating with Homeworks to add student artwork to the library's art wall during the upcoming school year. **Medical Lake** Librarian Christie attended the Farmers Market and Rooted: Farm to Market Cooking Competition, where the library booth was set up next to the Kids' Kitchen Challenge, and she had many families visit the booth as a result. **Spokane Valley** Librarians Katy and Dana spoke with more than 500 people at the Central Valley School District Back to School Resource Fair. In **Airway Heights**, Librarian Crystal connected with more than 159 families at Airway Heights Days, including one enthusiastic visitor who later came to the library to set up Libby and download her first book. **Medical Lake** also provided a space for children attending the City's Parks and Recreation day camp during smoky days and brought a program to Cela's Daycare when poor air quality prevented the children from visiting the library.

Community food initiatives were especially active in August. Produce Swap continued to be well received as **Airway Heights**, **Cheney** and **Deer Park** featured tomatoes, zucchini, cucumbers, patty pan squash, and fresh oregano, while **Moran Prairie** received experimental cucumbers, zucchini, and large quantities of tomatoes. **Moran Prairie** also collected enough food during the first week of its Second Harvest drive to fill the donation bin each day, supporting people affected by the Spokane Complex Fires.

North Spokane featured landscape photography by Ken Glastre alongside geodes and other mineral samples from a local collector. **Spokane Valley** hosted approximately 320 people at the *Meet Clover* event. Because a youth ticket to the fair was one of this year's Summer Reading prizes, the event created a lively connection to the District's summer reading. At **Fairfield**, families and children picked up Take-and-Make activity bags while learning about dinosaurs.

Finally, **Argonne's** regular storytime families marked an important transition as several children attended their final storytime before beginning preschool, kindergarten, and first grade.

FISCAL REPORT

**Spokane County Library District
Summary of Revenues & Expenses - (Cash Basis)
For the Eight Months Ended August 31, 2026**

			Target 66.7%	
	Y-T-D Actual	Annual Budget	Percent Used	Balance Remaining
REVENUES				
PROPERTY TAXES	\$ 10,678,031	\$ 18,800,000	56.80%	\$ 8,121,969
CONTRACT CITIES - SPOKANE	55,388	113,000	49.02%	57,612
FINES & FEES	31,658	42,000	75.38%	10,342
GRANTS & DONATIONS	71,911	73,000	98.51%	1,089
E-RATE REIMBURSEMENTS	162,998	278,000	58.63%	115,002
LEASEHOLD & TIMBER TAX, REBATES, OTH	35,345	33,000	107.11%	(2,345)
INTEREST REVENUES	240,990	190,000	126.84%	(50,990)
TOTAL REVENUES	\$ 11,276,320	\$ 19,529,000	57.74%	\$ 8,252,680
TRANSFERS IN	-	-	0.00%	-
TOTAL REVENUES & TRANSFERS IN	\$ 11,276,320	\$ 19,529,000	57.74%	\$ 8,252,680
EXPENSES				
SALARIES	\$ 5,946,377	\$ 9,313,000	63.85%	\$ 3,366,623
FRINGE BENEFITS	1,851,741	3,308,000	55.98%	1,456,259
SUPPLIES	155,154	215,000	72.16%	59,846
UTILITIES	374,267	625,000	59.88%	250,733
SERVICES	1,181,421	1,961,000	60.25%	779,579
INSURANCE	112,376	114,000	98.58%	1,624
CAPITAL EQUIPMENT	168,046	330,000	50.92%	161,954
LIBRARY MATERIALS	1,522,349	2,283,000	66.68%	760,651
ELECTRONIC LIBRARY MATERIALS	220,500	300,000	73.50%	79,500
LIBRARY PROGRAMS	90,092	185,000	48.70%	94,908
DEBT SERVICE	252,740	255,000	99.11%	2,260
OPERATING CONTINGENCY	0	298,000	0.00%	298,000
TOTAL EXPENSES	\$ 11,875,064	\$ 19,187,000	61.89%	\$ 7,311,936
TRANSFERS OUT	983,000	1,105,000	88.96%	122,000
TOTAL EXPENSES & TRANSFERS OUT	\$ 12,858,064	\$ 20,292,000	63.37%	\$ 7,433,936
Net Excess of Revenues Over/(Under) Expenses	\$ (1,581,744)	\$ (763,000)		
BEGINNING CASH	10,537,901			
NET FROM ABOVE	(1,581,744)			
ENDING CASH	<u>\$ 8,956,157</u>			

Number of months cash on hand 5.6

**Spokane County Library District
Summary of Revenues & Expenses CIP - (Cash Basis)
For the Eight Months Ended August 31, 2026**

	Y-T-D Actual	Annual Budget	Target 66.7% Percent Used	Balance Remaining
REVENUES				
GRANTS & DONATIONS	\$ -	\$ 100,000	0.00%	\$ 100,000
INTEREST REVENUES	99,951	100,000	99.95%	49
TOTAL REVENUES	\$ 99,951	\$ 200,000	49.98%	\$ 100,049
TRANSFERS IN	-	0	0.00%	-
TOTAL REVENUES & TRANSFERS IN	\$ 99,951	\$ 200,000	49.98%	\$ 100,049
EXPENSES				
SERVICES	\$ 777	\$ -	0.00%	\$ (777)
CAPITAL - FFE	-	-	0.00%	-
CAPITAL - CONSTRUCTION	1,879,856	2,300,000	81.73%	420,144
TOTAL EXPENSES	\$ 1,880,633	\$ 2,300,000	81.77%	\$ 419,367
TRANSFERS OUT	-	-	0.00%	-
TOTAL EXPENSES & TRANSFERS OUT	\$ 1,880,633	\$ 2,300,000	81.77%	\$ 419,367
Net Excess of Revenues Over/(Under) Expenses	\$ (1,780,683)	\$ (2,100,000)		
BEGINNING CASH	4,804,617			
NET FROM ABOVE	(1,780,683)			
ENDING CASH	\$ 3,023,934			

**Spokane County Library District
Summary of Revenues & Expenses Debt - (Cash Basis)
For the Eight Months Ended August 31, 2026**

	Y-T-D Actual	Annual Budget	Target 66.7% Percent Used	Balance Remaining
REVENUES				
INTEREST REVENUES	\$ 638	\$ -	0.00%	\$ (638)
TOTAL REVENUES	\$ 638	\$ -	0.00%	\$ (638)
TRANSFERS IN	983,000	1,105,000	88.96%	122,000
TOTAL REVENUES & TRANSFERS IN	\$ 983,638	\$ 1,105,000	89.02%	\$ 121,362
EXPENSES				
SERVICES	\$ 5	\$ -	0.00%	\$ (5)
DEBT - PRINCIPAL	840,000	840,000	100.00%	-
DEBT - INTEREST	143,000	265,000	53.96%	122,000
TOTAL EXPENSES	\$ 983,005	\$ 1,105,000	88.96%	\$ 121,995
TRANSFERS OUT	-	-	0.00%	-
TOTAL EXPENSES & TRANSFERS OUT	\$ 983,005	\$ 1,105,000	88.96%	\$ 121,995
Net Excess of Revenues Over/(Under) Expenses	\$ 633	\$ -		
BEGINNING CASH	92			
NET FROM ABOVE	633			
ENDING CASH	\$ 725			

Number of months cash on hand

**PLANNING THE STRATEGY OR POSITION TO BE TAKEN DURING THE COURSE
OF COLLECTIVE BARGAINING (RCW 42.30.140(4))**

The Board of Trustees will go into closed session for planning the strategy or position to be taken during the course of collective bargaining in accordance with (RCW 42.30.140(4)).

REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE**Background**

The agenda for the September meeting includes an executive session for the purpose of conducting the Executive Director's performance review. The Open Public Meetings Act allows the board to "review the performance of a public employee" in an executive session; however, any formal action must occur in open session.

Each year the Board of Trustees has an opportunity to provide feedback on the Executive Director's performance and set goals for the coming year. As requested by the Board of Trustees, both the Trustees and Leadership Team members were provided the opportunity to anonymously provide comments about the Executive Director's performance to Human Resources Director, who summarized this feedback and distributed copies to Trustees in early September.

Recommended Action: This item is for discussion, with no formal action required. The Board must reconvene in open session to take formal action.