

SPOKANE COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING/RETREAT MINUTES: August 18, 2015

CALL TO ORDER

A special meeting/retreat of the Spokane County Library District Board of Trustees was held Tuesday, August 18, 2015, in the Public Meeting Room at Medical Lake Library, 321 E. Herb St., Medical Lake, WA. Chair Mark Johnson convened the meeting at 5:55 p.m., following adjournment of the regular meeting.

PRESENT:

Mark Johnson	- Chair
Tim Hattenburg	- Vice Chair
Sonja Carlson	- Trustee
John Craig	- Trustee
Kristin Thompson	- Trustee
Nancy Ledeboer	- Executive Director and Secretary

Also present: Jane Baker, Communication & Development Officer; Priscilla Ice, Chief Information Officer; Rick Knorr, Chief Financial Officer; Patrick Roewe, Deputy Director Library Services; Andrea Sharps, Deputy Director Collection Services; Doug Stumbough, Deputy Director Operations; and Patty Franz, Administrative Assistant.

2015 Financial Update and 2016 Budget Direction

Chief Financial Officer Rick Knorr provided a current financial report for seven months ending July 31. And for years 2013-2015, he provided comparative property tax levy information, assessed and estimated property valuation, and 12-month average CPI-W. He also reported balances for the General Fund cash position and Capital Project Fund. Mr. Knorr also provided history to date of the District's capital projects. Discussion ensued regarding District-owned property; i.e., the Balfour Park land intended for a new Spokane Valley Library, and sale of the house on Upriver Drive. Trustees indicated that while they would like to see funds transferred into the capital fund, they do not want to do so at the expense of maintaining buildings.

Library Facilities Master Plan Update

Executive Director Nancy Ledeboer opened the discussion by acknowledging voters within the LCFA failed to approve new libraries twice in less than three years. Thus, it will likely be three to five years before going out for another bond election. Bond elections require a super majority for approval. In the past, when levy rates dropped below the maximum allowed rate of 50 cents per thousand, the District has asked voters to "reset" the lid in order to fund capital improvements. This requires only 50% approval districtwide. SCLD is currently at the maximum and it might be 10-15 years before the levy would drop to a low enough level to consider a levy lid lift for capital improvements. Discussion ensued regarding how to build back capital to fund building repairs, such as roof replacement and drainage at Spokane Valley, and how to create more space. Other options for funding new libraries besides a bond election were discussed, as well as future use of mobile technology to take library services out to members.

Community Engagement Plan Presentation

Deputy Director Patrick Roewe introduced a draft of the Community Engagement Plan (CEP), which will become the next iteration of the District strategic plan, formerly known as the Community Impact Plan (CIP). He noted the CEP was founded on what staff heard from community conversations held over the last year in combination with what was learned during implementation of the current CIP. Trustees provided feedback on the various components of the plan, including the vision and mission statements, guiding principles, core services and service priorities.

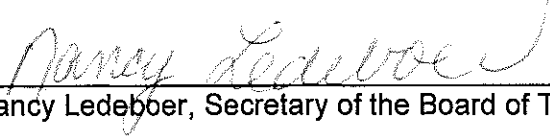
The Board provided direction for the budget and planning. There was no action taken.

ADJOURNMENT

Mr. Johnson adjourned the meeting at 7:21 p.m.



Mark Johnson, Chair



Nancy Ledebor, Secretary of the Board of Trustees