

**SPOKANE COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING MINUTES: MARCH 20, 2018**

The Board of Trustees of Spokane County Library District met in special session in the public meeting room at North Spokane Library, 44 E. Hawthorne Rd., Spokane, WA, at 5:30 p.m., Tuesday, March 20, 2018.

Present: John Craig - Chair
Mark Johnson - Vice Chair
Sonja Carlson - Trustee
Wes Teterud - Trustee
Kristin Thompson - Trustee
Patrick Roewe - Executive Director and Secretary

Excused: None.

Also Present: Jane Baker, Communication & Development Director; Rick Knorr, Finance Director; Andrea Sharps, Collection Services Director; and Doug Stumbough, Operations Director.

Guests: None.

Call to Order Chair John Craig convened the meeting at 5:32 p.m., following adjournment of the regular meeting and a brief break.

Agenda (Item I) **Future Levy Lid Lift and Bond Election Options.** Executive Director Patrick Roewe provided an overview of levy lid lift and bond election options, including key assumptions for the elections, a proposed election timetable, pros and cons of election order, and levy rate projections.

Agenda (Item II) **Options for 2017 Budget Surplus.** Finance Director Rick Knorr provided an overview of fund options for the 2017 budget surplus. The surplus could remain in the General Fund or be transferred to the Capital Fund for future capital expenditures. He also provided a comparison of general fund balances for other library districts in Washington state.

Agenda (Item III) **Discussion/Board Direction to Staff.** Staff asked for further direction on any of the items that had been discussed during the special meeting. Trustees directed staff to begin the planning process for a levy lid lift election in 2019. Trustees requested that staff develop a preliminary plan for the election, to include a finalized election date and communication plan, for further discussion and final action at a future Board of Trustees meeting. They also directed staff to begin the long-term planning process for a bond election for new Spokane Valley libraries in either 2021 or 2022.

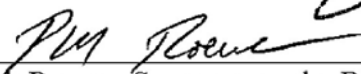
Regarding options for the 2017 budget surplus, Trustees directed staff to develop a proposal to transfer the 2017 budget surplus into the Capital Fund for further discussion and final action at a future Board of Trustees meeting.

**Agenda
(Item IV)**

Adjournment. Chair Craig adjourned the meeting at 7:07 p.m.

A handwritten signature in cursive script, appearing to read "John Craig", written over a horizontal line.

John Craig, Chair

A handwritten signature in cursive script, appearing to read "Patrick Roewe", written over a horizontal line.

Patrick Roewe, Secretary to the Board of Trustees