

**SPOKANE COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES SPECIAL MEETING MINUTES: FEBRUARY 25, 2020**

---

A special meeting of the Spokane County Library District Board of Trustees was held by teleconference, Tuesday, February 25, 2020, at 4:00 p.m., at the District Administrative Offices Conference Room, 4322 N. Argonne Rd., Spokane, WA.

**Present:** John Craig - Chair (attended on-site)  
Mark Johnson - Vice Chair (attended by teleconference)  
Ami Calvert - Trustee (attended by teleconference)  
Wes Teterud - Trustee (attended on-site)  
Kristin Thompson - Trustee (attended on-site)  
Patrick Roewe - Executive Director and Secretary (attended on-site)

**Excused:** None.

**Also Present On-site:** Rick Knorr, Chief Financial Officer; Doug Stumbough, Operations Director; and Patty Franz, Executive Assistant.

**Agenda (Item I)** Chair John Craig convened the special meeting/teleconference at 4:00 p.m.

**Agenda (Item II)** **North Spokane Library Restroom Remodel Contract Award.** Ms. Thompson motioned and Mr. Teterud seconded approval of the North Spokane Library restroom remodel contract award to the lowest bidder, Modern Construction & Consulting Services, LLC, located in Spokane Valley, WA. As discussed at the Board of Trustees regular meeting held Tuesday, February 18, Mr. Knorr reiterated three (3) bids for the remodel project were received before deadline on February 14. However, because of the differential cost between the lowest and next highest bidder, the architect for the project, Bernardo Wills Architects (BWA), suggested an informational follow-up meeting with Modern Construction, the District, and BWA, prior to issuing the contract award. The follow-up meeting was held February 19 to review the request for proposal and discuss two inconsistencies in the project drawings involving District preferences for sinks and installation of toilet partitions. Although Modern Construction confirmed its bid price and interest in the project, depending on the outcome of the structural engineer's plans, an industry standard change order might become necessary. With the total project cost estimated at \$99,310, the District procurement policy requires Board approval to award the contract, which was the purpose of this special meeting. Mr. Roewe noted any costs above the estimated project cost would involve a change order, for which the Board can provide direction, yet staff intend to keep the project as close to the original bid as possible. Mr. Knorr said he anticipates additional costs of \$5,000-\$10,000, yet will inform the Board if projected costs reach the estimated amount of the next highest bidder.

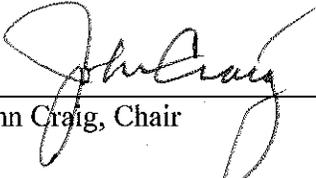
There was no further discussion.

The motion was unanimously approved.

**Special Meeting Minutes - Board of Trustees**  
**February 25, 2020**  
**Page 2**

**Agenda**  
**(Item III)**

Chair Craig adjourned the meeting at 4:22 p.m.

  
\_\_\_\_\_  
John Craig, Chair

  
\_\_\_\_\_  
Patrick Roewe, Secretary of the Board of Trustees