

**SPOKANE COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES SPECIAL MEETING MINUTES: NOVEMBER 2, 2020**

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A special meeting of the Spokane County Library District Board of Trustees was held via teleconference, at 4:00 p.m., Monday, November 2, 2020.

**Present:** Via Zoom Teleconference

John Craig - Chair  
Mark Johnson - Vice Chair  
Ami Calvert - Trustee  
Wes Teterud - Trustee  
Kristin Thompson - Trustee  
Patrick Roewe - Executive Director and Secretary

**Excused:** None.

**Also Present via Conference Call:** Rick Knorr, Financial Director; Doug Stumbough, Operations Director; and Patty Franz, Executive Assistant.

**Agenda  
(Item I)**

Chair John Craig convened the special meeting/teleconference at 4:01 p.m.

**Agenda  
(Item II)**

**Argonne Library Roof Replacement Contract Award.** Ms. Thompson motioned and Ms. Calvert seconded approval of the Argonne Library Roof Replacement Project contract award to Jimmy's Roofing, located in Spokane Valley, WA. Mr. Knorr reported the request for proposal was made available to the general public on Monday, October 12, 2020, and five (5) bids for the roof replacement project were received before deadline on Thursday, October 29. District staff recommended the lowest responsible bidder, Jimmy's Roofing, for the contract award. Mr. Knorr further said the bid amount of \$109,200 was lower than the amount anticipated by the District. The submitted bid and required documents were fully reviewed, as well as the company's qualifications. In response to Mr. Johnson's query, Mr. Knorr said after the contract is signed, the project will begin immediately and be completed section by section. Jimmy's Roofing indicated work can be done during cold, but dry weather conditions. Therefore, the project duration could extend through March 2021.

There was no further discussion.

The motion was unanimously approved.

**Agenda  
(Item III)**

Chair Craig adjourned the meeting at 4:08 p.m.



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John Craig, Chair



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Patrick Roewe, Secretary of the Board of Trustees