

## **BOARD OF TRUSTEES MEETING MINUTES: August 4, 2023**

---

A special meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in conference room B at the Spokane Valley Library, Friday, at 2:00pm.

**Present:** John Craig – Chair  
Ellen Clark – Trustee  
Robert Paull – Trustee

**Excused:** Jessica Hanson – Vice Chair, Jon Klapp – Trustee

**Also Present:** Patrick Roewe (Executive Director), Vinnie Davi (Video Production Specialist), Rick Knorr (Finance Director), Cindy Fitzporter and Phillip Ventress, Washington State Auditor's Office

**Guests via Zoom:** None

**Call to Order (Item I)** Chair John Craig started the meeting at 4:00pm and welcomed everyone in attendance.

**Public Comment (Item II)** There was no public comment

**New Business 2021-2022 Audit Exit Conference (Item III.A.)** Cindy Fitzporter and Phillip Ventress of the Washington State Auditor's Office facilitated the standard exit conference for the District's 2021-2022 audit. There were no findings in either the financial or accountability audits.

Discussion ensued about financial statements that meet financial reporting requirements of state law and accounting practices prescribed by the State Auditor's BARS Manual, and how those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP).

There was no further discussion.

**New Business Spokane Valley Library Border Easement (Item III.B.)** The City of Spokane Valley requested an easement of approximately 251 square feet in the southwest corner of the District's property at 22 N. Herald Rd. The easement grants access to the city and its authorized agents for road and utility purposes.

Discussion ensued about easement and its necessity in order to formally close out the project.

Trustee Paull moved and Trustee Clark seconded the approval of the Grant of Border Easement to the City of Spokane Valley in the matter of Sprague Avenue and Herald Road, Project File No EGR 2021-0104.

The motion was unanimously approved, there was no further discussion.

**Adjournment (Item IV.)** Chair Craig adjourned the meeting at 2:25pm.

---

John Craig, Chair

---

Patrick Roewe, Secretary to the Board of Trustees