

## BOARD OF TRUSTEES MEETING MINUTES: February 17, 2026

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the North Spokane Library, Tuesday, February 17, 2026 at 4:00pm.

**Present:** Jessica Hanson – Chair  
Jon Klapp – Vice Chair  
Ellen Clark – Trustee  
Robert Paull – Trustee  
Patti Stauffer – Trustee (Arrived at 4:30pm)

**Excused:** None.

**Also Present:** Doug Stumbough (Operations Manager), Vinnie Davi (Video Production Specialist), Toni Carnell (Human Resources Director), Jane Baker (Communication and Development Director), Jason Link (Finance Director), Patrick Roewe (Executive Director), Hannah Tilley (Human Resources Associate), Brian Vander Veen (Library Manager), Rachel Edmondson (Librarian), Corinne Wilson (Librarian), and five (5) members of the public.

**Call to Order (Item I)** Chair Jessica Hanson called the meeting to order at 4:00pm.

**Agenda Approval (Item II)** Trustee Ellen Clark moved and Vice Chair Jon Klapp seconded the approval of the meeting agenda.  
  
The motion was unanimously approved. There was no further discussion.

**Public Comment (Item III)** There was no public comment.

**Approval of January 20, 2026 Regular Meeting Minutes (Item IV.A)** Chair Hanson called for any corrections to the January 20 Regular Meeting Minutes. There were no corrections, the minutes stand as written.

**Approval of January 2026 Payment Vouchers (Item IV.B)** Trustee Robert Paull moved and Vice Chair Klapp seconded the January 2026 payment vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
January – GF	0064192 – 0064290 and W001835 – W001852	\$1,306,815.23
	PR01092026 and PR01232026	\$580,736.03
	<b>Total</b>	\$1,887,551.26
CPF	Integrus Architecture	\$10,467.65
	McKinstry	\$39,918.74
	<b>Total</b>	\$50,386.39

The motion was unanimously approved. There was no further discussion.

**Unfinished Business**  
HVAC Projects  
**(Item IV.C.1)**

Finance Director Jason Link informed the board that the Argonne Library HVAC project timeline had changed, with the project starting in early March and ending in early June. Discussion ensued about the anticipated schedule, staffing location plans, and status of the Deer Park Library project plans.

There was no further discussion.

**Unfinished Business**  
Levy Lid Lift Update  
**(Item IV.C.2)**

Trustee Patti Stauffer arrived at the meeting.

Executive Director Roewe presented a PowerPoint with information regarding an upcoming Levy Lid Lift. Discussion ensued about draft ballot language, impact on average property values, and current plans for the public information campaign. By consensus, the Board directed staff to continue with finalizing plans for an August 2026 election.

There was no further discussion.

**New Business**  
Facility Use for  
Political Purposes  
Policy  
**(Item IV.D.1)**

Executive Director Patrick Roewe presented the reaffirmed Facility Use for Political Purposes Policy. Discussion ensued about state law limitations on public spaces used for such purposes. Trustee Paull moved and Trustee Clark seconded the approval of the reaffirmed policy.

The motion was unanimously approved. There was no further discussion.

**New Business**  
Child and Vulnerable  
Adult Safety Policy  
**(Item IV.D.2)**

Executive Director Roewe presented a new policy to the Board. Discussion ensued about the need for the policy due to insurance carrier requirements and the distinction the policy draws between regular use by the public of district facilities and special program attendance. Trustee Stauffer recommended the policy be amended to include "or attending a District event" to the 3<sup>rd</sup> paragraph of the *Children's Safety at District Facilities* subsection. Trustee Paull moved and Trustee Clark seconded the approval of the Child and Vulnerable Adult Safety policy with that amendment incorporated.

The motion was unanimously approved. There was no further discussion.

**New Business**  
Reciprocal Use of  
Libraries Report for  
2025  
**(Item IV.D.3)**

Operations Director Doug Stumbough presented a report of reciprocal use of libraries for 2025 between the District, Spokane Public Library, and Liberty Lake Municipal Library. Discussion ensued about changes to residents utilizing libraries, limitations of the shared data, and comparison to 2024 data presented in a prior meeting.

There was no further discussion.

**New Business**  
Award of Contract  
for Deer Park HVAC  
Replacement Project  
**(Item IV.D.4)**

Finance Director Link informed the Board of the recommended contract award for the Deer Park HVAC replacement project. Discussion ensued about bidders received, scoring of the bidders, and the recommendation to award the contract to Apex Mechanical. Trustee Paull moved and Vice Chair Klapp seconded the approval of the contract award to Apex Mechanical LLC.

The motion was unanimously approved. There was no further discussion.

**New Business**  
Overview: North  
Spokane Library  
**(Item IV.D.5)**

Library Manager Brian Vander Venn, Librarian Corinne Wilson, and Librarian Rachel Edmondson provided an overview of the North Spokane Library, its programs, and how it serves the community.

There was no further discussion.

**Discussion Items**  
Future Board  
Meeting Agenda  
Items  
**(Item V.A)**

Chair Hanson called for any questions or suggestions for the future Board meeting agenda items. There were no question or suggestions.

There was no further discussion.

**Trustee Reports**  
**(Item VI.A)**

Chair Hanson and Trustee Paull reported they both received positive feedback about the District from customers recently.

There was no further discussion.

**Executive Director  
Report**  
**(Item VI.B)**

In addition to the report provided prior to the meeting, Executive Director Roewe informed the Board that the Washington State Legislative session was underway. Discussion ensued about the status of the Airway Heights interlocal agreement.

There was no further discussion.

**Operations Report**  
**(Item VI.C)**

Operations Director Stumbough and Library Operations Manager Kristy Bateman provided a written report prior to the meeting for January 2026, with data for customer use measures, programming, and library activities.

There was no further discussion.

**Fiscal Report**  
**(Item VI.D)**

In addition to the report provided prior to the meeting, Finance Director Link informed the Board that the Moran Prairie Library will be getting a new roof and the District had been approached by Avista to install manual transfer switches at the Otis Orchards and Moran Prairie libraries as an expansion of the Community Resource Centers agreement already in place with Avista.

There was no further discussion.

Chair Hanson called for a 5-minute recess.

**Closed Session**

Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4))  
**(Item VII.A)**

The Board went into a closed session at 5:25pm with an estimated time to return at 6:25pm.

The Board returned to a regular session at 6:25pm.

There was no final action taken.

**Adjournment  
(Item VIII)**

Chair Hanson adjourned the meeting at 6:26pm. The next Board Meeting is scheduled for Tuesday, March 17, 2026 at the Medical Lake Library.



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Jessica Hanson, Chair



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Patrick Roewe, Secretary to the Board of Trustees