

BOARD OF TRUSTEES MEETING MINUTES: March 17, 2026

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Medical Lake Library, Tuesday, March 17, 2026 at 4:00pm.

Present: Jessica Hanson – Chair
Jon Klapp – Vice Chair
Ellen Clark – Trustee
Robert Paull – Trustee
Patti Stauffer – Trustee

Excused: None.

Also Present: Patrick Roewe (Executive Director), Kristy Bateman (Operations Manager), Andrea Sharps (Collection Services Director), Jason Link (Finance Director), Doug Stumbough (Operations Director), Vinnie Davi (Video Production Specialist), Jane Baker (Communication and Development Director), Emily Greene (Administrative Services Manager), and five (5) members of the public.

**Call to Order
(Item I)** Chair Jessica Hanson called the meeting to order at 4:00pm.

**Agenda Approval
(Item II)** Trustee Ellen Clark moved and Trustee Robert Paull seconded the approval of the meeting agenda.

The motion was unanimously approved. There was no further discussion.

**Public Comment
(Item III)** There was no public comment.

**Approval of
February 17, 2026
Regular Meeting
Minutes
(Item IV.A)** Chair Hanson called for any corrections to the February 17, 2026 Regular Meeting Minutes. There were no corrections, the minutes stand as written.

There was no further discussion.

**Approval of
Corrected January
2026 Payment
Vouchers
(Item IV.B.1)** Finance Director Jason Link presented corrected payment vouchers for January 2026. Discussion ensued about the cause for the incorrect reporting of one voucher. Trustee Paull moved and Vice Chair Klapp seconded the approval of the corrected payment vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
January – GF	0064192 – 0064290 and W001835 – W001852	\$1,306,815.23
	PR01092026 and PR01232026	\$580,736.03
	Total	\$1,887,551.26
CPF	009775 Integrus – Facilities Assessment	\$10,467.65
	009776 Mckinstry – Argonne Renovation	\$42,818.79
	Total	\$53,286.44

The motion was unanimously approved. There was no further discussion.

**Approval of
February 2026
Payment Vouchers
(Item IV.B.2)**

Discussion ensued about costs for background checks of employees and damage being fixed on the Sprinter van. Vice Chair Klapp moved and Trustee Paull seconded the approval of the February 2026 Payment Vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
February – GF	0064291 – 0064379 and W001853 – W001866	\$717,437.36
	PR02102026 and PR02252026	\$534,129.76
	Total	\$1,251,567.12
CPF	009777 Integrus Architecture – Argonne	\$41,254.34
	009778 Jimmys Roofing – Moran Prairie	\$44,178.55
	Total	\$85,432.89

The motion was unanimously approved. There was no further discussion.

**Unfinished
Business
HVAC Projects
(Item IV.C.1)**

Finance Director Link presented information to the Board regarding the progress on the current HVAC Projects for District facilities. Discussion ensued about photos shared of the construction at the Argonne Library and tentative start date for the Deer Park Library project.

There was no further discussion.

**Unfinished
Business
Facility Condition
Assessment Report
(Item IV.C.2)**

Finance Director Link presented a PowerPoint to the Board reporting on the Facility Condition Assessment Report. Discussion ensued about current interlocal agreements, which buildings need the most urgent work, and how the review was conducted.

There was no further discussion.

**Unfinished
Business
Levy Lid Lift Update
(Item IV.C.3)**

Executive Director Patrick Roewe presented a PowerPoint to the Board containing information about the upcoming levy lid lift. Discussion ensued about what percentage of taxes taxpayers pay to the District, draft ballot language, and what is needed to pass the levy lid lift. Trustees reviewed drafts of the resolution, ballot title, explanatory statement, pro & con committee announcement, and public information documents. No

changes were requested for the resolution, ballot title, explanatory statement or announcement, and input was provided regarding the public information piece. The Board directed staff to continue to prepare items for final action at the April Board meeting.

There was no further discussion.

New Business
Intellectual
Freedom Policy
(Item IV.D.1)

Executive Director Roewe presented the reaffirmed Intellectual Freedom Policy. Vice Chair Klapp moved and Trustee Clark seconded the approval of the reaffirmed policy.

The motion was unanimously approved. There was no further discussion.

Discussion Items
Future Board
Meeting Agenda
Items
(Item V.A)

Chair Hanson called for any questions or suggestions regarding the Future Board Meeting Agenda Items. Discussion ensued about the ability to move policies to be reviewed in later months.

There was no further discussion.

Trustee Reports
(Item VI.A)

There were no Trustee reports.

**Executive Director
Report**
(Item VI.B)

In addition to the report provided prior to the meeting, Executive Director Roewe informed the Board of the revised Community Resource Center Agreements with Avista in which Otis Orchards and Moran Prairie Libraries would serve as resource centers in the event of a Public Safety Power Shutoff. Discussion ensued about the details of the agreement and how the District determines if a library should be closed due to weather conditions.

There was no further discussion.

Operations Report
(Item VI.C)

Operations Director Doug Stumbough and Library Operations Manager Kristy Bateman provided a written report prior to the meeting for February 2026, with data for customer use measures, programming, and library activities.

There was no further discussion.

Fiscal Report
(Item VI.D)

In addition to the report provided prior to the meeting, Finance Director Link informed the Board of work needing to be done at some facilities regarding fire safety codes.

There was no further discussion.

Chair Hanson called for a 5-minute recess.

Closed Session
Planning the
strategy or position
to be taken during
collective
bargaining (RCW
42.30.140(4))
(Item VII)

The Board went into a closed session at 6:03pm with an estimated time to return at 6:15pm.

The Board returned to a regular session at 6:17pm.

There was no final action taken.

Adjournment
(Item VIII)

Chair Hanson adjourned the meeting at 6:17pm. The next Board Meeting is scheduled for Tuesday, April 21st at the Cheney Library.



Jessica Hanson, Chair



Patrick Roewe, Secretary to the Board of Trustees