Board of Trustees Meeting Minutes: June 16, 2026

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Otis Orchards Library, Tuesday, June 16, 2026 at 4:00pm.

Present: Jessica Hanson – Chair
Jon Klapp – Vice Chair
Robert Paull – Trustee
Patti Stauffer – Trustee

Excused: Ellen Clark – Trustee

Also Present: Patrick Roewe (Executive Director), Doug Stumbough (Operations Director), Vinnie Davi (Video Production Specialist), Jane Baker (Communication and Development Director), Toni Carnell (Human Resources Director), Kristy Bateman (Operations Manager), Emily Greene (Administrative Services Manager), and four (4) members of the public.

Call to Order (Item I)	Chair Jessica Hanson called the meeting to order at 4pm.
Agenda Approval (Item II)	Trustee Robertt Paull moved and Vice Chair Jon Klapp seconded the approval of the meeting agenda. The motion was unanimously approved, there was no further discussion.
Public Comment (Item III)	There was no public comment.
Approval of May 19, 2026 Regular Meeting Minutes **(Item IV.A)**	Chair Hanson called for any corrections to the May 19, 2026 Regular Meeting Minutes. There were no corrections, the minutes stand as written. There was no further discussion.
Approval of May 2026 Payment Vouchers **(Item IV.B)**	Discussion ensued about voided and reissued vouchers for security patrol services. Vice Chair Klapp moved and Trustee Paull seconded the approval of the May 2026 Payment Vouchers as follows:

Fund	Voucher/Payroll Numbers	Subtotal
GF – May	0064596 – 0064695 and W001901 – W001915	$839,707.58
	PR05082026 and PR05222026	$543,772.29
	Total	$1,383,479.87
CPF	009790 Air Reps LLC	$92,985.93
	009791 Apex Mechanical LLC	$28,108.93
	009792 Rhodes Crane and Rigging Inc	$3,629.09
	009793 Testcomm LLC	$3,200.00
	009794 Integrus Architecture	$5,898.50
	Total	$133,822.45

The motion was unanimously approved, there was no further discussion.

Unfinished Business
HVAC Projects
(Item IV.C.1)

Finance Director Jason Link updated the Board on the Argonne and Deer Park Library HVAC projects. Discussion ensued about boiler issues at the Argonne Library and current construction status of the Deer Park Library.

There was no further discussion.

Unfinished Business
Levy Lid Lift Update
(Item IV.C.2)

Executive Director Patrick Roewe shared a PowerPoint presentation to the Board regarding the upcoming Levy Lid Lift Election. Discussion ensued about contingency measure options for the August election. By consensus, the Board directed staff to prepare a resolution to place the proposition on the November ballot as a contingency plan if the levy does not pass in August.

There was no further discussion.

Unfinished Business
2026 Budget Amendment (Resolution No. 26-03)
(Item IV.C.3)

Finance Director Link presented an amendment to the 2026 budget. Discussion ensued regarding the amendment being made now that anticipated costs planned for during budget planning are now known. There is no net change to expenses in the budget amendment. Trustee Paull moved and Trustee Patti Stauffer seconded that the Resolution 26-03 Adopting an Amendment to the 2026 Budget be approved.

RESOLUTION NO. 26-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, ADOPTING AN AMENDEMENTTHE 2026 BUDGET; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

The motion was unanimously approved. There was no further discussion.

New Business

Executive Director Roewe informed the Board that the Annexation of Cities & Towns to the Library District Policy was up for reaffirmation.

Annexation of Cities & Towns to the Library District Policy
(Item IV.D.1)

Discussion ensued about what cities and towns are left eligible to be annexed into the District. Trustee Stauffer moved and Vice Chair Klapp seconded the approval of the reaffirmation of the policy.

The motion was unanimously approved. There was no further discussion.

New Business
Filming & Photography Policy
(Item IV.D.2)

Executive Director Roewe and Communication and Development Director Jane Baker presented changes to the Filming and Photography Policy. Discussion ensued about First Amendment considerations and changes to reflect current practices. Vice Chair Klapp moved and Trustee Paull seconded the approval of the policy as revised.

The motion was unanimously approved. There was no further discussion.

New Business
Social Media Policy
(Item IV.D.3)

Executive Director Roewe and Communication and Development Director Baker presented changes to the Social Media Policy. Discussion ensued about First Amendment considerations and the possible future need for an AI policy. Trustee Paull moved and Trustee Stauffer seconded the approval of the social media policy as revised.

The motion was unanimously approved. There was no further discussion.

Discussion Items
Future Board Meeting Agenda Items
(Item V.A)

Chair Hanson reminded the Board of the decision to not cancel a summer meeting due to the upcoming levy. Discussion ensued about options for a potential special meeting to rescind the November ballot proposition, if needed.

There was no further discussion.

Trustee Reports
(Item VI.A)

There were no Trustee reports.

Executive Director Report
(Item VI.B)

In addition to the report provided prior to the meeting, Executive Director Roewe informed the Board of the decision to close the Argonne Library on June 16th due to the proximity of fire evacuation areas necessitated by the Upriver Fire. Discussion ensued about the status of election guidelines training for staff and the methodology for expanding library hours during fire season.

There was no further discussion.

Operations Report
(Item VI.C)

In addition to the report provided prior to the meeting, Operations Director Doug Stumbough informed the Board of the many Summer Reading programs currently being offered by the District, which can all be found in *Engage.*

There was no further discussion.

Fiscal Report (Item VI.D)

In addition to the report provided prior to the meeting, Finance Director Link informed the Board of upcoming construction dates that will cause some service disruption due to updating buildings to comply with fire codes.

There was no further discussion.

Closed Session Planning the strategy or position to be taken during collective bargaining (RCW 42.30.140(4)) **(Item VII.A)**

The Board went into a closed session at 4:40pm with an estimated time to return at 5:00pm.

The Board returned to regular session at 5:00pm.

There was no final action taken.

Adjournment (Item VIII)

Chair Hanson adjourned the meeting at 5:00pm. The next Board Meeting is scheduled for Tuesday, July 21, 2026 at the Deer Park Library.

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Jessica Hanson, Chair

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Patrick Roewe, Secretary to the Board of Trustees