

## **BOARD OF TRUSTEES MEETING MINUTES: July 21, 2026**

A regular meeting of the Board of Trustees of Spokane County Library District was held in person and via Zoom online meeting platform in the public meeting room at the Deer Park Library, Tuesday, 21st, 2026 at 4:00pm.

**Present:** Jessica Hanson – Chair  
Jon Klapp – Vice Chair  
Ellen Clark – Trustee  
Robert Paull – Trustee  
Patti Stauffer – Trustee

**Excused:** None.

**Also Present:** Toni Carnell (Human Resources Director), Patrick Roewe (Executive Director), Jason Link (Finance Director), Vinnie Davi (Video Production Specialist), Doug Stumbough (Operations Director), Jane Baker (Communication and Development Director), Andrea Sharps (Collection Services Director), Emily Greene (Administrative Services Manager), Shannon McMinn (Library Supervisor), Corinne Wilson (Librarian), Alison Johnson (Librarian), and six (6) members of the public.

**Call to Order  
(Item I)**

Chair Jessica Hanson called the meeting to order at 4:00pm.

**Agenda Approval  
(Item II)**

Trustee Robert Paull moved and Trustee Patti Stauffer seconded the approval of the meeting agenda.

The motion was unanimously approved, there was no further discussion.

**Public Comment  
(Item III)**

There was no public comment.

**Approval of June  
16, 2026 Regular  
Meeting Minutes  
(Item IV.A)**

Chair Hanson called for corrections to the June 16 Regular Meeting Minutes. There were no corrections. The minutes stand as written.

There was no further discussion.

**Approval of June  
2026 Payment  
Vouchers  
(Item IV.B)**

Trustee Stauffer moved and Vice Chair Jon Klapp seconded the approval of the June Payment Vouchers as follows:

| <b>Fund</b> | <b>Voucher/Payroll Numbers</b>          | <b>Subtotal</b>       |
|-------------|-----------------------------------------|-----------------------|
| GF – June   | 0064696 – 0064818 and W001916 – W001934 | \$886,037.24          |
|             | PR06102026 and PR06252026               | \$536,049.83          |
|             | <b>Total</b>                            | <b>\$1,422,087.07</b> |
| CPF         | 009795 Integrus Architecture            | \$2,724.70            |
|             | 009796 Mickinstry Co. LLC               | \$166,715.09          |
|             | 009797 Rhodes Craine & Rigging Inc      | \$2,010.66            |
|             | 009798 Testcomm LLC                     | \$8,772.00            |
|             | <b>Total</b>                            | <b>\$180,222.45</b>   |
| DSF         | State of Washington                     | \$983,000.00          |
|             | <b>Total</b>                            | <b>\$983,000.00</b>   |

The motion was unanimously approved, there was no further discussion.

**Unfinished  
Business  
HVAC Projects  
(Item IV.C.1)**

Finance Director Jason Link informed the Board of the statuses of the Argonne Library and Deer Park Library HVAC projects. Discussion ensued about anticipated completion dates, rebate options, and additional costs due to the manufacturer's delay in parts availability.

There was no further discussion.

**Unfinished  
Business  
Levy Lid Lift Update  
(Item IV.C.2)**

Executive Director Patrick Roewe informed the Board about the status of the Levy Lid Lift Election. Discussion ensued about the proposition being inadvertently left off the ballots in the precincts in the City of Airway Heights by Spokane County Elections. Discussion also ensued about Spokane County Elections plans to issue supplemental ballots to the impacted precincts in order to rectify the situation. Executive Director Roewe collected questions from the Board and was directed to follow up with Spokane County Auditor Vicky Dalton.

There was no further discussion.

**Unfinished  
Business  
Property Tax Levy  
Lid Lift: Calling for  
an November 3,  
2026 Special  
Election  
(Resolution No. 26-  
04)  
(Item IV.C.3)**

Executive Director Roewe presented Resolution 26-04 to the Board. Discussion ensued about the resolution serving as the contingency plan in the event that the levy lid lift failed in the August election. The resolution is the same as 26-01, but updated for the November election. Discussion also ensued about the potential need for a special meeting to rescind the resolution if the August election is successful. Vice Chair Klapp moved and Trustee Ellen Clark seconded approval of Resolution 26-04 Requesting a Special Election Be Called in order to Submit to the Qualified Electors of the District the Proposition of Whether the District Shall Levy regular Property Taxes in Excess of the Levy Limitation Provided for in RCW

84.55.010 To Provide Funding for Regular Maintenance and Operation of the District be approved.

**RESOLUTION NO. 26-04**

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, REQUESTING THAT A SPECIAL ELECTION BE CALLED IN ORDER TO SUBMIT TO THE QUALIFIED ELECTORS OF THE DISTRICT THE PROPOSITION OF WHETHER THE DISTRICT SHALL LEVY REGULAR PROPERTY TAXES IN EXCESS OF THE LEVY LIMITATION PROVIDED FOR IN RCW 84.55.010 TO PROVIDE FUNDING FOR REGULAR MAINTENANCE AND OPERATION OF THE DISTRICT; PROVIDING FOR THE SUBMISSION OF THE PROPOSITION AUTHORIZING SUCH LEVY TO THE QUALIFIED ELECTORS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026; PROVIDING FOR THE NOTICE OF SUCH ELECTION; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

The motion was unanimously approved, there was no further discussion.

**Unfinished Business**

Property Tax Levy  
Lid Lift:  
Appointment of Pro  
& Con Committees  
(Item IV.4)

Executive Director Roewe informed the Board of the need to appoint Pro & Con Committees for the November election. Discussion ensued about the same members of the August election Pro Committee willing to serve again in November if needed and no responses for volunteers to serve on the Con Committee. Trustee Paull moved and Trustee Clark seconded the approval of the appointment of the pro committee.

The motion was unanimously approved, there was no further discussion.

**New Business**  
Overview: Deer  
Park Library  
(Item IV.D.1)

Library Supervisor Shannon McMinn, Librarian Corinne Wilson, and Librarian Alison Johnson provided an overview of the Deer Park Library, its programs, and how it serves the community.

There was no further discussion.

**Discussion Items**  
Future Board  
Meeting Agenda  
Items  
(Item V.A)

Chair Hanson called for any questions or suggestions to the future board meeting agenda items. There were no questions or suggestions.

There was no further discussion.

**Trustee Reports**  
(Item VI.A)

The Board expressed appreciation for the staff at the District especially in response to wildfires in the area.

There was no further discussion.

**Executive Director Report**  
(Item VI.B)

In addition to the report provided prior to the meeting, Executive Director Roewe shared the presence of the District at the Cheney Rodeo Day Parade and how the open houses regarding levy lid lift information have been received by the public.

There was no further discussion.

**Operations Report  
(Item VI.C)**

In addition to the report provided prior to the meeting, Operations Director Doug Stumbough informed the Board that the North Spokane Library will need to be closed for fire code work.

There was no further discussion.

**Fiscal Report  
(Item VI.D)**

Finance Director Link provided a report prior to the meeting of revenues and expenditures for June 2026.

There was no further discussion.

**Closed Session**  
Planning the  
strategy or position  
to be taken during  
collective  
bargaining (RCW  
42.30.140(4))  
**(Item VII.A)**

The Board went into a closed session at 4:50pm with an estimated time to return at 5:20pm. The Board returned to a regular session at 5:22pm.

There was no action taken.

**Adjournment  
(Item VIII)**

Chair Hanson adjourned the meeting at 5:22pm. The next Board Meeting is scheduled for Tuesday, August 18<sup>th</sup> at the Spokane Valley Library.



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Jessica Hanson, Chair



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Patrick Roewe, Secretary to the Board of Trustees