### SPOKANE COUNTY LIBRARY DISTRICT

## **BOARD OF TRUSTEES SPECIAL MEETING MINUTES: JANUARY 22, 2011**

## **CALL TO ORDER**

A special meeting of the Spokane County Library District Board of Trustees was held Saturday, January 22, 2011, in the Library Room of The Lincoln Center, 1316 N. Lincoln Street, Spokane, WA, for the purpose of conducting a workshop on library director recruitment and hiring. The meeting was convened at 9:10 a.m. by Tim Hattenburg, chair.

- Chair

**PRESENT:** Tim Hattenburg

Mary E. Lloyd - Vice Chair
Ann Apperson - Trustee
Daniel Davis - Trustee
Jacob Laete - Trustee

Michael J. Wirt - Director and Secretary

Also present: June Garcia, library consultant and workshop facilitator; and Paul Eichenberg, Human Resources manager.

## WORKSHOP: LIBRARY DIRECTOR RECRUITMENT AND HIRING

Mr. Hattenburg turned the workshop over to Library Consultant June Garcia who presented information and facilitated discussion of the current public library director recruitment market; SCLD's opportunities and challenges, the ideal candidate (including education; knowledge, skills and abilities; community involvement and management style); the recruitment process; applicant screening; interview process options; and timeline.

No decisions were made or action taken. Further discussion will take place at the Board's February 15 regular meeting.

# ADJOURNMENT

Mr. Hattenburg adjourned the meeting at 2:30 p.m.

Tim Hattenburg, Chair

Michael J. Wirt, Secretary of the Board of Trustees