

Resources for Job Seekers



Computer stations and Wi-Fi for submitting applications, creating résumés, cover letters



Meeting room space at all 10 of our libraries, throughout the County



Books, magazines, and worksheets on résumés, interview techniques, cover letters, and exam study guides



Face-to-face **Book a Librarian** appointments for technology or job application assistance

Digital Resources

JobNow

Online job coaches available every day from 2–10pm to help with résumés, cover letters, and interviews; links and tips available any time

Gale Courses

Hundreds of high-quality 6-week courses on business development and personal enrichment

ReferenceUSA

2.5 million U.S. job listings along with job search tools and help

Microsoft Imagine Academy

Free access to Microsoft's online eLearning program for technology training for Washington State residents

HelpNow

Online tutors for all ages available every day from 2–10pm; skills building, practice tests, study tools, and online collaboration available any time

Testing & Education Reference Center

College licensing and certification practice tests, eBooks, and scholarship listings

Pronunciator

Interactive and self-paced language learning



Lynda.com

On demand technology, creative, and business training taught by industry experts

MyNextMove

Search careers, browse industries, and complete interest inventory to discover career paths

WorkSource Spokane

Tools to search for jobs online, resources for writing effective résumés and cover letters, and interview tips

Employment Security Department

For jobseekers, students, and employers looking for in-demand careers, wage information, job openings, and résumé help

Varsity Tutors Practice Tests

Education and career related tests

Washington Career Bridge

Explore careers, view job trends, find education, and browse approved programs and schools for worker retraining through WorkSource

mySkills myFuture

Match your current skills and experience to job openings and educational opportunities

GCF Learn Free

Online tutorials for work and career, technology, Microsoft Office, and more

Apprenticeship and Journeyman Training Center

Take classes while you learn on the job with apprentice training programs available at Spokane Community College

Apprenticeship – Washington State Department of Labor & Industries

Learn more about apprenticeship, how to become an apprentice, and find programs throughout the state

National Center for Education Statistics

Make a list of schools right for you based on factors like location, cost, test scores, and program/major

Job Scams

Learn the signs of a job scam and job placement services, where to look for jobs, and how to report a job scam