

**Spokane County Library District
Janitorial Services Contract
Request for Proposals
September 3, 2021**

The Spokane County Library District (District) invites established janitorial services or building maintenance firms to submit proposals for providing janitorial services for the eleven District facilities. The duration of the service contract will be for calendar year 2022. While this will be a one-year contract, there is potential for four additional annual extensions, for a possible total of five years.

RFP Title: Janitorial Services Contract
RFP Due Date and Time: September 30, 2021, at 3:00 p.m.

The RFP informational package (RFP) will be available at the District's website, www.sclcd.org/about/request-for-proposals, from Sep. 3, 2021, until bids are due. For additional information, please call (509) 893-8210 or email rknorr@sclcd.org. All proposals are due at the District's Administrative Offices by 3PM, Thursday, Sep. 30.

To be eligible for consideration, along with other qualifications, all interested proposers must attend the initial pre-bid conference to discuss the District's general specifications for janitorial services and then participate in a two-day pre-bid tour of the eleven District facilities, the details of which are contained in the RFP.

The scope of this contract falls within the provisions of the Washington State Prevailing Wage Law, as well as compliance with state regulations regarding insurance coverage and licensing. Accordingly, the prospective contractor must be familiar and comply with the rules and reporting requirements as promulgated by the Department of Labor.